

### PRIVACY IMPACT ASSESSMENT (PIA)

**PRESCRIBING AUTHORITY:** DoD Instruction 5400.16, "DoD Privacy Impact Assessment (PIA) Guidance". Complete this form for Department of Defense (DoD) information systems or electronic collections of information (referred to as an "electronic collection" for the purpose of this form) that collect, maintain, use, and/or disseminate personally identifiable information (PII) about members of the public, Federal employees, contractors, or foreign nationals employed at U.S. military facilities internationally. In the case where no PII is collected, the PIA will serve as a conclusive determination that privacy requirements do not apply to system.

**1. DOD INFORMATION SYSTEM/ELECTRONIC COLLECTION NAME:**

Camp Lejeune Historic Drinking Water (CLHDW) Registry

**2. DOD COMPONENT NAME:**

Department of the Navy/United States Marine Corps

**3. PIA APPROVAL DATE:**

#### SECTION 1: PII DESCRIPTION SUMMARY (FOR PUBLIC RELEASE)

**a. The PII is:** (Check one. Note: Federal contractors, military family members, and foreign nationals are included in general public.)

- From members of the general public
- From Federal employees
- from both members of the general public and Federal employees
- Not Collected (if checked proceed to Section 4)

**b. The PII is in a:** (Check one.)

- New DoD Information System
- New Electronic Collection
- Existing DoD Information System
- Existing Electronic Collection
- Significantly Modified DoD Information System

**c. Describe the purpose of this DoD information system or electronic collection and describe the types of personal information about individuals collected in the system.**

The Camp Lejeune Notification Database is needed to gather contact data for individuals who may have been exposed to contaminated drinking water at Marine Corps Base Camp Lejeune. Water modeling studies have indicated that some persons who lived, worked or used the drinking water aboard Camp Lejeune between 1953 and 1987 may have been exposed to drinking water contaminated with the chemicals trichloroethylene (TCE), perchlorethylene (PCE) – also known as tetrachloroethylene – and the fuel additive benzene.

Pursuant to Section 315 of the 2008 Defense Authorization Act (Public Law 110-181), the Marine Corps is attempting to directly notify all persons, including residents and workers, potentially affected by the contaminated drinking water. In order to meet this requirement, the Marine Corps created a notification database to collect and maintain the mailing information of former Camp Lejeune residents and workers to provide affected individuals with current information and research updates related to potential contaminated drinking water exposure. The information may also be used in the future to assist federal health agencies in studying this issue.

**d. Why is the PII collected and/or what is the intended use of the PII?** (e.g., verification, identification, authentication, data matching, mission-related use, administrative use)

Administrative - PII is collected in order to have a means to respond to registrants with information / data as well as provide a way for any future health surveys to be mailed.

**e. Do individuals have the opportunity to object to the collection of their PII?**  Yes  No

- (1) If "Yes," describe the method by which individuals can object to the collection of PII.
- (2) If "No," state the reason why individuals cannot object to the collection of PII.

Registration is voluntary and the minimum required is name and mailing address. Individuals may decline to provide phone number and / or email address. When using the website to register, individuals may enter all zeros for their phone number. Individuals may request that their information be removed from the system at any time.

**f. Do individuals have the opportunity to consent to the specific uses of their PII?**  Yes  No

- (1) If "Yes," describe the method by which individuals can give or withhold their consent.
- (2) If "No," state the reason why individuals cannot give or withhold their consent.

The Marine Corps is mandated by Congress to use the information collected to provide information and updates with regards to the Camp Lejeune Historic Drinking Water. Consent is originally given when the individual provides the information to be included in the registry.

**g. When an individual is asked to provide PII, a Privacy Act Statement (PAS) and/or a Privacy Advisory must be provided.** (Check as appropriate and provide the actual wording.)

- Privacy Act Statement
- Privacy Advisory
- Not Applicable

In accordance with the Privacy Act of 1974 (Public Law 93-579), this notice informs you of the purpose of this data collection and how the collected data will be used. Please read it carefully.

**AUTHORITY:** 10 U.S.C. 5041, Headquarters, U.S. Marine Corps: Function; composition; PL 110-181, Sec. 315, Notification of Certain Residents and Civilian Employees at Camp Lejeune, North Carolina, of Exposure to Drinking Water Contamination; and SORN M05100-6. SORN M05100-6 can be viewed at the following: <http://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570632/m05100-6/>

**PRINCIPAL PURPOSE:** Information collected in this database will be used to provide notification to persons potentially exposed to drinking water containing tetrachloroethylene (PCE) or trichloroethylene (TCE) on MCB Camp Lejeune, NC, 1987 and before.

**ROUTINE USES:** Information may be disclosed to:

To the officials and employees of the United States Marine Corps to facilitate the registration of individuals and the communication of information regarding Camp Lejeune Historic Drinking Water to these registrants.

Also, pursuant to 5 U.S.C. 522a(b)(8) to federal and state public health and environmental agencies in the performance of their official duties related to the protection and study of human health and the environment as affected by potential exposure to toxic contamination.

Furthermore, to the Department of Veterans Affairs (DVA) for the purpose of providing medical care to former service members and retirees, to determine the eligibility for or entitlement to benefits, to coordinate cost sharing activities, and to facilitate collaborative research activities between the DoD and DVA.

To officials and employees of the Agency for Toxic Substances and Diseases Registry (ATSDR) to facilitate ATSDR research activities.

**ROUTINE USES:** Information from this database may be shared outside the DoD for those specific purposes and listed organizations identified as DoD Blanket Routine Uses at: <http://dpcl.d.defense.gov/Privacy/SORNsIndex/Blanket-Routine-Uses/>

**DISCLOSURE:** Providing information for this database is voluntary. However, failure to provide the requested information may result in delayed notification regarding developments concerning the Camp Lejeune Notification Registry - Privacy Notice drinking water issue that may be of interest to you or your family.

**h. With whom will the PII be shared through data/system exchange, both within your DoD Component and outside your Component?** (Check all that apply)

- Within the DoD Component
 

Specify.	Department of the Navy
Specify.	
- Other DoD Components (i.e. Army, Navy, Air Force)
- Other Federal Agencies (i.e. Veteran's Affairs, Energy, State)
 

Specify.	Agency for Toxic and Disease Registry
Specify.	Department of Veterans Affairs
- State and Local Agencies
 

Specify.	Environmental / Health Agencies
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- Contractor (Name of contractor and describe the language in the contract that safeguards PII. Include whether FAR privacy clauses, i.e., 52.224-1, Privacy Act Notification, 52.224-2, Privacy Act, and FAR 39.105 are included in the contract.)
 

Specify.	<p>AECOM - Section 9 and subsections.</p> <p>9.1 All tasks will be conducted in full compliance with DoD security regulations. Work performed under this contract involves a security classification of "unclassified".</p> <p>9.2 The Contractor personnel will be required to access information and data accessed through portals via user accounts and the CAC that will be provided by the government.</p> <p>Contractor personnel must meet specific requirements in order to be granted these privileges and maintain these credentials. Compliance with all USMC communications regulations pertaining to network activities is mandatory. Failure to comply with security requirements will result in revocation of access privileges and personnel removal from work under this contract.</p> <p>9.3 Contractor personnel providing support under this contract will require background</p>
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checks in order to obtain user account at the IT level 3 (unclassified network access). The minimum investigation requirement is a National Agency Check with written inquiries (NACI), investigation in process. Contractor personnel must meet HSPD-12 Standards and have the ability to obtain and maintain a favorable NACI when requesting access to either or both unclassified IT systems and or access to Federal facilities/buildings. FAR privacy clause 52.224-3 is included.

Other (e.g., commercial providers, colleges).

Specify.

**i. Source of the PII collected is:** (Check all that apply and list all information systems if applicable)

- Individuals
- Existing DoD Information Systems
- Other Federal Information Systems
- Databases
- Commercial Systems

**j. How will the information be collected?** (Check all that apply and list all Official Form Numbers if applicable)

- E-mail
- In-Person Contact
- Fax
- Information Sharing - System to System
- Other (If Other, enter the information in the box below)
- Official Form (Enter Form Number(s) in the box below)
- Paper
- Telephone Interview
- Website/E-Form

**k. Does this DoD Information system or electronic collection require a Privacy Act System of Records Notice (SORN)?**

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information must be consistent.

- Yes
- No

If "Yes," enter SORN System Identifier

SORN Identifier, not the Federal Register (FR) Citation. Consult the DoD Component Privacy Office for additional information or <http://dpcl.d.defense.gov/Privacy/SORNs/>  
or

If a SORN has not yet been published in the Federal Register, enter date of submission for approval to Defense Privacy, Civil Liberties, and Transparency Division (DPCLTD). Consult the DoD Component Privacy Office for this date.

If "No," explain why the SORN is not required in accordance with DoD Regulation 5400.11-R: Department of Defense Privacy Program.

**l. What is the National Archives and Records Administration (NARA) approved, pending or general records schedule (GRS) disposition authority for the system or for the records maintained in the system?**

(1) NARA Job Number or General Records Schedule Authority.

(2) If pending, provide the date the SF-115 was submitted to NARA.

(3) Retention Instructions.

Destroy 50 years after Camp Lejeune is deleted from the National Priorities List

**m. What is the authority to collect information? A Federal law or Executive Order must authorize the collection and maintenance of a system of records. For PII not collected or maintained in a system of records, the collection or maintenance of the PII must be necessary to discharge the requirements of a statute or Executive Order.**

- (1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be similar.
- (2) If a SORN does not apply, cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply).
  - (a) Cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.
  - (b) If direct statutory authority or an Executive Order does not exist, indirect statutory authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.
  - (c) If direct or indirect authority does not exist, DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component must be identified.

SORN authorities:  
 10 U.S.C. 5041, Headquarters, U.S. Marine Corps  
 PL 110-181, Sec. 315 Notification of Certain Residents and Civilian Employees at Camp Lejeune, North Carolina, of Exposure to Drinking Water Contamination

**n. Does this DoD information system or electronic collection have an active and approved Office of Management and Budget (OMB) Control Number?**

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information. This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

Yes     No     Pending

- (1) If "Yes," list all applicable OMB Control Numbers, collection titles, and expiration dates.
- (2) If "No," explain why OMB approval is not required in accordance with DoD Manual 8910.01, Volume 2, " DoD Information Collections Manual: Procedures for DoD Public Information Collections."
- (3) If "Pending," provide the date for the 60 and/or 30 day notice and the Federal Register citation.

OMB Control Number: 0712-0011  
 Expires on 31 Mar 2026