

**Request for Non-substantive Change**  
**ICR 0560 - 0318**  
**April 29, 2026**

**Introduction of Changes**

Results Verification System (RVS) is an online grant application, management, and reporting system managed by the University of Minnesota that FSA used to efficiently manage application paneling and recipient reporting for its Increasing Land, Capital, and Market Access (ILA) grant program under ICR 0560-0318. Use of the RVS is no longer available to FSA and ILA recipients for purposes of submitting and managing grant progress and final reports. However, FSA needs to obtain twenty-three (23) past-due progress reports from ten (10) recipients and a single final report from each of the fifty (50) recipients.

Grant awards under the ILA grant program are currently in the 120- day close-out period and facing an abrupt deadline of July 21, 2026 to submit final invoicing and progress reporting. With the loss of RVS and if the collection were to be delayed, recipients will be become non-compliant with 2 CFR § 200.344 (b) and risk being reported to the Contractor Performance Assessment Reporting System (CPARS) or other enforcement actions as appropriate for recipient’s material failure to comply with the terms and conditions of the Federal Award (2 CFR § 200.344 (i)).

FSA requests a non-substantive change to ICR 0560 – 0318, that will: 1) Change the collection method of progress and final reports from RVS to direct email and 2) Use the same report questions, as approved, and modify the report instructions to remove language related to RVS drop down menus and insert written instructions. Approval of an expediated non-substantial change for ICR 0560-0318, ILA recipients will have the required reporting templates and sufficient time to finalize and submit quarterly and final progress reports ahead of the July 21, 2026 timeline.

**Change 1: Change to collection method.** Because the Results Verification System (RVS), as approved in the initial ICR 0560-0318, is no longer available, FSA requests that the report data be collected in electronic format via Microsoft Word and submitted on a single email directly to [fpac.bc.gad@usda.gov](mailto:fpac.bc.gad@usda.gov) and [land.access@usda.gov](mailto:land.access@usda.gov).

**Change 2: Change instruction format.** FSA proposes to use the same questions on the progress and final report templates, as approved in ICR 0560-0318, but to change instruction format by replacing screenshots and instructions associated with RVS under each section headings with written instructions omitting RVS references. Screenshots that were provided on the report templates initially submitted for ICR 0560-0318 were for illustrative purposes only.

**Summary of Changes:**

<b>Change</b>	<b>Quantity</b>	<b>Report Type</b>
Change to collection method	1	All
Change instruction format by replacing RVS screenshots under section headings with written instructions	11	Quarterly Report (10) Final Report (1)

Remove report template questions.	4	Quarterly Report (3) Final Report (1)
Carryover of questions from Progress to Final Report	2	Final Report (1)

We estimate the time to manually complete the reports will be approximately 10 hours, less than the time to complete the reports in RVS. The overall annual burden is decreased due to reduced hours per response and reduce number of respondents. Reference two attached documents: Change Version (clean, edited) and Current Version (showing edits). Both attachments have quarterly and final progress report templates.