



**U.S. SMALL BUSINESS ADMINISTRATION
 SURETY BOND GUARANTEE AGREEMENT ADDENDUM**

If the Principal has taken actions that would obligate the guaranteed bond, it must complete this form and submit it with the application. Evidence (copy of contract or sworn affidavit) from Principal that the surety bond requirement was contained in the original job contract, or documentation satisfactory to SBA, as to why a surety bond was not previously secured and is now required is attached hereto.

1. Business Name: Click or tap here to enter text.			
2. Business Trade Name: Click or tap here to enter text.		3. SBG Number: Click or tap here to enter text.	
In the spaces below, the Principal certifies that all suppliers and subcontractors are fully paid to date. If additional space is needed, attach an additional sheet. The Principal must provide a full waiver of lien from each supplier and subcontractor, or an explanation satisfactory to SBA why such certification cannot be produced is attached hereto.			
4. Suppliers (must list all billed)	Billed to Date	Paid to Date	Waiver of Lien Attached Hereto
Check here if not applicable <input type="checkbox"/>			
Click or tap here to enter text.			
Click or tap here to enter text.			
Click or tap here to enter text.			
Click or tap here to enter text.			
5. Subcontractors (must list all billed)	Billed to Date	Paid to Date	Waiver of Lien Attached Hereto
Check here if not applicable <input type="checkbox"/>			
Click or tap here to enter text.			
Click or tap here to enter text.			
Click or tap here to enter text.			
Click or tap here to enter text.			
6. Certification by Principal By signing below, I certify I am authorized to sign on behalf of the Principal and that all information provided in connection with the application for a surety bond guarantee from SBA is true, correct and complete to the best of my knowledge. I understand that knowingly making a false statement or submitting false information is a violation of Federal law and could result in criminal prosecution or civil penalties under 18 U.S.C. §§ 287, 371, 1001, 15 U.S.C. § 645, or 31 U.S.C. § 3729. I also hereby certify that all taxes and labor costs in connection with this job are current and paid in full to date.			
7. Signature of Principal: Click or tap here to enter text.	8. Type or Print Name: Click or tap here to enter text.	9. Date: Click or tap to enter a date.	
10. Certification by Obligee The Obligee hereby certifies that all payments due by Principal under the contract to present status have not been reported to the Obligee to be delinquent, under investigation or in dispute, and that the job has been satisfactorily completed to present status. I understand that knowingly making a false statement or submitting false information is a violation of Federal law and could result in criminal prosecution or civil penalties under 18 U.S.C. §§ 287, 371, 1001, 15 U.S.C. § 645, or 31 U.S.C. § 3729.			
11. Signature of Obligee: Click or tap here to enter text.	12. Type or Print Name: Click or tap here to enter text.	13. Date: Click or tap to enter a date.	
14. Certification by SBA All documents required from the Principal and Obligee are attached hereto and all items on this form have been certified to the SBA's satisfaction.			
15. SBA Signature: Click or tap here to enter text.	16. Type or Print Name: Click or tap here to enter text.	17. Date: Click or tap to enter a date.	
SUBMISSION INSTRUCTIONS: The completed form must include the signatures of the Principal and Obligee. This form may be completed electronically in the Capital Access Financial System (CAFS) located at https://www.sba.gov/partners/surety-bond-partners-agents/operate-surety-partner-or-agent . If the form is prepared electronically, the completed form must be signed and uploaded into CAFS. If CAFS is unavailable, a paper copy of the form is available on the Office of Surety Guarantees (OSG) website at https://www.sba.gov/document/sba-form-991-surety-bond-guarantee-agreement-addendum where it may be printed, completed, signed and mailed to the OSG office at 409 3rd St., S.W. Suite 8600 Washington, D.C. 20416. When the work under a contract has begun, an SBA official having delegated authority to approve the bond in question (see Part 101 of 13 CFR) may nevertheless guarantee a bond or bonds pursuant to Part 115 of 13 CFR, upon receipt, satisfactory to SBA, of all the items below.			
PLEASE NOTE: The estimated burden for completing this form is approximately 10 minutes per response. You are not required to respond to any collection of information unless it displays a currently valid OMB Control number (3245-0007). Comments on the burden should be sent to U.S. Small Business Administration, Director, Records Management Division, 409 3rd St., S.W., Washington, D.C. 20416 and Desk Officer for the Small Business Administration, Office of Management and Budget, New Executive Office Building, Room 10202, Washington, D.C. 20503. PLEASE DO NOT SEND COMPLETED FORMS TO OMB.			