

SNAP-Ed State Plan and A

Respondent Type	Burden Activity	Estimated Number of Respondents	Annual Responses per Respondent
State Agencies that Administer the Program	Prepare and submit SNAP-Ed State Plan Form	53	1
	Prepare and submit SNAP-Ed Annual Report Form	53	1
	<i>Subtotal for State Agencies that Administer the Program</i>	53	
Implementing Agencies - State Government	Prepare and submit SNAP-Ed State Plan Form	93	1
	Prepare and submit SNAP-Ed Annual Report Form	93	1
	<i>Subtotal for Implementing Agencies - State Government</i>	93	
Implementing Agencies - Local Government	Prepare and submit SNAP-Ed State Plan Form	1	1
	Prepare and submit SNAP-Ed Annual Report Form	1	1
	<i>Subtotal for Implementing Agencies - Local Government</i>	1	
	Prepare and submit SNAP-Ed State Plan Form	10	1

Implementing Agencies - Tribal Government	Prepare and submit SNAP-Ed Annual Report Form	10	1
	<i>Subtotal for Implementing Agencies - Tribal Government</i>	10	
Total Estimated Reporting Burden for State/Local/Tribal Government Level		157	2
Implementing Agencies - Not-For-Profit Institution	Prepare and submit SNAP-Ed State Plan Form	40	1
	Prepare and submit SNAP-Ed Annual Report Form	40	1
	<i>Subtotal for Implementing Agencies - Not-For-Profit Institution</i>	40	
Total Estimated Reporting Burden for Business Level		40	2
TOTAL ESTIMATED REPORTING BURDEN		197	2
State Agencies that Administer the Program	Review standards established in the regulation, SNAP-Ed Plan Guidance, and other FNS policy.	53	4
	Complete training	21	1
	Meet FNS fiscal recordkeeping requirements.	53	4
	<i>Subtotal for State Agencies that Administer the Program</i>	53	
Implementing	Review standards established in the regulation, SNAP-Ed Plan Guidance, and other FNS policy.	93	4
	Complete training	67	1

Agencies - State Government	Meet FNS fiscal recordkeeping requirements.	93	4
	<i>Subtotal for Implementing Agencies - State Government</i>	93	
Implementing Agencies - Local Government	Review standards established in the regulation, SNAP-Ed Plan Guidance, and other FNS policy.	1	4
	Complete training	2	1
	Meet FNS fiscal recordkeeping requirements.	1	4
	<i>Subtotal for Implementing Agencies - Local Government</i>	1	
Implementing Agencies - Tribal Government	Review standards established in the regulation, SNAP-Ed Plan Guidance, and other FNS policy.	10	4
	Complete training	9	1
	Meet FNS fiscal recordkeeping requirements.	10	4
	<i>Subtotal for Implementing Agencies - Tribal Government</i>	10	
Total Estimated Recordkeeping Burden for State/Local/Tribal Government Level		157	9
Implementing Agencies -	Review standards established in the regulation, SNAP-Ed Plan Guidance, and other FNS policy.	40	4
	Complete training	31	1

Not-For-Profit Institution	Meet FNS fiscal recordkeeping requirements.	40	4
	<i>Subtotal for Implementing Agencies - Not-For-Profit Institution</i>	40	9
Total Estimated Recordkeeping Burden for Business Level		40	9
TOTAL ESTIMATED RECORDKEEPING BURDEN		197	9
GRAND TOTAL FOR REPORTING AND RECORDKEEPING BURDEN		197	10.6599

Annual Report Burden and Cost Estimate

Total Annual Responses	Estimated Average Number of Hours Per Response	Estimated Total Hours	Base Hourly Wage	Fully Loaded Wage (hourly wage*1.33)	Total Annualized Cost of Respondent Burden
Reporting					
53	114	6,042	\$ 39.36	\$ 52.35	\$ 316,291.45
53	24	1,272	\$ 39.36	\$ 52.35	\$ 66,587.67
106		7,314			\$ 382,879.12
93	525	48,825	\$ 39.36	\$ 52.35	\$ 2,555,930.16
93	248	23,064	\$ 39.36	\$ 52.35	\$ 1,207,372.72
186		71,889			\$ 3,763,302.88
1	15	15	\$ 39.36	\$ 52.35	\$ 785.23
1	7	7	\$ 39.36	\$ 52.35	\$ 366.44
2		22			\$ 1,151.67
10	28	280	\$ 39.36	\$ 52.35	\$ 14,657.66

10	12	120	\$ 39.36	\$ 52.35	\$ 6,281.86
20		400			\$ 20,939.52
314	254	79,625			\$ 4,168,273.20
40	296	11,840	\$ 39.36	\$ 52.35	\$ 619,809.79
40	137	5,480	\$ 39.36	\$ 52.35	\$ 286,871.42
80		17,320			\$ 906,681.22
80	217	17,320			\$ 906,681.22
394	246	96,945			\$ 5,074,954.42
Recordkeeping					
212	39	8,268	\$ 39.36	\$ 52.35	\$ 432,819.88
21	3	63	\$ 39.36	\$ 52.35	\$ 3,297.97
212	26	5,512	\$ 39.36	\$ 52.35	\$ 288,546.59
445		13,843			\$ 724,664.44
372	91	33,852	\$ 39.36	\$ 52.35	\$ 1,772,111.58
67	3	201	\$ 39.36	\$ 52.35	\$ 10,522.11

372	39	14,508	\$ 39.36	\$ 52.35	\$ 759,476.39
811		48,561			\$ 2,542,110.08
4	3	12	\$ 39.36	\$ 52.35	\$ 628.19
2	69	138	\$ 39.36	\$ 52.35	\$ 7,224.13
4	69	276	\$ 39.36	\$ 52.35	\$ 14,448.27
10		426			\$ 22,300.59
40	21	840	\$ 39.36	\$ 52.35	\$ 43,972.99
9	3	27	\$ 39.36	\$ 52.35	\$ 1,413.42
40	63	2,520	\$ 39.36	\$ 52.35	\$ 131,918.98
89		3,387			\$ 177,305.39
1,355	49	66,217			\$ 3,466,380.49
160	93	14,880	\$ 39.36	\$ 52.35	\$ 778,950.14
31	3	93	\$ 39.36	\$ 52.35	\$ 4,868.44

160	52	8,320	\$ 39.36	\$ 52.35	\$ 435,542.02
351		23,293			\$ 1,219,360.60
351	66	23,293			\$ 1,219,360.60
1,706	52	89,510			\$ 4,685,741.09
2,100	88.7881	186,455			\$ 9,760,695.50

REPORTING

SNAP-Ed State Plan Form	Number of Respondents
State Agencies that Administer the Program	
A	19
B	18
C	12
D	4
WEIGHTED AVERAGE	
Implementing Agencies - State Government	
A	18
B	28
C	28
D	19
WEIGHTED AVERAGE	
Implementing Agencies - Local Government	
A	0
B	0
C	1
D	0
WEIGHTED AVERAGE	
Implementing Agencies - Tribal Government	
A	0
B	1
C	9
D	0
WEIGHTED AVERAGE	
Implementing Agencies - Not-For-Profit Institution	
A	1
B	11
C	20
D	8
WEIGHTED AVERAGE	

RECORDKEEPING

SNAP-Ed State Plan Form	Number of Respondents
State Agencies that Administer the Program	
A	19
B	18
C	12
D	4
WEIGHTED AVERAGE	

Implementing Agencies - State Government	
A	18
B	28
C	28
D	19
WEIGHTED AVERAGE	
Implementing Agencies - Local Government	
A	0
B	0
C	1
D	0
WEIGHTED AVERAGE	
Implementing Agencies - Tribal Government	
A	0
B	1
C	9
D	0
WEIGHTED AVERAGE	
Implementing Agencies - Not-For-Profit Institution	
A	1
B	11
C	20
D	8
WEIGHTED AVERAGE	

SNAP-Ed State Plan Form	Number of Respondents
State Agencies that Administer the Program	
A	7
B	7
C	5
D	2
WEIGHTED AVERAGE	
Implementing Agencies - State Government	
A	13
B	20
C	20
D	14
WEIGHTED AVERAGE	
Implementing Agencies - Local Government	
A	0
B	0
C	2
D	0
WEIGHTED AVERAGE	
Implementing Agencies - Tribal Government	
A	0

B	2
C	7
D	0
WEIGHTED AVERAGE	
Implementing Agencies - Not-For-Profit Institution	
A	2
B	8
C	15
D	6
WEIGHTED AVERAGE	

SNAP-Ed State Plan Form	Number of Respondents
State Agencies that Administer the Program	
A	19
B	18
C	12
D	4
WEIGHTED AVERAGE	
Implementing Agencies - State Government	
A	18
B	28
C	28
D	19
WEIGHTED AVERAGE	
Implementing Agencies - Local Government	
A	0
B	0
C	1
D	0
WEIGHTED AVERAGE	
Implementing Agencies - Tribal Government	
A	0
B	1
C	9
D	0
WEIGHTED AVERAGE	
Implementing Agencies - Not-For-Profit Institution	
A	1
B	11
C	20
D	8
WEIGHTED AVERAGE	

Ave. Hours to Prepare and Submit State Plan	
	37
	33
	100
	886
	114
	86
	76
	231
	2037
	525
	6
	5
	15
	133
	15
	11
	10
	30
	266
	28
	11
	41
	125
	1107
	296

Ave. Hours to Review standards established in the regulation, SNAP-Ed Plan Guidance, and other FNS policy.	
	3
	6
	23
	400
	39

3
6
23
400
91
3
6
23
400
23
3
6
23
400
21
3
6
23
400
93

Ave. Hours to Complete training
3.2
3.2
3.2
3.2
3.2
3.2
3.2
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Ave. Hours to Meet FNS fiscal recordkeeping requirements.
3
12
69
69
26
3
12
69
69
39
3
12
69
69
69
3
12
69
69
63
3
12
69
69
52

Ave. Hours to Prepare and Submit Annual Report

8.3056
6.005
22.005
180.7094
23.6376226415094
43.3056
31.3106
116.1052
957.3086
248.344156989247
2.3527
1.668
6.5197
54.3086
6.5197
4.9372
3.5197
13.1219
108.3036
12.16168
22.9078
16.504
61.4058
505.6062
136.935435

SNAP-Ed National

Type of Respondent	UNLOADED Loaded Hourly Wage Rate
State agencies - Technical Staff	\$39.36
Local agencies - Technical Staff	\$39.36
Tribal agencies - Technical Staff	\$39.36

Not-For-Profit Institutions - Technical Staff	\$39.36
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Occupation Code	Occupation Title
11-9151	Social and Community Services Managers
13-0000	Business and Financial Operations Occupations
21-1099	Community and Social Service Specialists
25-1041	Agricultural Sciences Teachers, Postsecondary
29-1031	Dietitians and Nutritionists

al Program Evaluation and Reporting System (N-PEARS) ICR

Data Source

Bureau of Labor Statistics (BLS); May 2023 National Industry-Specific Occupational Employment and Wage Estimates, NAICS 999200 - State Government, excluding schools and hospitals (OEWS Designation), web page last accessed on May 29, 2025.

Average of the following occupations:

- 11-9151 Social and Community Services Managers
- 13-0000 Business and Financial Operations Occupations
- 21-1099 Community and Social Service Specialists
- 25-1040 Life Sciences Teachers, Postsecondary
- 29-1031 Dietitians and Nutritionists

Refer to table below for URLs and individual hourly wages.

Bureau of Labor Statistics (BLS); May 2023 National Industry-Specific Occupational Employment and Wage Estimates, NAICS 999300 - Local Government, excluding schools and hospitals (OEWS Designation), web page last accessed on May 29, 2025.

Average of the following occupations:

- 11-9151 Social and Community Services Managers
- 13-0000 Business and Financial Operations Occupations
- 21-1099 Community and Social Service Specialists
- 25-1040 Life Sciences Teachers, Postsecondary
- 29-1031 Dietitians and Nutritionists

Refer to table below for URLs and individual hourly wages.

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- 21-1099 Community and Social Service Specialists
- 25-1041 Agricultural Sciences Teachers, Postsecondary
- 29-1031 Dietitians and Nutritionists

Refer to table below for URLs and individual hourly wages.

Mean Hourly Wage (all categories)
\$41.39
\$44.41
\$28.06
\$47.01
\$35.95

Legend

Enter Data
Calculation

NUMBER OF RESPONDENTS - NUMBER OF AGENCIES

State Agencies that currently administer the Program in their

Categorization	Number of States
Group A	19
Group B	18
Group C	12
Group D	4
Total	53

Implementing Agencies

Category	State Government	Local Government	Tribal Government
Group A	18	0	0
Group B	28	0	1
Group C	28	1	9
Group D	19	0	0
Total	93	1	10

· State

Not-For-Profit Institution	Total
1	19
11	40
20	58
8	27
40	144

Table A.15-1: Change in Burden Hours

Respondent Type (A)	Burden Activity (B)	Est. No. of Respondents(C)	Total Burden Hours	Previously Approved Burden Hours
Reporting				
State Agencies that Administer the Program	Prepare and submit SNAP-Ed State Plan Form	53	6,042	5,554
	Prepare and submit SNAP-Ed Annual Report Form	53	1,272	1,160
	<i>Subtotal for State Agencies that Administer the Program</i>	53	7,314	6,714
Implementing Agencies - State Government	Prepare and submit SNAP-Ed State Plan Form	93	48,825	55,836
	Prepare and submit SNAP-Ed Annual Report Form	93	23,064	26,456
	<i>Subtotal for Implementing Agencies - State Government</i>	93	71,889	82,291
Implementing Agencies - Local Government	Prepare and submit SNAP-Ed State Plan Form	1	15	92
	Prepare and submit SNAP-Ed Annual Report Form	1	7	39
	<i>Subtotal for Implementing Agencies - Local Government</i>	1	22	131
Implementing Agencies - Tribal Government	Prepare and submit SNAP-Ed State Plan Form	10	280	266
	Prepare and submit SNAP-Ed Annual Report Form	10	120	119
	<i>Subtotal for Implementing Agencies - Tribal Government</i>	10	400	385
Total Estimated Reporting Burden for State/Local/Tribal Government Level		157	79,625	89,522
Implementing Agencies - Not-For-Profit Institution	Prepare and submit SNAP-Ed State Plan Form	40	11,840	29,765
	Prepare and submit SNAP-Ed Annual Report Form	40	5,480	13,707
	<i>Subtotal for Implementing Agencies - Not-For-Profit Institution</i>	40	17,320	43,472
Total Estimated Reporting Burden for Business Level		40	17,320	43,472
TOTAL ESTIMATED REPORTING BURDEN		197	96,945	132,994
Recordkeeping				
State Agencies that Administer the Program	Review standards, SNAP-Ed Plan Guidance, and other FNS policy	53	8,268	14,963
	Complete training	21	63	67
	Recordkeeping requirements.	53	5,512	5,544
	<i>Subtotal</i>	53	13,843	20,574
Implementing Agencies - State Government	Review standards, SNAP-Ed Plan Guidance, and other FNS policy	93	33,852	99,438
	Complete training	67	201	219
	Recordkeeping requirements.	93	14,508	15,168
	<i>Subtotal</i>	93	48,561	114,825

Implementing Agencies -	Review standards, SNAP-Ed Plan Guidance, and other FNS policy	1	12	508
Local Government	Complete training	2	138	19
	Recordkeeping requirements.	1	276	1,476
	<i>Subtotal</i>	<i>1</i>	<i>426</i>	<i>2,003</i>
Implementing Agencies -	Review standards, SNAP-Ed Plan Guidance, and other FNS policy	10	840	760
Tribal Government	Complete training	9	27	25
	Recordkeeping requirements.	10	2,520	2,256
	<i>Subtotal</i>	<i>10</i>	<i>3,387</i>	<i>3,041</i>
Total Estimated Recordkeeping Burden for State/Local/Tribal Government Level		157	66,217	140,442
Implementing Agencies -	Review standards, SNAP-Ed Plan Guidance, and other FNS policy.	40	14,880	106,872
Not-For-Profit Institution	Complete training	31	93	133
	Recordkeeping requirements.	40	8,320	12,768
	<i>Subtotal</i>	<i>40</i>	<i>23,293</i>	<i>119,773</i>
Total Estimated Recordkeeping Burden for Business Level		40	23,293	119,773
TOTAL ESTIMATED RECORDKEEPING BURDEN		197	89,510	260,215
GRAND TOTAL FOR REPORTING AND RECORDKEEPING BURDEN		197	186,455	393,210

Change in Burden Hours Due to an Adjustment	Change in Burden Hours due to Program Change	Total Difference in Burden Hours
488	0	488
112	0	112
600	0	600
-7,011	0	-7,011
-3,392	0	-3,392
-10,402	0	-10,402
-77	0	-77
-32	0	-32
-109	0	-109
14	0	14
1	0	1
15	0	15
-9,897	0	-9,897
-17,925	0	-17,925
-8,227	0	-8,227
-26,152	0	-26,152
-26,152	0	-26,152
-36,049	0	-36,049
-6,695	0	-6,695
-4	0	-4
-32	0	-32
-6,731	0	-6,731
-65,586	0	-65,586
-18	0	-18
-660	0	-660
-66,264	0	-66,264

-496	0	-496
119	0	119
-1,200	0	-1,200
-1,577	0	-1,577
80	0	80
2	0	2
264	0	264
346	0	346
-74,225	0	-74,225
-91,992	0	-91,992
-40	0	-40
-4,448	0	-4,448
-96,480	0	-96,480
-96,480	0	-96,480
-170,705	0	-170,705
-206,755	0	-206,755