

SUPPORTING STATEMENT

User Fees

OMB No. 1651-0052

A. Justification

- 1. Explain the circumstances that make the collection of information necessary. Identify any legal or administrative requirements that necessitate the collection. Attach a copy of the appropriate section of each statute and regulation mandating or authorizing the collection of information.**

The Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA) (Public Law 99-272, 100 Stat. 82; 19 USC 58c), as amended, authorizes the collection of user fees by U.S. Customs and Border Protection (CBP). The collection of these fees requires submission of information from the party remitting the fees to CBP. This collection of information is provided for by 19 CFR 24.22. In certain cases, this information is submitted on one of three forms including the CBP Form 339A for payment upon arrival or prepayment of the annual user fee for a private aircraft (19 CFR 24.22(e)(1) and (2)), CBP Form 339C for prepayment of the annual user fee for a commercial vehicle (19 CFR 24.22(c)(3)), and CBP Form 339V for payment upon arrival or prepayment of the annual user fee for a private vessel (19 CFR 24.22(e)(1) and (2)). All forms can be accessed at: https://www.cbp.gov/newsroom/publications/forms?title_1=339.

The information on these forms may also be filed electronically at: <https://dtops.cbp.dhs.gov/>.

Similarly, as authorized by COBRA, as amended, CBP collects fees from each carrier or operator using an express consignment carrier facility (ECCF) or a centralized hub facility as provided in 19 CFR 24.23(b)(4). The payment must be made to CBP on a quarterly basis and must cover the individual fees for all subject transactions that occurred during a calendar quarter. 19 CFR 24.23(b)(4)(i). The information set forth in 19 CFR 24.23(b)(4)(iii)(B) must be included with the quarterly payment (ECCF Quarterly Report). In cases of overpayments, carriers or operators using an ECCF or a centralized hub facility may send a request to CBP for a refund in accordance with 19 CFR 24.23(b)(4)(iii)(C). This request must specify the grounds for the refund.

In addition, CBP requires a prospective ECCF to include a list of all carriers or operators intending to use the facility, as well as other information requested in the application for approval of the ECCF in accordance with 19 CFR 128.11(b)(2). ECCFs are also required to provide to CBP at the beginning of each calendar quarter, a list of all carriers or operators currently using the facility and

notify CBP whenever a new carrier or operator begins to use the facility or whenever a carrier or operator ceases to use the facility in accordance with 19 CFR 128.11(b)(7)(iv).

- 2. Indicate how, by whom, and for what purpose the information is to be used. Except for a new collection, indicate the actual use the agency has made of the information received from the current collection.**

The information collected by Customs and Border Protection (CBP) is necessary to allow CBP to track and account for the user fees.

ECCF payments are recorded in the user fee database. The quarterly worksheet is sent in with the payment which shows the number of airway bills per category. We use this information to account for delinquencies, interest, liquidated damage cases, and for Regulatory Audit.

- 3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g. permitting electronic submission of responses, and the basis for the decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden.**

The User Fee forms may be submitted electronically through internet using the following link: <https://dtops.cbp.dhs.gov>.

ECCF worksheets can be emailed to CUFIUFHelp@cbp.dhs.gov. ECCF has the option of paying by pay.gov and submitting the worksheet and payment via pay.gov. Payment by check or Fedwire is also acceptable. Payments are received by the cashiers and input into ACE. User Fee team gets cash receipt from cashiers and inputs into the user fee database while adjusting the payment in ACE to the correct class code.

- 4. Describe efforts to identify duplication. Show specifically why any similar information already available cannot be used or modified for use for the purposes described in Item 2 above.**

This information is not collected in any form and therefore is not duplicated elsewhere.

ECCF is input into the user fee database and applied to a receivable. You cannot apply two collections to one receivable so duplicate is not possible on the collection and receivable side.

5. If the collection of information impacts small businesses or other small entities, describe any methods used to minimize burden.

This information collection does not have an impact on small businesses or other small entities.

6. Describe consequences to Federal program or policy activities if the collection is not conducted or is conducted less frequently.

If the information were not collected CBP would not be able to track and account for these user fees that are mandated by law.

Per 19 CFR24.23(b)(4) the collection of ECCF is required by law. There are four quarterly remittances that carriers are required to remit payment. Another consequence of not collecting would be the missing revenue for CBP that is remitted by these carriers.

7. Explain any special circumstances that would cause an information collection to be conducted in a manner:

This information is collected in a manner consistent with the guidelines of 5 CFR 1320.6.

8. If applicable, provide a copy and identify the date and page number of publication in the Federal Register of the agency's notice, required by 5 CFR 1320.8(d), soliciting comments on the information collection prior to submission to OMB. Summarize public comments received in response to that notice and describe actions taken by the agency in response to these comments. Specifically address comments received on cost and hour burden.

Public comments were solicited through two Federal Register notices dated September 29, 2025 (90 FR 46623) on which no comments were received, and on May 6, 2026 (91 FR 24557) on which no comments have been received.

9. Explain any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.

There is no offer of a monetary or material value for this information collection.

10. Describe any assurance of confidentiality provided to respondents and the basis for the assurance in statute, regulation, or agency policy.

The PIA and SORN coverage for this collection is DHS/CBP/PIA-002(b) - Global

Enrollment System (GES) and DHS/CBP-002 – Global Enrollment System (GES), January 16, 2013 (78 FR 3441), respectively.

- 11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. This justification should include the reasons why the agency considers the questions necessary, the specific uses to be made of the information, the explanation to be given to persons from whom the information is requested, and any steps to be taken to obtain their consent.**

There are no questions of a sensitive nature associated with this collection.

- 12. Provide estimates of the hour burden of the collection of information.**

FORM NUMBER/TITLE	TOTAL ANNUAL BURDEN HOURS	NO. OF RESPONDENTS	NO. OF RESPONSES PER RESPONDENT	TOTAL RESPONSES	TIME PER RESPONSE
Form 339A Aircraft	9,333	35,000	1	35,000	16 minutes
Form 339C Vehicles	26,667	80,000	1	80,000	20 minutes
Form 339V Vessels	4,267	16,000	1	16,000	16 minutes
ECCF Quarterly Report	144	18	4	72	120 minutes (2 hours)
ECCF Refund Request	0	0	0	0	30 minutes (0.5 hours)
ECCF Application and List of Couriers	6	3	4	12	30 minutes (0.5 hours)
Total	40,417	131,021		131,084	

Public Cost

of this information collection is \$1,875,812. This is based on the number of responses that must be reviewed (131,084) multiplied by the time burden to review and process each response (0.25 hours) = 32,771 hours multiplied by the average hourly loaded rate for other CBP employees (\$57.24)⁴ = \$1,875,812.

15. Explain the reasons for any program changes or adjustments reported in Items 13 or 14.

There has been no change to the previously reported burden for this information collection and there is no change to the method of collection or data collected.

16. For collection of information whose results will be published, outline plans for tabulation, and publication.

This information collection will not be published.

17. If seeking approval to not display the expiration date, explain the reasons that displaying the expiration date would be inappropriate

CBP will display the expiration date for OMB approval of this information collection.

18. “Certification for Paperwork Reduction Act Submissions.”

CBP does not request an exception to the certification of this information collection.

B. Collection of Information Employing Statistical Methods

No statistical methods were employed.

⁴ CBP bases this wage on the FY 2024 salary and benefits of the national average of other CBP positions. Source: Email correspondence with CBP’s Office of Finance on July 15, 2025.