
DATE: July 10, 2025

TO: Dan Cline, Desk Officer, Office of Management and Budget

FROM: Samantha Miller, Information Collection Clearance Officer, Office of Planning, Analysis and Evaluation, Health Resources and Services Administration

Request: The Health Resources and Services Administration's (HRSA) HIV/AIDS Bureau requests approval for changes to the Assessment Tools vs. Pre-Assessment Tools for Enhancing HIV Care of Women, Infants, Children and Youth Building Capacity through Communities of Practice (OMB 0915-0391, expiration date July 31, 2026).

Purpose: HRSA is requesting a change to revise questions and replace terms to align with Executive Order 14168, remove irrelevant questions, and improve question clarity. This memo explains the changes and supporting rationale.

Changes: This request involves deletion of questions within the forms and replacement of certain terms.

Changes are outlined in Table A (see below) and in the track changes version of the Office of Management and Budget approved measures.

Time Sensitivity: HRSA requests approval within the standard 10-day period to avoid any delay to data collection under 0915-0391.

Burden: The proposed changes are not expected to have any impact on burden.

PROPOSED CLARIFICATIONS AND NON-SUBSTANTIVE CHANGES:

Table A

Instrument	Type of Change	Question/Item	Change implemented	Rationale
1. Pre-Conception Counseling Community of Practice Retrospective Pre-Post-Assessment Instrument	Question Deletion	Q6. What is your gender identity?	Deleted Question	Comply with Executive Order 14168, titled "Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government."
2. Communities of Practice Pre-Assessment Instrument	Question Deletion	Q7. Are you Hispanic or Latino?	Deleted Question	The measure is not being used to measure program impact.
3. Communities of Practice Post-Assessment Instrument	Question Deletion	Q8. What do you consider yourself to be? (Select one or more.)	Deleted Question	The measure is not being used to measure program impact.
4. Communities of Practice Session Assessment Instrument				
5. Targeted and Intensive TA Assessment Instrument				
6. Foundational TA Assessment Instrument				
1. Pre-Conception Counseling Community of Practice Retrospective Pre-Post-Assessment Instrument	Question Deletion	Q12. Provide gender-affirming care for transgender and gender-diverse individuals? Q16. Provide	Deleted Question	Comply with Executive Order 14168, titled "Defending Women from Gender Ideology Extremism and Restoring

Instrument	Type of Change	Question/Item	Change implemented	Rationale
Instrument		gender-affirming care for transgender and gender-diverse individuals?		Biological Truth to the Federal Government."
2. Communities of Practice Pre-Assessment Instrument	Term Replacement	Header, Q10, Q18, Q24, Q25, Q26, Q27, Q28, Q29, Q30, Q32, Q33, Q34	Replaced "transition" or "transitioning" with transfer, transferring, integration, integrate, moving, move	To improve question clarity.
3. Communities of Practice Post-Assessment Instrument	Term Replacement	Header, Q6, Q7, Q8, Q9, Q10, Q11, Q12, Q15, Q16, Q19, Q36	Replaced "transition" or "transitioning" with moving, move, transfer, integrate, integration	To improve question clarity.

Attachments:

- Form 1_PCC CoP Retrospective Pretest-Post Assessment 07102025 RL
- Form 2_COP Pre-Assessment Instrument 07102025 RL
- Form 3_COP Post-Assessment 07102025 RL
- Form 4_COP Session Assessment 07102025 RL
- Form 5_Targeted and Intensive TA Assessment 07102025 RL
- Form 6_Foundational TA Assessment 07102025 RL