

**Instructions**

**Note: This tool is best viewed in the desktop version of Microsoft Excel.**

This reporting tool was designed for OD2A-S programs to support data organized into 8 distinct tabs that are named by the performance measure primary unit of measure and disaggregates. Within this tool some cells

After completing each required tab in this tool, please save your file using the following filename: Partner's Portal: OD2AS Reporting Template\_Jurisdiction\_Submission D

**Partner's Portal**

Any contextual questions/metadata that align to each performance measure will be reported in Partner's Portal.

**Technical Guidance**

Please see the Indicator Reference Sheets and glossary of the technical details about the reporting process, refer to the technical guidance.

Feel free to reach out to your Evaluation Officer if you have additional questions.



Select your jurisdiction



Select reporting period

**Data Entry Instructions****Variable/Disaggregate**

Jurisdiction

Reporting\_Period

**HE Activities**

Total\_HE\_Activities

HE\_Clinical\_Settings

HE\_HR\_Settings

HE\_Public\_Safety\_Settings

*HE\_Other\_Settings*

## **HR Encounters**

Total\_HR\_Encounters

Encounters\_with\_Drug\_Checking

ZipCode\_By\_HR\_Service\_Site

Encounters\_with\_Drug\_Checking\_by\_ZipCode

## **HR Naloxone**

Total\_Naloxone\_Distributed

Type\_of\_Organization

Num\_Doses\_Distributed

ZipCode\_By\_Nal\_Distribution\_Site

Num\_Doses\_Distributed\_ZipCode

**LTC Navigators**

Total\_Navigators

Nav\_Clinical

Nav\_HR

Nav\_Public\_Safety

Nav\_Other

*Navigator\_Hours\_Clinical*

*Navigator\_Hours\_HR*

*Navigator\_Hours\_Public\_Safety*

*Navigator\_Hours\_Other*

**LTC Referrals**

Total\_Referrals

Race\_Ethnicity

Ref\_MOUD

Ref\_Behavioral\_Trtr

Ref\_to\_HR

Total\_Ref\_Race\_Ethnicity

### **HS Training**

Total\_Trained

*Specialty*

*Num\_Trained*

*Num\_Eligible*

*Percent\_Clinician\_Trained*

### **HS SUD Protocols**

Total\_Health\_Settings

Num\_Settings\_SUD\_Treatment

Num\_Settings\_SUD\_Referrals

CDC estimates the average public reporting burden for this collection of instructions, searching existing data/information sources, gathering and agency may not conduct or sponsor, and a person is not required to respond regarding this burden estimate or any other aspect of this collection of Office, 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; ATTN: P

# Performance Measures Reporting Tool

1. collection, as well as reporting on required performance measures for evaluation to CDC. The tool is sure labels provided in the Indicator Reference Sheets. Specifically, these tabs will capture data on the will appear gray to indicate that no additional data entry is needed.

ng the following naming convention before uploading the Excel file to the Performance Measures section of ate

asure will be entered into Partner's Portal. Due to the qualitative nature of the HE\_Impact measure, this

guidance for definitions that have been developed to help operationalize each performance measure. For idance.

questions about using this tool.

## Reporting Specifications

This field will be prepopulated for all rows of data based on the selection made in the drop-down from 'Select your jurisdiction' from the Start Here tab. The cells will appear gray to indicate that no additional data entry is needed.

This field will be prepopulated for all rows of data based on the selection made in the drop-down from 'Select reporting period' from the Start Here tab (See technical guidance for reporting timeline table.) The cells will appear gray to indicate that no additional data entry is needed.

This is a formula field that will generate a total count of health equity focused overdose prevention activities that occurred in a clinical, harm reduction, public safety, or other settings during the designated reporting period once the disaggregates below are entered into the appropriate fields.

Enter a whole number for the health equity focused overdose prevention activities that occurred in a health/clinical setting.

Enter a whole number for the health equity focused overdose prevention activities that occurred in a harm reduction setting.

Enter a whole number for the health equity focused overdose prevention activities that occurred in a public safety setting.

*This disaggregate is optional. If chosen, enter a whole number that reflects the health equity focused overdose prevention activities that occurred in any setting outside of clinical, harm reduction, and public safety.*

Enter a total count of harm reduction service encounters (e.g., in-person, mail, telephone, online) that occurred at an OD2A-S funded or supported organization during the designated reporting period.

Enter a whole number for service encounters where in-person drug checking occurred.

Enter the five-digit zip code for each site where harm reduction services (e.g., in-person, mail, telephone, online) were provided. For any service site where services are provided in person, use the brick and mortar location zip code. For services provided via phone or mail, use the address of the brick and mortar location. For mobile-based outreach services, use the zip code of outreach. For any service sites where zip codes are unknown, provide the total number of encounters that occurred across locations with unknown zip codes in the designated cell for "unknown" within the adjacent cell.

Enter a whole number for service encounters involving drug checking for each zip code provided. When the zip code is "unknown" total the remaining encounters with drug checking and enter a whole number.

Enter a whole number for pre-measured doses of naloxone distributed by an OD2A-S funded or supported organization during the designated reporting period.

This variable has been pre-selected. If data are not available for a particular type of organization, enter 0 for all variables in the adjacent row.

Enter a whole number for the count of all pre-measured naloxone doses distributed for each type of organization.

Enter the five-digit zip code where the funded organization distributed their doses of naloxone. For any distribution site where the zip code is unknown, provide the total in the adjacent cell.

Enter a whole number for the count of pre-measured naloxone doses distributed for each zip code. When the zip code is "unknown" total the remaining doses distributed and enter a whole number.

Enter a total count of unique navigators who link PWUD to care and/or harm reduction services via warm handoffs during the designated reporting period.

Enter a whole number for the navigators located in a health/clinical setting.

Enter a whole number for the located in a harm reduction setting.

Enter a whole number for the navigators located in a public safety setting.

Enter a whole number for the in any other settings.

*This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in health/clinical settings.*

*This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in harm reduction settings.*

*This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in public safety settings.*

*This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in any other settings.*

This is a formula field that will generate a total count of unique referrals to care and harm reduction services once the disaggregates below are entered in the appropriate fields.

This variable has been pre-selected. If data are not available for a particular race and ethnicity, enter 0 for all variables in the adjacent row. Note: when the race\_ethnicity is marked unknown, this also includes if an individual preferred not to answer.

Enter a whole number for all referrals to MOUD for each race/ethnicity with available data.

Enter a whole number for all referrals to behavioral health treatment only (without MOUD) for each race/ethnicity with available data.
Enter a whole number for all referrals to harm reduction services for each race/ethnicity with available data.
This is a formula field that will generate a total count for all referrals to MOUD, behavioral treatment only (without MOUD), and harm reduction services by each race/ethnicity.
Enter a whole number for the count of all unique clinicians trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids for Pain during the designated reporting period.
<i>Optional disaggregate: If chosen, select a specialty from the dropdown list for the type of clinicians trained on the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids for Pain.</i>
<i>Optional disaggregate: If chosen, enter a whole number for the unique clinicians by specialty who are trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids for Pain.</i>
<i>Optional disaggregate: If chosen, enter a whole number for all eligible clinicians who could be trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids for Pain.</i>
This is a formula field that will generate a percentage of clinicians trained when the numerator (Num_Trained) and denominator (Num_Eligible) are entered into the appropriate fields.
Enter the total count of health/clinical settings where protocols and/or policies have been implemented/improved for evidence-based SUD treatment and/or referrals. <u>Note this will be the number of unique health settings, regardless of whether they have just one or both types of protocols/policies.</u>
Enter a whole number for the health/clinical settings where protocols or policies have been implemented/improved for evidence-based SUD treatment.
Enter a whole number for the health/clinical settings where protocols or policies have been implemented/improved for evidence-based SUD referrals.

f information as 35 hours annually per response from each recipient, including the time for reviewing  
d maintaining the data/information needed, and completing and reviewing the collection of information. An  
spond to a collection of information unless it displays a currently valid OMB control number. Send comments  
information, including suggestions for reducing this burden to CDC/ATSDR Information Collection Review  
RA (0920-1282)

Form approved:

OMB Control Number: 0920-1282

Expiration date: 06/30/2026



## Number of health equity focused overdose prevention activities implemented with OD2A funding

### Entry Instructions

**HE\_Activities:** This is a formula field that will generate a total count of health equity focused overdose prevention activities that occurred in a clinical, harm reduction, public safety, or other the designated reporting period once the disaggregates below are entered into the appropriate fields.

**Clinical\_Settings:** Enter a whole number for the health equity focused overdose prevention activities that occurred in a health/clinical setting.

**Harm\_Reduction\_Settings:** Enter a whole number that reflects the health equity focused overdose prevention activities that occurred in a harm reduction setting.

**Public\_Safety\_Settings:** Enter a whole number that reflects the health equity focused overdose prevention activities that occurred in a public safety setting.

**Other\_Settings:** This disaggregate is optional. If chosen, enter a whole number that reflects the health equity focused overdose prevention activities that occurred in any setting outside of clinical, and public safety.

Note that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, **please enter “0”**—please do not leave these cells null or blank to cells are not mischaracterized as missing data.

Required	<b>Total_HE_Activities</b>	<b>0</b>
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		DISAGGREGATES			
		Required	Required	Required	Optional
Jurisdiction	Reporting_Period	HE_Clinical_Settings	HE_HR_Settings	HE_Public_Safety_Settings	HE_Other_Settings
0	0				

of harm reduction service encounters at OD2A funded or supported organizations

Key Instructions

**Encounters:** Enter a total count of harm reduction service encounters (e.g., in-person, mail, telephone, online) that occurred at an OD2A-S funded or supported organization during the designated reporting period.  
**s\_with\_Drug\_Checking:** Enter a whole number for service encounters where in-person drug checking occurred.  
**ly\_HR\_Service\_Site:** Enter the five-digit zip code for each site where harm reduction services (e.g., in-person, mail, telephone, online) were provided. For any service site where services are provided in person, use the brick and mortar location zip code. For services provided via phone or mail, use the address of the brick and mortar location. For mobile-based outreach services, use the zip code of outreach. For any service sites where zip codes are unknown, provide the total number of encounters that occurred across locations with unknown zip codes in the designated cell for "unknown" within the adjacent cell.  
**s\_with\_Drug\_Checking\_by\_ZipCode:** Enter a whole number for service encounters involving drug checking for each zip code provided. When the zip code is "unknown" total the remaining encounters with drug checking and enter a whole number.  
 Note that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, **please enter "0"**—please do not leave these cells null or blank to ensure these cells are not mischaracterized as missing data.

Required	Total_HR_Encounters	
		DISAGGREGATE
		Required
Jurisdiction	Reporting_Period	Encounters_with_Drug_Checking
0	0	

Number of naloxone doses distributed by OD2A funded or supported organizations

Entry Instructions

**Num\_Naloxone\_Distributed:** Enter a whole number for pre-measured doses of naloxone distributed by an OD2A-S funded or supported organization during the designated reporting period.

**Type\_of\_Organization:** This variable has been pre-selected. If data are not available for a particular type of organization, enter 0 for all variables in the adjacent row.

**Num\_Doses\_Distributed:** Enter a whole number for the count of all pre-measured naloxone doses distributed for each type of organization.

**Code\_By\_Nal\_Distribution\_Site:** Enter the five-digit zip code where the funded organization distributed their doses of naloxone. For any distribution site where the zip code is unknown, provide the total in the adjacent cell.

**Num\_Doses\_Distributed\_ZipCode:** Enter a whole number for the count of pre-measured naloxone doses distributed for each zip code. When the zip code is "unknown" total the remaining doses distributed and enter a whole number.

Please note that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, **please enter "0"**—please do not leave these cells null or blank to ensure these cells are not mischaracterized as missing data.

Required	Total_Naloxone_Distributed	
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		DISAGGREGATES	
		Required	Required
Jurisdiction	Reporting_Period	Type_of_Organization	Num_Doses_Distributed
0	0	Syringe Service Programs	
0	0	Community-based organizations	
0	0	Senior care organizations	
0	0	Faith-based organizations	
0	0	Emergency Department/Urgent Care	
0	0	Other healthcare organizations	
0	0	Police departments	
0	0	Jails/Prisons	
0	0	Colleges/Universities	
0	0	Secondary education	
0	0	Other Health Department	
0	0	Other	

**Number of navigators who link PWUD to care and harm reduction services via warm handoffs**

**Entry Instructions**

**Navigators:** Enter a total count of unique navigators who link PWUD to care and/or harm reduction services via warm handoffs during the designated reporting period.

**Clinical:** Enter a whole number for the navigators located in a health/clinical setting.

**HR:** Enter a whole number for the navigators located in a harm reduction setting.

**Public Safety:** Enter a whole number for the navigators located in a public safety setting.

**Other:** Enter a whole number for the navigators in any other settings.

**Hours\_Hours\_Clinical:** This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in health/clinical settings.

**Hours\_Hours\_HR:** This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in harm reduction settings.

**Hours\_Hours\_Public\_Safety:** This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in public safety settings.

**Hours\_Hours\_Other:** This disaggregate is optional. If chosen, enter a whole number for the total hours navigators have spent on linkage to care or referral efforts in any other settings.

note that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, **please enter "0"**—please do not leave these cells null or blank to ensure these cells are not mischaracterized as missing data.

Required	<b>Total_Navigators</b>	
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Jurisdiction	Reporting_Period	DISAGGREGATES						
		Required Nav_Clinical	Required Nav_HR	Required Nav_Public_Safety	Optional Nav_Other	Optional Navigators_Hours_Clinical	Optional Navigators_Hours_HR	Optional Navigators_Hours_Public_Safety
0	0							

**Number of referrals to care and harm reduction services**

**Entry Instructions**

Required	<b>Total_Referrals</b>	<b>0</b>
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		DISAGGREGATES				
Jurisdiction	Reporting_Period	Required Race_Ethnicity	Required Ref_MOUD	Required Ref_Behavioral_Trtr	Required Ref_to_HR	Required Total_Ref_Race_Ethnicity
0	0	American Indian or Alaska Native only				0
0	0	Asian only				0
0	0	Black or African American only				0
0	0	Hispanic or Latino only				0
0	0	Middle Eastern or North African only				0
0	0	Native Hawaiian or Other Pacific Islander only				0
0	0	White only				0
0	0	American Indian or Alaska Native and Hispanic or Latino				0
0	0	Asian and Hispanic or Latino				0
0	0	Black or African American and Hispanic or Latino				0
0	0	Middle Eastern or North African and Hispanic or Latino				0
0	0	Native Hawaiian or Other Pacific Islander and Hispanic or Latino				0
0	0	White and Hispanic or Latino				0
0	0	Multiracial and/or Multiethnic				0
0	0	Unknown				0

## Number of clinicians who received training on implementing the "2022 CDC Clinical Practice Guidelines for Prescribing Opioids"

### Summary Instructions

**Required:** Enter a whole number for the count of all unique clinicians trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids. Note that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, please enter "0"—please do not enter missing data.

### Disaggregates

**Optional:** If chosen, select a specialty from the dropdown list for the type of clinicians trained on the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids.  
**Required:** If a specialty is chosen, enter a whole number for the unique clinicians by specialty who are trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids.  
**Optional:** If a specialty is chosen, enter a whole number for all eligible clinicians who could be trained on implementing the 2022 CDC Clinical Practice Guidelines for Prescribing Opioids.  
**Formula:** **Clinician\_Trained**: This is a formula field that will generate a percentage of clinicians trained when the numerator (Num\_Trained) and denominator (Num\_Eligible) are provided. Note that CDC is requesting that jurisdictions enter all counts - **please do not suppress unknown numbers**. Please enter "0" for all unknown numbers and do not enter missing data.

Required	Total_Trained	
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		DISAGGREGATES		
		Optional	Optional	Optional
Jurisdiction	Reporting_Period	Specialty	Num_Trained	Num_Eligible
0	0			

**Number of health/clinical settings implementing or improving protocols and/or policies for evidence-based SUD treatment**

**Entry Instructions**

**Health\_Settings:** Enter the total count of health/clinical settings where protocols and/or policies have been implemented/improved for evidence-based SUD treatment, regardless of whether they have just one or both types of protocols/policies.

**Settings\_SUD\_Treatment:** Enter a whole number for the health/clinical settings where protocols or policies have been implemented/improved for evidence-based SUD treatment.

**Settings\_SUD\_Referrals:** Enter a whole number for the health/clinical settings where protocols or policies have been implemented/improved for evidence-based SUD referrals.

Note that CDC is requesting that jurisdictions enter all counts—**please do not suppress small numbers**. If the count is zero, **please enter “0”**—please do not enter blank data.

Required	Total_Health_Settings	
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		DISAGGREGATES	
		Required	Required
Jurisdiction	Reporting_Period	Num_Settings_SUD_Treatment	Num_Settings_SUD_Referrals
0	0		

