

CoAg Title:	
CoAg Number:	
CDC Program Office:	
# of recipients:	
CDC Program POC:	
Date completed:	

Form Approved
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Sample Performance Measure Specifications Form

Performance Measure (PM)	Performance Measure Characteristics			Measurement Specifications						Data Source Attributes			Baseline and Target			
	Program Objective/Strategy Statement	Performance Measure Title	Population Targeted	Unit of Measurement	Numerator	Denominator	Frequency of Reporting	Key Stratifications	Record Level of Reporting	Data Source(s)	Data Source Agency or Owner	Lag in Reporting	Baseline	Baseline Year	Target	Target Year
PM-1																
PM-2																
PM-3																
PM-4																
PM-5																
PM-6																
PM-7.....																

Column Header Definitions

Performance Measure Characteristics	
Program Objective / Strategy Statement	A general statement about a program outcome/strategy/output. Note: Multiple performance measures may be used to assess impact of a given outcome/strategy/output
Performance Measure Title	The fully defined title of the performance measure.
Population Targeted	The population that the performance measure represents (e.g., tested or served persons only, the general population, subpopulations such as women or youth)
Measurement Specifications	
Unit of Measurement	The unit of measurement or calculation for the performance measure (e.g., number, percentage, rate)
Numerator	Definition and/or calculation of numerator (if applicable)
Denominator	Definition and/or calculation of denominator (if applicable)
Frequency of Reporting	Reporting frequency of performance measure data (e.g., annually, quarterly, monthly)
Key Stratifications	List the strata of interest for assessing performance within selected substrata (e.g., race/ethnicity, age, gender, facility type etc.)
Record Level of Reporting	Will data be reported as individual level records/observations (line level data), or are the reported data aggregated in any way?
Data Source Attributes	
Data Source(s)	The source(s) from which the performance measure is derived. If more than one data source is used to calculate the performance measure, note here.
Data Source Agency or Owner	The organization or agency that manages the data source(s) and is responsible for constructing the database and reporting data to the awardee
Lag in Reporting	The time interval between when the data are collected and when the data are reported to CDC
Performance Measure Baselines and Targets	
Baseline	The initial point estimate of the performance measure
Baseline Year	The year for the baseline estimate
Target	The expected improvement in the performance measure estimate and a set date in the future
Target Year	The reported point estimates (and time period) of the performance measure data

Public reporting burden of this collection of information is estimated to average **XXX hours per response per year (Program to customize)**, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer; 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; Attn: OMB-PRA (0920-1282).