

3137-XXXX

<b><i>Application and reporting process</i></b>	<b>No. of respondents</b>	<b>Frequency</b>	<b>Annual hour burden</b>	<b>How estimated</b>	<b>Cost</b>
<b>Applicants preparing and submitting grant applications</b>	<b>35</b>	<b>one time</b>	<b>40.00</b>	Time required to plan and write grant application, minus hours for completing forms	<b>\$1,133.20</b>



Estimated burden hours and costs for grant applications by grant program

Preparing/submitting grant applications by grant program	Number of Respondents	Time per response (in hours)	Total Burden Hours	Cost (28.33 per hour) <sup>1</sup>	Year	hours for ROCIS / time per response	ROCIS wage/ROCIS hours per 1 response
Native American Enhancement	35	40	1,400	\$39,662.00	2015		1133.2
<b>TOTALS</b>	<b>35</b>	<b>40</b>	<b>1,400</b>	<b>\$39,662.00</b>			
Ave. time per response		<b>40</b>					<b>1,400</b> 1133.2

Note: <sup>1</sup> Based on current mean average hourly wage for librarians, BLS Occupational Employment and Wages

Application forms	Number of Responses (FY2014)	Number of Respondents for Small Entity (FY2015)	Percentage of Respondents Reporting Electronically (FY2015)	Programs that use the form
NA Enhancement	35	7		
<b>totals</b>	<b>35</b>	<b>7</b>		

<b>Percentage of small entities</b>
19.60

Process	OMS/OLS average time to process one (hours)	GrantsAdmin average time to process one (hours)	# of responses	Hour burden to IMLS
NA Basic & Enhancement including SF-424S (data entry, first-check, budget check)	1.16	0	35	40.6
Discretionary Applications (IT download)	0	0	0	3.5
Discretionary Applications (IT download)	0	0	0	1

35 | 45.1

\* Average salary of IMLS employees 2015

Average salary	\$ burden to IMLS
41.12	\$1,669.47
41.12	\$143.92
41.12	41.12

**\$1,854.51** | totals