

**CIP Administrator Web Survey: Non-Responder Email Message**

**Subject:** CIP Administrator Web Survey Follow-Up

Dear [insert name]:

We recently invited you to participate in a short survey about the timing of court hearings and the use of pre-hearing conferences in your state. This survey will help us plan for a future study or studies that will examine the factors associated with judicial decision-making and hearing quality in child welfare cases and the influence those factors may have on judges' reasonable efforts decisions and case outcomes. Your responses will help us understand which sites may be appropriate for this important research. We know you are busy, especially given the challenges presented by the COVID-19 pandemic, but would appreciate if you could take a few minutes to complete the brief survey.

Here's the survey link again:

[insert link]

We ask that you respond by [insert date].

If you would prefer not to participate in the survey, please let me know at [fromknecht@jbassoc.com](mailto:fromknecht@jbassoc.com).

Thank you in advance,

Anne Fromknecht

**Anne Fromknecht, MPH**  
*Senior Research Associate*  
*James Bell Associates, Inc.*  
3033 Wilson Blvd. Suite 650  
Arlington, VA 22201  
Phone: 703-247-2631  
[fromknecht@jbassoc.com](mailto:fromknecht@jbassoc.com)  
[www.jbassoc.com](http://www.jbassoc.com)

The Paperwork Reduction Act Statement: This collection of information is voluntary and will be used to help us understand which sites would be appropriate for a future study or studies that will examine hearing quality and judicial decision-making in child abuse and neglect cases. Public reporting burden for this collection of information is estimated to average 10–15 minutes per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB number and expiration date for this collection are OMB #: 0970-0356, Exp: 06/30/2021. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Anne Fromknecht; [fromknecht@jbassoc.com](mailto:fromknecht@jbassoc.com).

