

SUMMARY OF INFORMATION COLLECTION

INSTRUCTIONS: > (f) TOTAL (h) TOTAL (k) TOTAL
 Use this form when a single information collection document involves multiple reporting and > ----- = (e) Average ----- = (g) Average ----- = (j) Average
 recordkeeping requirements. > (d) TOTAL (f) TOTAL (i) TOTAL

SECTION OF REGULATIONS			DESCRIPTION	FORM NO(s) <i>(If "none" so state)</i>	ANNUAL BURDEN								
					REPORTS					RECORDS			
					NO. OF RESPONDENTS	NO. OF RESPONSES PER RESPONDENT	TOTAL ANNUAL RESPONSES <i>(Col. d & e)</i>	HOURS PER RESPONSE	TOTAL HOURS <i>(Col. f & g)</i>	NO. OF RECORD-KEEPERS	ANNUAL HOURS PER RECORD-KEEPER	TOTAL RECORD-KEEPING HOURS <i>(Col. i & j)</i>	
<i>(a)</i>	<i>(b)</i>	<i>(c)</i>	<i>(d)</i>	<i>(e)</i>	<i>(f)</i>	<i>(g)</i>	<i>(h)</i>	<i>(i)</i>	<i>(j)</i>	<i>(k)</i>			
<i>Grants</i>	<i>Combos</i>	<i>Loans</i>	Items Cleared Under This Docket										
			Applicant Information										
			Funding Request	None	500	1	500	2.00	1,000				
			Executive Summary	None	500	1	500	4.00	2,000				
			Legal Opinion	None	500	1	500	2.00	1,000				
			Organizational Charts	None	500	1	500	1.00	500				
			Resumes of Key Management Personnel	None	500	1	500	1.00	500				
			Broadband Operations Experience	None	500	1	1,000	1.00	1,000				
			Proposed Funded Service Area Description	None	500	1	500	20.00	10,000				
			Proposed Funded Service Area Map	None	500	1	500	30.00	15,000				
			Subscriber Projections	None	500	1	500	10.00	5,000				
			Competitive Analysis	None	500	1	500	8.00	4,000				
			Network Design	None	500	1	500	40.00	20,000				
			Licenses, Agreements, and Regulatory Approvals	None	500	1	500	10.00	5,000				
			Summary and Itemized Budgets	None	500	1	500	20.00	10,000				
			Pro Forma Financial Analysis	None	500	1	500	60.00	30,000				
			Sources of Other Funding	None	500	1	500	2.00	1,000				
	N/A	N/A	Matching Requirement (required for 100 percent grant request only)	None	250	1	250	2.00	500				
			List of Outstanding and Contingent Obligations	None	500	1	500	2.00	1,000				
			Historical Financial Statements	None	500	1	500	2.00	1,000				
			Audited Financial Statements	None	500	1	500	2.00	1,000				
			Evaluation Criteria	None	500	1	500	20.00	10,000				
			Environmental Information	None	500	1	500	10.00	5,000				
			State-funded Areas Certification	None	500	1	500	2.00	1,000				

1753 Subpart B	Postloan Engineering Service Contract ● Approval of Postloan Engineering Service Contract The Postloan Eng. Serv. Contract incl. using the following forms: RUS Form 217a-Project Design, Assistance and Coordination; RUS Form 217b-Central Office Equipment Engineering Services; RUS Form 217c-Transmission Facilities Engineering Services; RUS Form 217d-Building Engineering Services; RUS Form 217e-Outside Plant Staking Services; RUS Form 217f-Outside Plant Contract Doc. Phase Engr. Servs. RUS Form 217g-Outside Plant Construction Phase Engr. Servs.	217	165	1	165	7.00	1,155			
	RUS Form 216 - Construction Change Order	216	165	1	200	1.00	200			
	RUS Form 526 – Construction Contract Amendment	526	165	1	200	3.00	600			
	RUS Form 270 - Equal Opportunity Addendum	270	165	1	200	0.15	30			
	Miscellaneous Engineering Services Forms									
1753.15, 81	Engineering Service Contract - Special Services - Telephone ● Engineering services for minor construction may be contracted using Form 245 (This contract form does not require RUS approval).	245	165	1	165	0.75	124			
175349	Tabulation of Materials Furnished by Borrower ● Closeout of major outside plans construction by contract.	281	165	4	660	2.00	1,320			
1753.8(b)	Subcontracts (Under Construction or Equipment) ● Approval of subcontracts (per 1753.8(b))	282	165	2	330	0.75	248			
1753.16	Certificate of Architect ● Approval of final statement of cost-architectural services	284	165	1	165	0.50	83			
1753.17	Statement of Engineering Fees - Telecommunications ● Estimates	506	165	1	165	6.00	990			
1753.17	● Final		165	1	165	6.00	990			
	Major Outside Plant Construction									
1753.47	Telephone System Construction Contract (Labor and Materials) ● Approval of plans and specifications for major outside plant construction by contract	515	165	1	165	4.00	660			
1753.48	● Approval of the outside plant contract		165	1	165	6.00	990			
1753.48	● Owner-Furnished Materials -Info. Included under RUS Form 787 below									
1753.48	● Approval of negotiated contracts		165	1	165	2.00	330			
	Miscellaneous Outside Plant Construction Forms									
1753.49	Final Inventory, Telephone Construction Contract (Labor and Materials) ● Closeout of major outside plant construction by contract	724	165	2	330	0.75	248			
1753.49	Final Inventory, Telephone Construction Contract (Labor and Materials) - Detailed ● Tabulation of Assembly Units	724a	165	2	330	3.00	990			
1753.49	Final Inventory, Telephone Construction Contract (Labor and Materials) - Detailed ● Removals	724b	165	2	330	0.75	248			
1753.18	Contract Closeout Certification	756	165	1	165	0.50	83			

	1753.81-82	Summary of Work Order Inspection by licensed Engineer or Borrower's Staff Engineer	771a	165	2	330	0.50	165			
	1753	Miscellaneous Construction Work and Maintenance Service Contract • Issued for minor construction by contract	773	165	2	330	3.00	990			
	1753.48 (f)	Supplement A to Construction Contract RUS Form 515 • Approval for the borrower to furnished materials for outside plant construction by contract	787	165	5	825	0.25	206			
	1753.15 (a)(2)	Preloan Engineering Service Contract, Telephone System Design	835	165	1	165	0.75	124			
	1753 Subpart E, H	Forms approved under OMB Docket No. 0572-0149 Equipment Contract	395	165	2	330	1.50	495			
	1753.37, 38, 39, 68	Certificate of Completion, Equipment Contract (Including Installation)	395a	165	1	165	0.50	83			
	1753.37, 38, 39, 68	Certificate of Completion, Equipment Contract (Not Including Installation)	395b	165	1	165	0.50	83			
	1753, 1788	Forms approved under OMB Docket No. 0572-0107 Contractor's Bond	168b	165	2	330	0.02	5.3			
	1753.30	Certificate of Completion - Contract Construction for Building Closeout of Contract Form 257 for Building Construction.	181	165	1	165	0.10	17			
	1753	Certificate ("Buy American")	213	165	1	0	0.02	0.0			
		RUS Form 224 -Waiver and Release	224	165	1	200	0.01	2.0			
		RUS Form 743 - Certificate of Contractor and Indemnity Agreement	743	165	1	200	0.01	2.0			
	1753.30, 39, 49	Certificate of Contractor	231	165	1	0	0.02	0.0			
	1753.11, 28, 38, 68	Construction or Equipment Contract Amendment	238	165	2	0	0.02	0.0			
	1753 Subpart D	Contract to Construct Building	257	165	1	0	0.08	0.0			
		Bid Bond	307	165	2	0	0.02	0.0			
	1744.66	Form approved under OMB Docket No. 0572-0023 Financial Requirements Statement	481	165	3	495	2.00	990			
	1744.66	Form approved under OMB Docket No. 0572-0074 Certification of Authority	675	165	2	330	0.10	33			
	Subpart B	Form approved under OMB Docket No. 0572-0118 Architectural Services Contract	220	165	1	165	1.00	165			
	1773.4	Form approved under OMB Docket No. 0572-0142 Selection of CPA	n/a	165	1	165	0.25	41			
	1773	Submission of Auditor's Report	n/a	165	1	165	11.00	1,815			

		Plan of Corrective Action	n/a	165	1	165	0.25	41			
		Submission of Peer Review Reports	n/a	165	1	165	0.25	41			
		Scope Limitation	n/a	165	1	165	0.25	41			
		Irregularities	n/a	30	1	30	2.00	60			
		Quarterly Submission of Financial Information through BCAS	n/a	165	4	660	4.00	2,640			
1770	Subpart A	Index of Records and Recordkeeping	n/a	165	1	165	2.00	330			
1770	Subpart B	GAAP System of Accounts	n/a						165	24	3,960
Total burden hours for forms approved under other OMB Dockets				165	60	9,940	1.78	17,655.0	165		3,960

TOTAL ANNUAL BURDEN AND RECORDKEEPING HOURS		Annual Burden Hours	152,130
		Record Keeping Hours	3,960
		Total Burden Hours	156,090