

Supporting Statement B for Paperwork Reduction Act Submissions
Sector and Industry Survey

B. Collection of Information Employing Statistical Methods

1. Universe and Respondent Selection

The respondent universe of the Sector and Industry Survey includes the private sector members of two unique FBI partnerships.

The first partnership is with the Domestic Security Alliance Council (DSAC) which consists of co-chairs from FBI, DHS, and a representative of the Private Sector, who is normally at the Chief Security Officer (CSO) level. There are approximately 570 corporate members, with the understanding that the actual company/entity is the member and not the individual. For example, Company A is the member and all employees of that company have access to information shared. The CSO or its equivalent is the point of contact for each of these member companies. All companies are vetted through FBI indices checks. The vehicle the co-chairs utilize to describe the interaction amongst all parties is a DSAC charters signed by all co-chairs.

The second membership is InfraGard which consists of over 58,000 individual members. These individual members are vetted through field office indices checks. The FBI is partnered with the InfraGard National Members Association (INMA), which is the entity that the FBI communicates with when conducting data calls. The vehicle the parties use to conduct their interaction is a Memorandum of Understanding signed by both parties.

In September 2017, the INMA conducted a survey to assess the impact posed by the North Korea threat, as well as, gauge InfraGard members' risks and concerns from activities surrounding the Korean Peninsula. Approximately 4,052 members responded. An example of a survey question included:

What do you see as the most critical threat to your company/organization and community emanating from the North Korean Government?

- WMD
- Terrorism
- War (general)
- Theft (general)
- Geopolitical
- EMP
- Nuclear
- Cyber

2. Describe the procedures for the collection of information including:

Data calls that are conducted through the use of the Survey Monkey application. Survey Monkey provides the ability to maintain metrics of individual survey requests as a part or as a whole, sampling methodologies are not conducted. These surveys are then provided to the DSAC and/or InfraGard members via their respective website portals. These portals have two-factor authorization allowing only the respective members to have access to the survey. No individuals outside of these two programs have access to the survey.

Once the surveys are completed the results are provided to the FBI Office of Private Sector's Information Sharing and Analysis Unit who then compile and analyze the information. Once analyzed the information is then placed into a graphic slick sheet that is then uploaded into the FBI's internal communication and case management system. The product is also provided back to the DSAC/InfraGard membership as a way of providing them a finished result of the requested survey. These survey tend to be very generic and topic-oriented and do not normally require more than one iteration in a year.

3. The FBI maximizes the response rate by the daily interaction with both partnership programs. The continuous interaction between the FBI and its private sector partners allows for a high level understanding of what information sharing is required to meet the needs of both parties. The surveys provide a method for benchmarking needs, risks, and gaps within a particular knowledge base being addressed.

The Sector and Industry survey will allow for the following:

- Reduction of incomplete and inconsistent data submissions due to focused queries;
- Elimination of current work functions by automating procedures currently being performed manually;
- Expansion of the ability to efficiently collect, store, edit, review, query, report, and publish data;
- Improvement of the accessibility and timeliness of releasable (non-personally identifiable information) data to the partnerships;
- Automation of correspondence and communications with stakeholders from the DSAC and InfraGard Programs; and
- Ensure the collection and timely distribution of more accurate and complete private sector partnership data.

Response Rates and Technical Response to Address Agency Nonresponse

At this point, there have not been enough surveys conducted to determine an average for response rates. OPS has determined at this point, the best way to address nonresponse to surveys is to utilize a feedback mechanism within the DSAC and InfraGard portals to encourage members to fill out surveys.

4. At this point there are no test of procedures or methods. The surveys that are conducted are not interrogatory in nature and are not intended to have any form of measurement. The intention of the survey is to provide more of a climate or general trend viewed within a particular industry or sector.

5. Contacts for Data Collection

Johnny R. Starrunner
Information Sharing and Analysis Unit Chief
<jrstarrunner@fbi.gov>
(202) 436-8136

Singsopha Linthavong
Intelligence Analyst
(202) 436-8224

Joseph Doran
Intelligence Analyst
(202) 436-8260

Deborah Wright
Intelligence Analyst
(202) 436-8065

Ray Clarke
Intelligence Analyst
(202) 436-8068