

Attachment D Burden Chart
OMB Control# 0584-0067 Food and Nutrition Service 7 CFR Part 235, State Administrative Expense Funds Regulations

Reporting													
				A	B	C = (A*B)	D	E= (C*D)	F				G=E-F
Program Rule	CFR Citation	Title	Form Number	Estimated # Respondents	Responses per Respondents	Total Annual Records	Estimated Avg. # of Hours Per Response	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute: Public Law 89-642 The Child Nutrition Act of 1966	Due to Program Change	Due to an Adjustment	Total Difference
State Agency Level													
SAE	235.5(b)	SA submits Federal-State Agreement	FNS-74	0	1	-	0.25	-	19		-19		(19)
SAE	235.5(b)&(c)	SA submits base SAE Plan (and amendments)		83	0.361	30	8	240	240			(0)	(0)
SAE	235.5(d)	SA submits SAE Funds Reallocation Report annually	FNS-525	23	1	23	12	276	276			-	-
SAE				60	1	60	0.5	30	30			-	-
SAE	235.7(b)	SA submits information on SFAs participating in NSLP or CSP		56	1	56	1	56	56			-	-
						-		-				-	-
						-		-				-	-
						-		-				-	-
						-		-				-	-
State Agency Level Total				83	2	169	3.6	602	621	-	(19)	(0)	(19)

Program Rule	Estimated # Respondents	Responses per Respondents	Total Annual Records	Estimated Avg. # of Hours Per Response	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute: Public Law 89-642 The Child Nutrition Act of 1966	Due to Program Change	Due to an Adjustment	Total Difference
SAE	83	2.0	169.0	3.6	601.7	621.0	-	(19.0)		(19.3)
0	-	-	-	-	-	-				-
0	-	-	-	-	-	-				-
0	-	-	-	-	-	-				-

SUMMARY OF BURDEN (RECORDKEEPING & REPORTING)	
TOTAL NO. RESPONDENTS	83
AVERAGE NO. RESPONSES PER RESPONDENT	39.650
TOTAL ANNUAL RESPONSES	3,291
AVERAGE HOURS PER RESPONSE	1.991
PROPOSED TOTAL BURDEN HOURS FOR PART 235	6,551
CURRENT OMB INVENTORY FOR PART 235	6,631
DIFFERENCE (NEW BURDEN REQUESTED WITH ADJUSTMENTS)	-80

**OMB Control #0584-0067 - Burden Summary - 7 CFR Part 235, State Administrative Expense Funds Regulations
Form Numbers FNS-74, FNS-525, FNS-777**

	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. Dx E)
Recordkeeping					
State Agency Level	83	37.614	3,122	1.906	5,949
Recordkeeping Total	83	37.614	3,122	1.906	5,949
Reporting					
State Agency Level	83	2.036	169	3.561	602
Reporting Total	83	2.036	169	3.561	602
TOTAL BURDEN FOR PART 235	83	39.650	3,291	1.991	6,551

Date	User Initials	Comments
8/11/11	SW	This is a draft of the SAE Burden doc using the redesigned template
8/16/11	BB	Reviewed data and functionality with Susan ...
11/13/15	BB	Initiated renewal collection package
11/19/15	bb	Not every SA submits SAE Plan unless substantive changes or reallocation requested.
11/19/15	bb	# of SAs administering CN programs decreased from 87 to 84 CT, VT, and NV each have one less state agency)
1/13/16	SW	Propose transfer of FNS-525 to FPRS ICR.
1/22/16	SW	Revise FNS-74 Federal-State Agreement
11/23/18	SW	Revise duration language of FNS-74 and remove 19 hours reporting burden since not annual (less than 9 if any revisions to the FSA)
11/23/18	SW	Remove 6 hours of recordkeeping burden that is already included in the FNS-777 recordkeeping burden