

SUPPORTING STATEMENT - PART A

Emergency Mass Notification System – OMB Control Number 0701-XXXX

1. Need for the Information Collection

The Air Force Life Cycle Management Center (AFLCMC) Command, Control, Communications, Intelligence, and Networks (C3I&N) Directorate provides standardized enterprise capabilities across the entire United States Air Force (USAF) in accordance with AF Instruction (AFI) 10-206, Operational Reporting, as authorized by 5 USC 7902 – Safety Programs and 10 USC 9013 – Secretary of the Air Force. This effort will implement and sustain a cloud based, enterprise-wide Air Force (AF) solution for the Emergency Mass Notification System (EMNS). The AF requires a single notification system to send alert notification to assigned military personnel, family members, and contractors quickly and effectively of an emergent event. The EMNS will increase the situational awareness for Airmen families and contractors, regardless of their physical location, to enable protective measures when tragic events or emergencies occur. This effort will address the gaps in the notification process.

The EMNS is an AF enterprise-wide system that employs Commercial-Off-The-Shelf software, hosted in a commercial cloud environment to send notices to the Air Force populace through desktop, mobile application, telephone, text messaging alerts, and Giant Voice systems at Main Operating Bases (MOB). This system provides individuals with near-real time notifications sent directly from the AF/MAJCOM/Installation command posts.

The single AF enterprise solution will provide lifesaving and mission protective measures within the AF. The system shall have the capability of delivering reliable and secure emergency threat notifications to all personnel at all AF locations on a 24 hour/7 day a week basis.

EMNS is designated as a National Security System (NSS). EMNS must be maintained as a high integrity, high availability capability vital to operational readiness. Consequences of loss of integrity or availability could include the immediate and sustained loss of mission effectiveness

2. Use of the Information

The Enterprise-wide EMNS solution will collect contact information from military, civilian, contractors, and dependents working at Air Force installations. This information is being used to notify personnel of any threat notifications to better to enable protective measures when tragic events or emergencies occur. The contact information will be collected through an AtHoc pop up for military, civilian, contractors. This pop up will ask military, civilian, contractors their Name, Electronic Data Interchange Personal Identifier (EDIPI), Grade/Rank, Office/unit name, physical office location, work phone, home phone, mobile phone, home e-mail address, work e-mail address. Dependents and any military, civilian, or contractors who chose to utilize the AtHoc phone application, will be asked the same information as the workstation pop up, but an additional option of providing Global Positioning System (GPS) data is a part of the mobile application. The mobile application can be utilized without sharing the GPS data.

The collected data will be stored in an IL 5 secure cloud environment. There is no processing the data or verification of accuracy. If an alert is initiated, the data will be pulled by information type, i.e. all applicable phone numbers. The end result in the collection is to be able

to transmit alerts to a target audience of 90 percent or more of on and off-installation personnel with specific protective action recommendations (mass warning) and 100 percent of assigned Emergency Management (EM) resources, including first responders, first receivers, and emergency responders (notification) Within 10 minutes or less after initiation

3. Use of Information Technology

100% of responses are gathered and stored electronically.

4. Non-duplication

No, the information obtained through this collection is unique and is not already available for use or adaptation from another cleared source.

5. Burden on Small Businesses

This information collection does not impose a significant economic impact on a substantial number of small businesses or entities.

6. Less Frequent Collection

The frequency of collection for the EMNS solution has been chosen as “on occasion”. Respondents will be asked to update their information with any change in information, but there will be no standard time that that the system will request updated information.

7. Paperwork Reduction Act Guidelines

This collection of information does not require collection to be conducted in a manner inconsistent with the guidelines delineated in 5 CFR 1320.5(d)(2).

8. Consultation and Public Comments

Part A: PUBLIC NOTICE

A 60-Day Federal Register Notice (FRN) for the collection published on Thursday, February 14, 2019. The 60-Day FRN citation is 84 FRN 4052.

No comments were received during the 60-Day Comment Period.

A 30-Day Federal Register Notice for the collection published on Thursday, May 9, 2019. The 30-Day FRN citation is 84 FRN 20345.

Part B: CONSULTATION

No additional consultation apart from soliciting public comments through the Federal Register was conducted for this submission.

9. Gifts or Payment

No payments or gifts are being offered to respondents as an incentive to participate in the collection.

10. Confidentiality

The EMNS system includes a privacy Act Statement both with the initial desktop .pop up and the AtHoc mobile application

A draft copy of the SORN F010 AFMC A, Emergency Mass Notification System (EMNS) has been provided with this package for OMB's review.

A draft copy of the PIA, Emergency Mass Notification System (EMNS), has been provided with this package for OMB's review.

Records will be maintained according to Table 33-46 and Rule 27 and will be destroyed when superseded or on reassignment or separation of an individual

11. Sensitive Questions

No questions considered sensitive are being asked in this collection.

12. Respondent Burden and its Labor Costs

Part A: ESTIMATION OF RESPONDENT BURDEN

- 1) [AtHoc Emergency Mass Notification System Application]
 - a) Number of Respondents: 1,000,000
 - b) Number of Responses Per Respondent: 1
 - c) Number of Total Annual Responses: 1
 - d) Response Time: 1 minute
 - e) Respondent Burden Hours: 16,667

Part B: LABOR COST OF RESPONDENT BURDEN

- 1) [AtHoc Emergency Mass Notification System Application]
 - a) Number of Respondents: 1,000,000
 - b) Response Time: 1 minute
 - c) Respondent Hourly Wage: \$7.25
 - d) Labor Burden per Response: \$0.12
 - e) Total Labor Burden: \$120,000

The Respondent hourly wage was determined by using the Federal minimum wage of \$7.25/hr.

13. Respondent Costs Other Than Burden Hour Costs

There are no annualized costs to respondents other than the labor burden costs addressed in Section 12 of this document to complete this collection.

14. Cost to the Federal Government

Part A: LABOR COST TO THE FEDERAL GOVERNMENT

- 1) Emergency Mass Notification System

- a) Number of Total Annual Responses: 1,000,000.
 - b) Processing Time per Response: 0 hours
 - c) Hourly Wage of Worker(s) Processing Responses : \$N/A
 - d) Cost to Process Each Response: \$N/A
 - e) Total Cost to Process Responses: \$N/A
- 2) Overall Labor Burden to the Federal Government
- a) Total Number of Annual Responses: 1,000,000
 - b) Total Labor Burden: \$0

Part B: OPERATIONAL AND MAINTENANCE COSTS

- 1) Cost Categories
- a) Equipment: \$0
 - b) Printing: \$0
 - c) Postage: \$0
 - d) Software Purchases: \$0
 - e) Licensing Costs: \$0
 - f) Other: \$12,149,130.02
- 2) Total Operational and Maintenance Cost: \$12,149,130.02

EMNS is utilizing a contract to maintain the system. One year of sustainment costs \$12,149,130.02 and includes all licensing, software, and maintenance costs.

Part C: TOTAL COST TO THE FEDERAL GOVERNMENT

- 1) Total Labor Cost to the Federal Government: \$0
- 2) Total Operational and Maintenance Costs: \$12,149,130.02
- 3) Total Cost to the Federal Government: \$12,149,130.02

15. Reasons for Change in Burden
This is a new collection with a new associated burden.

16. Publication of Results
The results of this information collection will not be published.

17. Non-Display of OMB Expiration Date
We are not seeking approval to omit the display of the expiration date of the OMB approval on the collection instrument.

18. Exceptions to "Certification for Paperwork Reduction Submissions"
We are not requesting any exemptions to the provisions stated in 5 CFR 1320.9.