

IC List for
OMB Control No. 0572-0151
Rural Energy Savings Program (RESP)

Forms and non-forms used to collect information associated with this program have been uploaded into ROCIS and identified in Question 2 of the supporting statement and summary burden spreadsheet.

(NON-FORMS) STEP 1: LETTER OF INTENT –

- Legal Status - Tax Identification Number and Legal name and organization status.
- Verification of Rural Status - The letter must verify the rural nature of the area to be served by the eligible entity with RESP funds (counties to be served and populations).
- Financial Status – The letter of intent must contain information concerning the financial status of the entity.
- Point of Contact – Identifying the entity’s point of contact.
- Description of the program.
- Implementation plan.
- List of eligible energy efficiency measures to be implemented and a determination whether the proposed energy efficiency plan will be categorically excluded pursuant to Rural Development Environmental Policies and Procedures, 7 CFR 1970.55 and other applicable requirements.

(NON-FORMS) STEP 2: RESP APPLICATION –

- Transmittal letter
- Board Resolution
- Environmental Compliance Review
- Energy Efficiency Program Implementation Work Plan
- Long Range Financial Forecast
- Statements of Counsel
- Articles of Incorporation and Bylaws

STATEMENT OF COMPLIANCE

- (Non-Form) Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency.”
- (Non-Form) 2 CFR part 418, Lobbying for Grants, Loans, Contracts and Cooperative Agreements.
- (Non-Forms) 7 CFR 1710.126- Federal Debt Delinquency Requirements –

1) A report to RUS on federal debt delinquency indicating whether or not the entity is delinquent on any federal debt

2) Certification that they have been informed of the collection options of the federal government

- (Non-Form) Review and Acceptance of Condition Letter
- (Non-Form) Execution of loan agreement - The burden includes the time required to review and execute the documents required for loan closing.

Post Award

- (Non-Form) - Financial Report
- (Non-Form)- Request for Reimbursement or Advance of Funds