

**Burden Estimate for Rural Cooperative Development Grant Program - 2019
USDA Rural Business-Cooperative Service**

Section of Notice (A)	Form No. (if any) (B)	No. of Respondents (C)	Reports Filed Annually (D)	Total Annual Responses (C) x (D) (E)	Estimated No. of Manhours per response (F)	Estimated Total Manhours (E) x (F) (G)	Wage** Class (H)	Total Cost (G) x (H) (I)
APPLICANT BURDEN								
REQUIREMENTS - FORMS								
§ 4284.16(c)(3)	AD-1047	32	1	32	0.25	8	\$45.29	\$362.32
§ 4284.16(c)(3)	AD-1048	32	1	32	0.25	8	\$45.29	\$362.32
§ 4284.16(c)(3)	AD-1049	32	1	32	0.25	8	\$45.29	\$362.32
Pub. L. 1114-113	AD-3030 (0505-0025)	32	1	32	0.25	8	\$45.29	\$362.32
Pub. L. 1114-113	AD-3031 (0505-0025)	32	1	32	0.25	8	\$45.29	\$362.32
§ 4284.8	RD 1940-1 (0570-0061)	32	1	32	1	32	\$45.29	\$1,449.28
§ 4284.16(a)	RD 1940-20 (0575-0094)	32	1	32	0.5	16	\$45.29	\$724.64
§ 4284.514(b) Letter of Intent	RD 1942-46	32	1	32	1	32	\$45.29	\$1,449.28
§ 4284.16(b)	RD 400-4 (0570-0061)	32	1	32	0.25	8	\$45.29	\$362.32
REQUIREMENTS - NO FORMS								
§ 4284.510(c) Proposal		55	1	55	96	5280	\$45.29	\$239,131.20
§ 4284.11(a) Grant Agreement		32	1	32	2	64	\$45.29	\$2,898.56
§ 4284.12(b) Performance Reports		32	2	64	18	1152	\$45.29	\$52,174.08
§ 4284.12(c) Final Report		32	1	32	20	640	\$45.29	\$28,985.60
TOTAL				471		7,264		\$328,986.56
PAPERWORK REQUIREMENTS UNDER OTHER OMB NUMBERS								
§ 4284.510(b)	SF-424 (4040-0004)	55	1	55	1	55		
§ 4284.510(b)	SF-424A (0348-0044)	55	1	55	1	55.00		
§ 4284.510(b)	SF-424B (0348-0040)	55	1	55	0.5	27.50		
§ 4284.9	SF-270 (0348-0004)	32	4	128	1	128.00		
§ 4284.12(a)	SF-425 (0348-0061)	32	2	64	0.5	32.00		
§ 4284.16(c)(4)	SF - LLL	32	1	32	0.5	16	\$45.29	\$724.64
				357				

**Burden Estimate for Rural Cooperative Development Grant Program - 2016
USDA Rural Business-Cooperative Service**

Section of Notice (A)	Form No. (if any) (B)	No. of Respon- dents (C)	Reports Filed Annually (D)	Total Annual Responses (C) x (D) (E)	Estimate d No. of Manhour s per response (F)	Estimate d Total Manhour s (E) x (F) (G)	Wage** Class (H)
Annual Cost to the FEDERAL GOVERNMENT							
<u>Application for the Rural Cooperative Development Grant</u>							
Receipt and Acknowledge of Applications		55	2	110	1	110	\$25.53
Data Entry and Scanning of Applications		55	2	110	1	110	\$25.53
Conduct Eligibility Determinations		55	1	55	2.5	137.5	\$58.75
<u>Panel Scoring Evaluation</u>							
Copying and destroying of applications		49	2	98	0.5	49	\$25.53
Panel member application review		49	3	147	2.5	367.5	\$49.57
Travel for panel members		10	1	10	45	450	\$49.57
Conduct panel		11	1	11	40	440	\$58.75
<u>Grant Award</u>							
Legal Document Preparation		32	1	32	1	32	\$49.57
Inform applicants of results		55	1	55	1	55	\$49.57
<u>Post Grant Award</u>							
Monitoring		32	1	32	25	800	\$49.57
Administrative		32	1	32	15	480	\$25.53
TOTAL						3,031	

**** Hourly Salary base rates**

\$25.53 is the base rate for a GS-7, step 5.
 \$45.29 is the base rate for a GS-12, Step 5;
 \$53.85 is the base rate for a GS-13, step 5;
 \$63.64 is the base rate for a GS-14, step 5
 \$49.57 is the average base rate for a GS-12 and GS-13, step 5
 \$58.75 is the average base rate of a GS-13 and GS-14 at step 5.
 These rates reflect the benefit of locality adjustment.

Total Cost (G) x (H) (I)

\$2,808
\$2,808
\$8,078

\$1,251
\$18,217
\$22,307
\$25,850

\$1,586
\$2,726

\$39,656
\$12,254
\$137,542