

Drug Lists	<i>All fields with an asterisk (*) are required. To validate the template, press the Validate button or Ctrl + Shift + I. To finalize, press Finalize button or Ctrl + Shift + F.</i>		
	<i>Click the Create Formulary IDs button (or Ctrl + Shift + C) to create Formulary IDs.</i>		
	<i>After creating Formulary IDs, select the ID from the drop down in Column A and 7 tiers will automatically be populated.</i>		
	<i>Select how many tiers a formulary uses from Number of Tiers and unused rows (tiers) will be greyed out.</i>		
	<i>Enter all RXCUIs on the Drug Lists sheet. To add more drug lists, click Add Drug List (Ctrl + Shift + A) and to delete the last drug list added press Delete Drug Lists (or Ctrl + Shift + D).</i>		
	Drug List ID 1		
RXCUI*	Tier Level*	Prior Authorization Required	Step Therapy Required
Required: Enter the RXCUI	Required: Select the Tier this drug is in, or select NA if this drug is not a part of this Drug List	Required if Tier Level is not NA: Select "Yes" if Prior Authorization is Required	Required if Tier Level is not NA: Select "Yes" if Step Therapy is Required