

*Subject:* Enhanced Privacy Rooms Survey

The NIAID Tenant Advisory Committee, Fishers Lane (TACFL), is conducting an online survey to obtain feedback about the enhanced privacy rooms in 5601 Fishers Lane. Some of the privacy rooms have been enhanced under a pilot program and are located on the 4<sup>th</sup> floor (rooms 4C51, 4C53, and 4C57), 8<sup>th</sup> floor (rooms 8C51, 8C53, and 8C57), and 9<sup>th</sup> floor (rooms 9F10, 9F12, and 9F14).

TACFL is interested in your opinions and will use the information to assess the pilot program and make recommendations for possibly expanding it to other privacy rooms throughout the building. For the purposes of this survey, please consider only the **enhanced privacy rooms**. Even if you do not use the enhanced privacy rooms, we encourage you to respond to the survey. Responses are anonymous, voluntary, and secure to the extent permitted by law. All responses will be aggregated and analyzed as a group. Personal identifiers will not appear in any report of the survey results.

Later this morning, you will receive an e-mail via the SurveyMonkey application asking you to take part on the survey. We ask you to please **complete the survey by COB Wednesday, May 15, 2019**.

If you have any questions, please feel free to contact us by replying to this e-mail. On behalf of TACFL, thank you for your consideration of this request, and we look forward to your valuable input.

Sincerely,

**The NIAID Evaluation Team**

The NIAID Tenant Advisory Committee, Fishers Lane (TACFL), is conducting an online survey to obtain feedback about the enhanced privacy rooms in 5601 Fishers Lane. If you have already responded to the survey, please accept our thanks! If not, we invite you to respond via this link: [ENTER LINK].

**Even if you do not use the enhanced privacy rooms, we encourage you to respond to the survey.**

Responses are anonymous, voluntary, and secure to the extent permitted by law. All responses will be aggregated and analyzed as a group. Personal identifiers will not appear in any report of the survey results.

Please note the following:

1. The survey will take approximately 10 minutes to complete

2. SurveyMonkey supports the following browsers:

Chrome 16 and later

Firefox 13.0 and later

Safari 5.0 and later

Internet Explorer 9.0 and later

3. If you have any questions or concerns about the survey functionality, please contact the NIAID Evaluation Team ([NIAIDEvaluation2@niaid.nih.gov](mailto:NIAIDEvaluation2@niaid.nih.gov))

Please complete the survey by **COB [ENTER DATE]**. We greatly appreciate your feedback and look forward to your valuable input!

## The NIAID Evaluation Team