

USDA - RUS		Title of Information Document					OMB No.			
SUMMARY OF INFORMATION COLLECTION		7 CFR 1783 (RFP) Revolving Fund Program					0572-0138			
INSTRUCTIONS:		>			(f) TOTAL	(h) TOTAL	(k) TOTAL			
Use this form when a single information collection document involves multiple reporting and recordkeeping requirements.		>			----- = (e) Average -----		= (g) Average -----		= (j) Average	
		>			(d) TOTAL	(f) TOTAL	(i) TOTAL			
IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS			ANNUAL BURDEN							
SECTION OF REGULATIONS	DESCRIPTION	FORM NO(s) (If "none" so state)	REPORTS					RECORDS		
			NO. OF RESPONDENTS	NO. OF RESPONSES PER RESPONDENT	TOTAL ANNUAL RESPONSES (Col. d & e)	HOURS PER RESPONSE	TOTAL HOURS (Col. f & g)	NO. OF RECORD-KEEPERS	ANNUAL HOURS PER RECORD-KEEPER	TOTAL RECORD-KEEPING HOURS (Col. i & j)
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
	Items Cleared With This Package									
1783.7(d)	Budget Justification	Written	4	1	4	10.00	40.00			
1783.7(a)(4)	Legal Authority and Responsibility	Written	4	1	4	0.25	1.00			
1783.7(a)(7)	Evidence of Tax Exempt Status	Written	4	1	4	0.25	1.00			
1783.7(b)	Work Plan Narrative	Written	4	1	4	40.00	160			
1783.1	Grant Agreement	Written	4	1	4	2.00	8			
1783.36(b)(3)(i)	Project Performance Report	Written	3	4	12	12.00	144			
1783.7(a)(6)	Audit	Written	3	1	3	3.00	9			
1783.2(a)	Financial Statements	Written	3	1	3	1.00	3			
3017.335	Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions	AD 1047	3	1	3	0.25	0.75			
3017.335	Certification Regarding Debarment	AD 1048	3	1	3	0.25	0.75			
RD 1900-D, 1900.153	Documentation of assistance provided to Rural Development employees	Written	3	1	3	0.25	0.75			

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<i>(a)</i>	<i>(b)</i>	<i>(c)</i>	<i>(d)</i>	<i>(e)</i>	<i>(f)</i>	<i>(g)</i>	<i>(h)</i>	<i>(i)</i>	<i>(j)</i>	<i>(k)</i>
1783 Exhibit E	Statement of Compliance, Title VI of Civil Rights Act of 1964	Written	3	1	3	0.50	1.00			
1783.2(a)	Balance Sheets and Financial Statements (Latest Financial Information)	Written	4	1	4	1.00	4.00			
1783 Exhibit D	Evidence of Financial Management System	Written	3	1	3	0.25	0.75			
3021.23	Certification Regarding Drug-Free Workplace Requirements (Grants) Alternative I - for Grantees Other Than Individuals	AD 1049	3	1	3	0.25	0.75			
4.2 Appl. Guide or 7CFR 15.4	Equal Opportunity Agreement	RD 400-1 (0575-0018)	3	1	3	0.17	0.51			
4.2 Appl. Guide or 7CFR 15.4	Assurance Agreement	RD 400-4 (0575-0018)	3	1	3	0.25	0.75			
Total Hours This Package			4		66.00		376.01			

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IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS		ANNUAL BURDEN								
SECTION OF REGULATIONS (a)	DESCRIPTION (b)	FORM NO(s) (If "none" so state) (c)	REPORTS					RECORDS		
			NO. OF RESPON- DENTS (d)	NO. OF RESPONSES PER RESPON- DENT (e)	TOTAL ANNUAL RESPONSES (Col. d & e) (f)	HOURS PER RESPONSE (g)	TOTAL HOURS (Col. f & g) (h)	NO. OF RECORD- KEEPERS (i)	ANNUAL HOURS PER RECORD- KEEPER (j)	TOTAL RECORD- KEEPING HOURS (Col. i & j) (k)
1783.7(a)(1)	Common Form - Burden reported as RCF Application for Federal Assistance (Non-construction Programs)	SF-424 (4040-0004)	4	1	4	1.00	4			
1783.7(a)(2)	Budget Information--Non-Construction Programs	SF-424A (4040-0006)	4	1	4	1.00	4			
1783.7(a)(3)	Assurances--Non-construction Programs	SF-424B (4040-0007)	4	1	4	0.50	2			
(a) & 1783.36(a)(2)	Request for Advance or Reimbursement	SF 270 (4040-0012)	3	12	36	1.00	36			
3016.41(b) & 1783.36(b)(3)	Federal Financial Report	SF 425 (4040-0014)	3	4	12	1.00	12			
4.2 Appl. Guide	Disclosure of Lobbying Activities	SF LLL (4040-0013)	3	1	3	1.00	3			
Total Hours - OTHER Packages			4		63.00		61.00			