

**U.S. Department of Commerce  
U.S. Census Bureau  
OMB Information Collection Request  
Data Collection Form for Reporting on Audits of States, Local Governments, Indian  
Tribes, Institutions of Higher Education, and Nonprofit Organizations  
OMB Control Number 0607-0518**

**B. Collections of Information Employing Statistical Methods**

1. Universe and Respondent Selection

The Federal Audit Clearinghouse (FAC) survey is mandatory and sampling is not performed. The respondent universe includes all states (all 50 states, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands), local governments, Indian tribes, institutions of higher education, and nonprofit organizations that expend \$750,000 or more in Federal awards during their fiscal period. Respondents who meet submission requirements in accordance with 2 CFR Part 200 (or Uniform Guidance) must submit the data collection form (Form SF-SAC) and reporting package within the earlier of 30 days after receipt of the auditor's report(s) or nine months after the end of the fiscal period.

2. Procedures for Collecting Information

All data elements are collected via a Web application designed by Census Bureau staff, thus eliminating the need for mass mailings to individual respondents. After a respondent's fiscal period ends, a senior level representative from the entity visits our website to submit the required information and certify it. The auditor that completed the reporting package also visits our website to enter any required data and certify the information. No paper submissions are accepted as of 2008.

3. Methods to Maximize Response

Respondents are required by law to submit. No sampling methods are used. Consequences for non-response are handled by Federal Awarding agencies and not by the FAC. In an attempt to reduce non-response, automated emails are sent from the Web application to respondents/users who have begun but not completed a submission.

4. Tests of Procedures or Methods

Auditing experts and Federal agency representatives have reviewed the questions on the form, as well as the instructions, for accuracy and significance. The FAC conducts internal pre-testing, but plans to involve stakeholders in pre-testing and/or trainings to minimize burden and improve utility.

5. Contacts for Statistical Aspects and Data Collection

Representatives at the Census Bureau, Federal agencies, and auditing organizations have been consulted on data collection issues.

Responsible for data collection and dissemination:

Federal Audit Clearinghouse staff  
Economic Reimbursable Surveys Division  
U.S. Census Bureau  
(800) 253-0696, 866-306-8779  
erd.fac@census.gov, govvs.fac.ides@census.gov

**List of Attachments**

- I. Form SF-SAC and Instructions
- II. Submission Criteria Check to Determine Submission Eligibility
- III. PDF Component Page Numbers Entry
- IV. Summary of Comments and Responses
- V. IDES Introductory/Login Page
- VI. List of Items Changed on Revision