

# Request for a Non-Substantive Change to Existing Approved Information Collections

## Class I and Class II Controlled Substances including Methyl bromide

### I. Introduction

*What Information Collection Request (ICR) is EPA changing?*

**ICR Title:** Recordkeeping and Periodic Reporting of the Production, Import, Recycling, Destruction, Transshipment, and Feedstock Use of Ozone-Depleting Substances

**ICR Numbers:** EPA ICR No. 1432.32; OMB Control No. 2060-0170

**ICR Title:** Reporting and Recordkeeping Requirements of the HCFC Allowance System

**ICR Numbers:** EPA ICR No. 2014.07; OMB Control No. 2060-0498

**ICR Title:** Protection of Stratospheric Ozone: Critical Use Exemption from the Phaseout of Methyl Bromide

**ICR Numbers:** EPA ICR No 2031.08; OMB Control No. 2060-0482

*What is the Current Status of this ICR?*

The Protection of Stratospheric Ozone: Critical Use Exemption from the Phaseout of Methyl bromide ICR is currently approved through August 2018, the Recordkeeping and Periodic Reporting of the Production, Import, Recycling, Destruction, Transshipment, and Feedstock Use of Ozone-Depleting Substances ICR is currently approved through October 2018, and the Reporting and Recordkeeping Requirements of the HCFC Allowance System ICR is currently approved through May 2019.

*Why is EPA Requesting a Non-Substantive Change?*

EPA is updating its reporting forms for class I ozone-depleting substances (ODS), including methyl bromide, and class II ODS to accommodate the transition to an enhanced electronic reporting system. As part of this transition, EPA is also consolidating the forms. This request for a non-substantive change identifies changes to the existing, approved ICRs related to EPA's further implementation of an electronic reporting option under the Government Paperwork Elimination Act for ozone-depleting substances. The changes include the form and format of the collection. EPA is not adding or removing any requirements to the electronic reporting forms. EPA is only amending the electronic forms to be consistent with regulations and the paper reporting forms.

### II. Overview

The ODS Tracking System (ODSTS) is a database system that serves as the primary vehicle for tracking the production and consumption of class I and class II controlled substances in the United States. The ODSTS currently allows producers, importers, and exporters of class I (excluding methyl bromide) and class II substances and class I laboratory suppliers to submit quarterly and annual reports electronically; all other reports required under 40 CFR Part 82.13, 82.20, and 82.24 must be submitted to EPA in hardcopy.

EPA is updating the electronic reporting option for those who submit required data under the current approved ICRs to provide the option of electronic reporting of all forms through the Agency's Central Data Exchange (CDX). CDX is EPA's electronic system for environmental data exchange to the Agency. CDX also provides the capability for submitters to access their data through the use of web services. CDX enables EPA to work with stakeholders, including governments, regulated industries, and the public to enable streamlined, electronic submission of data via the Internet. For more information about CDX, go to <http://epa.gov/cdx>

*Does this change require a rulemaking?*

No, a rulemaking is not needed for these changes. The current regulations and ICRs cover all reporting elements included in these modified forms.

### **III. Description of Non-Substantive Changes**

*Where are the changes that EPA is making to this ICR?*

EPA is making two distinct changes to the ICRs. First, EPA will be consolidating and/or retiring select reporting forms. Specifically, 22 hardcopy forms and eight electronic forms are being consolidated into 16 electronic forms; 4 hardcopy forms are being retired. The consolidation and movement away from hardcopy only forms will decrease burden on the regulated community. .

#### **Which Forms will EPA be Updating?**

EPA will be consolidating the existing forms into the following electronic forms:

- Class I Producer Quarterly Report (EPA Form 5900-151) (OMB Control No. 2060-0170),
- Class I Importer Quarterly Report (EPA Form 5900-150) (OMB Control No. 2060-0170),
- Class I Exporter Annual Report (EPA Form 5900-149) (OMB Control No. 2060-0170),
- Second-Party Transformation Annual Report (EPA Form 5900-147) (OMB Control No. 2060-0170),
- Second-Party Destruction Annual Report (EPA Form 5900-148) (OMB Control No. 2060-0170),
- Class II Producer Quarterly Report (EPA Form 5900-202) (OMB Control No. 2060-0498),
- Class II Importer Quarterly Report (EPA Form 5900-200) (OMB Control No. 2060-0498),
- Class II Exporter Quarterly Report (EPA Form 5900-199) (OMB Control No. 2060-0498),
- Class I Lab Supplier Quarterly Report (EPA Form 5900-153) (OMB Control No. 2060-0170),
- Class II Trades (EPA Form 5900-205) (OMB Control No. 2060-0498),
- Class II Request for Additional Consumption Allowances (EPA Form 5900-201) (OMB Control No. 2060-0498),
- Methyl Bromide Producer Quarterly Report (EPA Form 5900-141) (OMB Control No. 2060-0482),
- Methyl Bromide Importer Quarterly Report (EPA Form 5900-144) (OMB Control No. 2060-0482),
- Methyl Bromide Exporter Quarterly Report (EPA Form 5900-140) (OMB Control No. 2060-0482),
- Methyl Bromide Distributor of QPS Quarterly Report (EPA Form 5900-155) (OMB Control No. 2060-0170),
- Methyl Bromide Pre-2005 Stocks Annual Report (EPA Form 5900-142) (OMB Control No. 2060-0482).

#### **What Changes will EPA be Making?**

EPA is using this ICR as an opportunity to clarify language, consolidate the number of forms, and add validation to the forms to reduce user error. All changes are consistent with the regulatory requirements at 40 CFR 82.13 and 82.24 and the existing ICRs. Below are the changes we are making:

- Replacing the fields related to the current allowance balance with auto-populated fields on the quantity of allowances expended in the Trade forms and methyl bromide and class II Producer and Importer forms.
- Auto-populating the import summary in all Importer forms.
- Auto-populating the export summary in all Exporter forms.
- Auto-populating the number of allowances subtracted from the transferors allowance balance and the number of allowances being received in the Trades forms.

#### **IV. Bottom Line Burden Changes**

The changes to the forms outlined above are not expected to have any impact on the respondent burden. The new ability to submit reports electronically may even reduce the respondent burden. When EPA submits these three ICRs for renewal later in 2018, it will fully capture the expected change in burden associated with greater use of electronic reporting. EPA is not adding or removing any requirements.