



Administration for Children and Families

**Administration on Children, Youth and Families (ACYF)/  
Family and Youth Services Bureau (FYSB)**

Standing Announcement for Family Violence Prevention and Services/Domestic Violence Shelter and Supportive Services/Grants to Native American Tribes (including Alaska Native Villages) and Tribal Organizations

HHS-2018-ACF-ACYF-FVPS-1349

**Application Due Date: XXXX, XX, 2018**

**Application Due Date: XXXX, XX, 2019**

**Application Due Date: XXXX, XX, 2020**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
ADMINISTRATION FOR CHILDREN AND FAMILIES**

**Program Office:** Administration on Children, Youth and Families (ACYF),  
Family and Youth Services Bureau (FYSB)

**Funding Opportunity Title:** Standing Announcement for Family Violence Prevention  
and Services/Domestic Violence Shelter and Supportive  
Services/Grants to Native American Tribes (including  
Alaska Native Villages) and Tribal Organizations

**Announcement Type:** Mandatory

**Funding Opportunity Number:** HHS-2018-ACF-ACYF-FVPS-1349

**CFDA Number:** 93.671

**Due Date for Applications:** February 15, 2018  
February 15, 2019  
February 18, 2020

**Executive Summary:**

This announcement governs the proposed award of mandatory formula grants under the Family Violence Prevention and Services Act (FVPSA) to Native American Tribes (including Alaska Native Villages) and Tribal Organizations. The purpose of these grants is to: 1) assist Tribes in efforts to increase public awareness about, and primary and secondary prevention of, family violence, domestic violence, and dating violence; and 2) assist Tribes in efforts to provide immediate shelter and supportive services for victims of family violence, domestic violence, or dating violence, and their dependents (42 U.S.C. § 10401(b)(1)-(2)).

This announcement sets forth the application requirements, the application process, and other administrative and fiscal requirements for grants in fiscal years (FY) 2018, 2019 and 2020.

**I. PROGRAM DESCRIPTION**

**Statutory Authority**

The statutory authority for this program is 42 U.S.C. § 10401, the Family Violence Prevention and Services Act (FVPSA).

**Description**

This FVPSA funding opportunity announcement (FOA), administered through the administration on Children, Youth and Families' (ACYF) Family and Youth Services Bureau (FYSB), is

designed to assist Tribes in their efforts to support the establishment, maintenance, and expansion of programs and projects to: 1) prevent incidents of family violence, domestic violence, and dating violence; 2) provide immediate shelter, supportive services, and access to community-based programs for victims of family violence, domestic violence, or dating violence, and their dependents; and 3) provide specialized services for children exposed to family violence, domestic violence, or dating violence, underserved populations, and victims who are members of underserved populations (45 CFR §1370.10(a)).

The FVPSA Tribal formula grant funds shall be used to identify and provide grants to eligible entities for programs and projects that are designed to prevent incidents of family violence, domestic violence, and dating violence by providing immediate shelter and supportive services; and which may include paying for the operating and administrative expenses of the facilities for a shelter, for adult and youth victims of family violence, domestic violence, or dating violence, and their dependents; and which may be used to provide prevention services to prevent future incidents of family violence, domestic violence, and dating violence (42 U.S.C. § 10408(a)) and 42 U.S.C. § 10408(b)(1)(A)).

### **Trauma-Informed Practices and Interventions**

In support of FYSB priorities, awards governed by this FOA are designed to ensure that effective interventions and trauma-informed practices are in place to build skills and capacities that contribute to the healthy, positive, and productive functioning of individuals and families. An important component of promoting social and emotional well-being includes addressing the impact of trauma, which can have a profound effect on the overall functioning of victims of family violence, domestic violence, dating violence and their dependents.

Tribal grantees have a critical role in promoting FYSB priorities by incorporating trauma-informed practices and interventions in all of their services funded by FVPSA. In particular, services must be provided on a voluntary basis and no condition may be applied for the receipt of emergency shelter (42 U.S.C. § 10408(d)(2)). Further, grantees cannot impose conditions for admission to shelter by applying inappropriate screening methods (45 CFR §1370.10(b)(10)). Tribes and Tribal Organizations are strongly encouraged to leverage the expertise of the FVPSA-funded resource centers that comprise the Domestic Violence Resource Network (<http://www.nrcdv.org/dvrn/>) to infuse programs with best and promising practices on trauma-informed interventions. In particular, the National Indigenous Women's Resource Center, Inc., a Native nonprofit organization created specifically to serve as the National Indian Resource Center Addressing Domestic Violence and Safety for Indian Women, the Alaska Native Women's Resource Center, and the National Center on Domestic Violence, Trauma, and Mental Health can be valuable resources for Tribes.

### **Client Confidentiality**

In order to ensure the safety of adult, youth, and child victims of family violence, domestic violence, or dating violence, and their families, FVPSA-funded programs must establish and implement policies and protocols for maintaining the confidentiality of records pertaining to any individual provided services family violence, domestic violence, and dating violence.

FVPSA-funded programs cannot disclose any personally identifying information (PII) collected in connection with services; reveal PII without informed, written, reasonably time-limited consent; or require a victim to provide consent as a condition of eligibility for services (45 CFR §1370.4(a)(1) – (3)). Additionally, consent to release PII shall be given by an unemancipated minor and the minor’s parent or guardian, or in the case of an individual with a guardian, it shall be given by the individual’s guardian (45 CFR §1370.4(b)). Please see *I. Funding Opportunity Description/Definitions* for the definition of PII.

In the annual Performance Progress Report (PPR), grantees must collect unduplicated data and may only share non-personally identifying information, in the aggregate, regarding services to their clients in order to comply with federal, state or tribal reporting, evaluation or data collection requirements (42 U.S.C. § 10406(c)(5)(D)). Client-level data shall not be shared with a third party, regardless of encryption, hashing, or other data security measures, without a written, time-limited release as described in 42 U.S.C. § 10406(c)(5). The relationship of the victim/survivor with the domestic violence program is the basis for determining who has access to client information; therefore, any other person or organization outside of the program that is providing the services is considered a third party (e.g. Tribal Council).

The address or location of any FVPSA-supported shelter facility shall not be made public except with written authorization of the person or persons responsible for the operation of such shelter (42 U.S.C. § 10406(c)(5)(H)), and the confidentiality of records pertaining to any individual provided domestic violence services by an FVPSA-supported program will be strictly maintained. Tribal governments, while exercising due diligence to comply with statutory and regulatory provisions, may determine how best to maintain the safety and confidentiality of shelter locations (45 CFR § 1370.4(g)(2))

### **Coordinated and Accessible Services**

The impacts of intimate partner violence may include physical injury and death of primary or secondary victims, psychological trauma, isolation from family and friends, harm to children living with a parent or caretaker who is either experiencing or perpetrating intimate partner violence, increased fear, reduced mobility, damaged credit, employment and financial instability, homelessness, substance abuse, chronic illnesses, and a host of other health and related mental health consequences. In tribal communities, these dynamics may be compounded by barriers including the isolation of vast rural and remote areas, the concern for safety in isolated settings, lack of housing and shelter options, and the transportation requirements over long distances. These factors heighten the need for the coordination of the services through an often-limited delivery system. To help bring about a more effective response to the problems of family violence, domestic violence, or dating violence, ACYF/FYSB urges Tribes and Tribal Organizations receiving funds under this funding opportunity to coordinate activities and/or services with relevant responders, communities and/or individuals that may enhance the program’s provision of support and outreach to victims/survivors and their dependents. Tribes or Tribal Organizations with limited resources may want to consider joining a consortium of Tribes to coordinate service delivery and/or project management where appropriate.

It is essential that community service providers are involved in the design and improvement of intervention and prevention activities. Coordination and collaboration among victim services

providers; community-based, culturally specific, and faith-based services providers; housing and homeless services providers; and tribal, federal, state, and local public officials and agencies are needed to provide more responsive and effective services to victims of family violence, domestic violence, and dating violence, and their families. States are required to consult with, and provide for the participation of State Domestic Violence Coalitions and Tribal Coalitions in State planning and with needs assessments to identify service gaps or problems and to develop appropriate response plans, and Tribes should be involved in these processes where appropriate and in deference to tribal sovereignty (45 CFR §1370.10(a)). ACYF/FYSB urges Tribes and Tribal Organizations to work with States and State Domestic Violence Coalitions to support collaboration and to help ensure tribal members are served appropriately in non-Native domestic violence programs. Pursuant to FVPSA, Tribes and Tribal Organizations are also eligible entities to receive FVPSA State formula funds.

For additional information, please contact the FVPSA State Administrator in your State to learn more about the State funding processes. Please see:

[https://www.acf.hhs.gov/sites/default/files/fysb/fvpsa\\_state\\_contacts.pdf](https://www.acf.hhs.gov/sites/default/files/fysb/fvpsa_state_contacts.pdf).

To comply with federal law, services must be widely accessible to all victims of family violence, domestic violence and dating violence, and their dependents. Grantees must not discriminate on the basis of age, sex, disability, race, color, national origin, or religion (42 U.S.C. § 10406(c)(2)). No person shall on the ground of actual or perceived sex, including gender identity, be excluded from participation in, be denied the benefits of, or be subject to discrimination under, any program or activity funded in whole or in part through FVPSA (45 CFR §1370.5(a)). FVPSA grantees and subgrantees must provide comparable services to victims regardless of actual or perceived sex, including gender identity. This includes providing access to services for all victims, including male victims of family, domestic, and dating violence and not limiting services for victims with adolescent children (under the age of 18). Victims and their minor children must be sheltered or housed together unless requested otherwise by the victim (45 CFR § 1370.5(a)(1)).

However, no program or activity is required to include an individual in such program or activity without taking into consideration that individual's sex in those certain instances where sex is a bona fide occupational qualification or programmatic factor reasonably necessary to the essential operation of that particular program or activity. If sex segregation or sex-specific programming is essential to the normal or safe operation of the program, grantees and subgrantees must provide comparable services to individuals who cannot be provided with the sex-segregated or sex-specific programming, including access to a comparable length of stay, supportive services, and transportation as needed to access services. In making this determination, grantees and subgrantees should assess the facts and circumstances surrounding the specific program, including an analysis of factors that take into account established field-based best practices and the literature on the efficacy of such services, as applicable. The justification cannot rely on unsupported assumption on overly-broad sex-based generalizations. Justifications are subject to review by ACYF/FYSB upon request. An individual must be treated consistent with their gender identity (45 CFR §1370.5(a)(2)), and as with all individuals served, transgender and gender nonconforming individuals must have equal access to FVPSA-funded shelter and nonresidential programs (45 CFR§ 1370.5(a)(4)).

No person shall on the ground of actual or perceived sexual orientation be excluded from participation in, be denied the benefits of, or be subject to discrimination under, any program or activity funded in whole or in part through FVPSA (45 CFR § 1370.5 (c)).

Additionally, Tribes must assist all individuals seeking services and may not restrict services to tribal members.

The HHS Office for Civil Rights provides guidance to assist grantees in complying with civil rights laws that prohibit discrimination. Please see: <https://www.hhs.gov/civil-rights/for-individuals/index.html>.

Grantees and subgrantees are required to take reasonable steps to provide services to persons with limited English proficiency (i.e., individuals who do not speak English as their primary language and who have a limited ability to read, write, speak, or understand English, including deaf and hard of hearing persons). HHS also provides guidance to recipients of federal financial assistance on meeting the legal obligation to take reasonable steps to provide meaningful access to federally assisted programs by persons with limited English proficiency. Please see <http://www.hhs.gov/ocr/civilrights/resources/specialtopics/lep/index.html>.

As per 45 CFR § 1370.5 (d), all FVPSA-funded services must be provided without requiring documentation of immigration status since FVPSA-funded services do not fall within the definition of federal public benefit that would require verification of immigration status. HHS provides guidance regarding services to HHS-funded services for immigrant survivors of domestic violence. Please see [www.hhs.gov/ocr/civilrights/resources/specialtopics/origin/domesticviolencefactsheet.html](http://www.hhs.gov/ocr/civilrights/resources/specialtopics/origin/domesticviolencefactsheet.html) and <http://www.acf.hhs.gov/fysb/resource/recipients-of-federal-financial-assistance-20160805>.

Given the unique needs of victims of trafficking, FVPSA-funded programs are strongly encouraged to safely screen for and identify victims of human trafficking who are also victims or survivors of domestic violence or dating violence and provide services that support their unique needs (45 CFR § 1370.10(d)).

### **FVPSA Tribal Grantee Meetings**

At least one grantee representative should plan to attend FVPSA-sponsored grantee conferences or meetings (including peer-to-peer mentoring) as directed by the FVPSA program throughout the grant's project period. Grantees may use grant funding to support the travel of up to two participants for the in-person events. Subsequent correspondence will advise the grantees of the date, time, and location.

### **Definitions**

For the purpose of this FOA, tribes and Tribal Organizations are required to use the following definitions in carrying out FVPSA-funded programs and activities. Definitions include those expanded or clarified through language found in 45 CFR § 1370.2.

*Dating Violence:* Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. This part of the definition reflects the definition also found in 42 U.S.C. Section 40002(a)(10) of VAWA (as amended), 34 U.S.C. § 12291(a), as required by FVPSA. Dating violence also includes but is not limited to the physical, sexual, psychological, or emotional violence within a dating relationship, including stalking. It can happen in person or electronically, and may involve financial abuse or other forms of manipulation which may occur between a current or former dating partner regardless of actual or perceived sexual orientation or gender identity.

*Domestic Violence:* Felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction. This definition also reflects the statutory definition of “domestic violence” found in 42 U.S.C. Section 40002(a)(8) of VAWA (as amended), 34 U.S.C. § 12291(a). This definition also includes but is not limited to criminal or non-criminal acts constituting intimidation, control, coercion and coercive control, emotional and psychological abuse and behavior, expressive and psychological aggression, financial abuse, harassment, tormenting behavior, disturbing or alarming behavior, and additional acts recognized in other federal, tribal state, and local laws as well as acts in other federal regulatory or subregulatory guidance. This definition is not intended to be interpreted more restrictively than FVPSA and VAWA but rather to be inclusive of other, more expansive definitions. The definition applies to individuals and relationships regardless of actual or perceived sexual orientation or gender identity.

*Family Violence:* Any act or threatened act of violence, including any forceful detention of an individual, that results or threatens to result in physical injury and is committed by a person against another individual, to or with whom such person is related by blood or marriage, or is or was otherwise legally related, or is or was lawfully residing.

In 1984 when FVPSA was first named and authorized, the term “family violence” was commonly used as synonymous with “domestic violence” (violence between intimate partners). However, currently “family violence” is often used more broadly to encompass the diverse forms of violence that occur within families, including child maltreatment, domestic violence and elder abuse. For clarity and in keeping with the historical FVPSA “family violence” interpretation, the term will continue to be used more narrowly and as interchangeable with “domestic violence.”

*Federally Recognized Tribe:* An American Indian or Alaska Native tribal entity that is recognized as having a government-to-government relationship with the United States, with the responsibilities, powers, limitations, and obligations attached to that designation. These Tribes are eligible for funding and services from the Bureau of Indian Affairs (BIA), or are eligible to enter into agreements with HHS or BIA under P.L. 93-638, Indian Self-Determination and Education Assistance Act of 1975.

Furthermore, federally recognized Tribes are recognized as possessing certain inherent rights of self-government (i.e., tribal sovereignty) and are entitled to receive certain federal benefits, services, and protections because of their special relationship with the United States.

*Intimate Partner Violence:* A term used interchangeably with *domestic violence* or *dating violence*.

*Native American Tribe/Tribe:* For this FOA only, alternative terms for *Federally Recognized Tribe*.

*Personally Identifying Information or Personal Information:* Any individually identifying information for or about an individual, including information likely to disclose the location of a victim of domestic violence, dating violence, sexual assault, or stalking, regardless of whether the information is encoded, encrypted, hashed, or otherwise protected, including: a first and last name; a home or other physical address; contact information (including a postal, e-mail or Internet protocol address, or telephone or facsimile number); a social security number, driver's license number, passport number, or student identification number; and any other information, including date of birth, racial or ethnic background, or religious affiliation that would serve to identify any individual.

*Shelter:* The provision of temporary refuge in conjunction with supportive services in compliance with applicable state or tribal law or regulations governing the provision, on a regular basis, of shelter, safe homes, meals, and supportive services to victims of family violence, domestic violence, or dating violence, and their dependents. State and tribal law governing the provision of shelter and supportive services on a regular basis is interpreted by ACF to mean, for example, the laws and regulations applicable to zoning, fire safety, and other regular safety, and operational requirements, including state, tribal, or local regulatory standards for certifying domestic violence advocates who work in shelter. This definition also includes emergency shelter and immediate shelter, which may include housing provision, rental subsidies, temporary refuge, or lodging in properties that could be individual units for families and individuals (such as apartments) in multiple locations around a local jurisdiction, tribe/reservation, or state; such properties are not required to be owned, operated, or leased by the program. Temporary refuge includes a residential service, including shelter and off-site services such as hotel or motel vouchers or individual dwellings, which is not transitional or permanent housing, but must also provide comprehensive supportive services. The mere act of making a referral to shelter or housing shall not itself be considered provision of shelter. Should other jurisdictional laws conflict with this definition of temporary refuge, the definition which provides more expansive housing accessibility governs.

*State Domestic Violence Coalition* means a Statewide, nongovernmental, nonprofit 501(c)(3) organization whose membership includes a majority of the primary-purpose domestic violence service providers in the State; whose board membership is representative of these primary-purpose domestic violence service providers and which may include representatives of the communities in which the services are being provided in the State; that has as its purpose to provide education, support, and technical assistance to such service providers to enable the providers to establish and maintain supportive services and to provide shelter to victims of domestic violence and their children; and that serves as an information clearinghouse, primary

point of contact, and resource center on domestic violence for the State and supports the development of policies, protocols and procedures to enhance domestic violence intervention and prevention in the State/Territory.

*Supportive services:* Services for adult and youth victims of family violence, domestic violence, or dating violence, and their dependents that are designed to meet the needs of such victims and their dependents for short-term, transitional, or long-term safety and recovery. Supportive services include, but are not limited to: direct and/or referral-based advocacy on behalf of victims and their dependents, counseling, case management, employment services, referrals, transportation services, legal advocacy or assistance, child care services, health, behavioral health and preventive health services, culturally and linguistically appropriate services, and other services that assist victims or their dependents in recovering from the effects of the violence. To the extent not already described in this definition, supportive services also include but are not limited to other services identified in FVPSA at 42 U.S.C. § 10408(b)(1)(A)-(H). Supportive services may be directly provided by grantees and/or by providing advocacy or referrals to assist victims in accessing such services.

*Tribal Consortium:* A partnership between one or more Tribes (including qualifying Alaska Native villages and entities) that authorizes a single Tribal Organization or nonprofit to submit an application and administer the FVPSA grant funds on their behalf.

*Tribally Designated Official:* An individual designated by an Indian Tribe, Tribal Organization, or nonprofit private organization authorized by an Indian Tribe to administer a grant awarded under 42 U.S.C. § 10409.

*Tribal Organization:* The recognized governing body of any Indian Tribe; any legally established organization of Indians that is controlled, sanctioned, or chartered by such governing body or is democratically elected by the adult members of the Indian community to be served by such organization and that includes the maximum participation of Indians in all phases of its activities; or any tribal nonprofit organization; provided that, in any case where a contract is let or grant made to an organization to perform services benefiting more than one Indian Tribe, the approval of each such Indian Tribe shall be a prerequisite to the letting or making of such contract or grant (25 U.S.C. § 5304).

*Underserved populations:* Populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, and populations underserved because of special needs including language barriers, disabilities, immigration status, and age. Individuals with criminal histories due to victimization and individuals with substance use disorders and mental health issues are also included in this definition. The reference to racial and ethnic populations is primarily directed toward racial and ethnic minority groups (as defined in section 1707(g) of the Public Health Service Act (42 U.S.C. § 300(u-6)(g)), which means American Indians (including Alaska Natives, Eskimos, and Aleuts); Asian American; Native Hawaiians and other Pacific Islanders; Blacks and Hispanics. The term “Hispanic” or “Latino” means individuals whose origin is Mexican, Puerto Rican, Cuban, Central or South American, or any other Spanish speaking country. This underserved

populations' definition also includes other population categories determined by the Secretary or the Secretary's designee to be underserved.

### **Use of Funds**

FVPSA funds awarded to grantees should be used for activities described in 42 U.S.C. § 10408(b)(1) (as applied pursuant to 42 U.S.C. § 10409(e)):

#### ***Shelter***

- Provision, on a regular basis, of immediate shelter and related supportive services to adult and youth victims of family violence, domestic violence, or dating violence, and their dependents, including paying for the operating and administrative expenses of the facilities for such shelter.

#### ***Supportive Services***

- Provision of individual and group counseling, peer support groups, and referral to community-based services to assist victims of family violence, domestic violence, and dating violence, and their dependents, in recovering from the effects of the violence.
- Assistance in developing safety plans, and supporting efforts of victims of family violence, domestic violence, or dating violence to make decisions related to their ongoing safety and well-being.
- Provision of services, training, technical assistance, and outreach to increase awareness of family violence, domestic violence, and dating violence, and increase the accessibility of family violence, domestic violence, and dating violence services.
- Provision of culturally and linguistically appropriate services.
- Provision of services for children exposed to family violence, domestic violence, or dating violence, including age-appropriate counseling, supportive services, and services for the non-abusing parent that support that parent's role as a caregiver, which may, as appropriate, include services that work with the non-abusing parent and child together.
- Provision of advocacy, case management services, and information and referral services, concerning issues related to family violence, domestic violence, or dating violence intervention and prevention, including: 1) assistance in accessing related federal and state financial assistance programs; 2) legal advocacy to assist victims and their dependents; 3) medical advocacy, including provision of referrals for appropriate health care services (including mental health, alcohol, and drug abuse treatment), but which shall not include reimbursement for any health care services; 4) assistance locating and securing safe and affordable permanent housing and homelessness prevention services; 5) transportation, child care, respite care, job training and employment services, financial literacy services and education, financial planning, and related economic empowerment services; and 6) parenting and other educational services for victims and their dependents.
- Provision of outreach and prevention services.

## **II. FEDERAL AWARD INFORMATION**

Subject to the availability of federal appropriations and as authorized by law, for fiscal years 2018, 2019, and 2020, ACF will make available for grants to Tribes, Tribal Organizations, and nonprofit private organizations authorized by a Tribe 10 percent of the amount appropriated according to 42 U.S.C. § 10403(a)(1) of the FVPSA and which is not reserved under 42 U.S.C. § 10403(a)(2)(A)(i). In FY 2017, ACF awarded \$14,538,828 to 146 Tribes or Tribal Organizations in support of 257 Tribes for the establishment and operation of shelters (including safe houses), and the provision of supportive services or prevention services to adults and youth victims of family violence, domestic violence, or dating violence, and their dependents.

In separate announcements, ACF allocates 70 percent of the foregoing appropriation to States for immediate shelter, supportive services, and prevention activities; and 10 percent to the State Domestic Violence Coalitions to continue their work within the domestic violence community by providing training and technical assistance, needs assessment, and advocacy services, among other activities with local domestic violence programs, and to encourage appropriate responses to domestic violence within the States. In addition, ACF supplies funding for multi-year FVPSA discretionary grants to one National Indian Resource Center Addressing Domestic Violence and Safety for Indian Women; one National Domestic Violence Resource Center; four Special Issue Resource Centers; three Culturally Specific Special Issue Resource Centers; one Alaska Native Tribal Resource Center on Domestic Violence; one LGBTQ Institute on Intimate Partner Violence; two Capacity Building Centers; demonstration grants under the Specialized Services for Abused Parents and Their Children program; and the National Domestic Violence Hotline.

### **Allocations**

Although Tribes (federally recognized), Tribal Organizations, and nonprofit private organizations authorized by a federally-recognized Tribe may apply for funding under this FOA, allocated funds will be awarded to federally recognized Tribes only. An individual Tribe may submit an application on its own behalf or as part of a consortium with other Tribes. When ACF makes the awards, each federally recognized Tribe will receive an allocation of the total funds available based on a formula incorporating its population.

If an individual Tribe applies on its own behalf, the award will go directly to that Tribe. If a Tribal Consortium applies on behalf of multiple Tribes, the entity (Tribe, Tribal Organization, or nonprofit private organization) applying as the responsible party for the grant will receive the total award, and each Tribe will be allocated funds based on the population formula which together will comprise the total amount of the award.

In computing tribal allocations, ACF will use the latest available population figures available from the Census Bureau. Where Census Bureau data are unavailable, ACF will use figures from BIA's Indian Population and Labor Force Report, which is available at <https://www.bia.gov/WhatWeDo/Knowledge/Reports/index.htm>. If neither of these sources has a population figure for the Tribe, the Tribe shall submit a certified population number.

The formula has two parts: the tribal population base allocation and a population category

allocation. Base allocations are determined by a Tribe’s population and a fund allocation schedule. Tribes with populations between 1 and 50,000 people receive a \$2,500 base allocation for the first 1,500 people. For each additional 1,000 people above the 1,500 person minimum, a Tribe’s base allocation is increased \$1,000. Tribes with populations between 50,001 and 100,000 people receive base allocations of \$125,000, and Tribes with populations of 100,001 to 150,000 receive a base allocation of \$175,000.

Once the base allocations have been distributed to the Tribes that have applied for FVPSA funding, the ratio of the tribal population category allocation to the total of all base allocations is then considered in allocating the remainder of the funds. By establishing base amounts with distribution of proportional amounts for larger Tribes, ACF is balancing the need for basic services for all Tribes while recognizing greater demand for services among Tribes with larger populations. In FY 2017, actual grant awards ranged from \$17,453 to \$1,570,815.

Tribes with smaller populations are encouraged to apply for FVPSA funding as a consortium. Being part of a consortium is a decision of the individual Tribe and may be different each funding year. For example, a Tribe may choose to apply directly for FVPSA funding after previously being a part of a Tribal Consortium. **A Tribe may not apply both on its own behalf and as a part of a Tribal Consortium in the same grant award year.**

**Match**

Tribes are not required to provide match under this FOA (see 42 U.S.C. § 10406(c)(4)).

**Length of Project Periods**

The project period for awards made under this announcement is 24 months.

**Expenditure Period**

The expenditure period under this announcement is 24 months that coincides with the project period. FVPSA funds may be used for expenses starting October 1 of each fiscal year for which they are granted, and will be available for expenses through September 30 of the following fiscal year.

Funds must be liquidated within 90 days after the end of each expenditure period.

<b>Award Year (Federal Fiscal Year) (FY)</b>	<b>Project Period (24 Months)</b>	<b>Expenditure Period (24 months)</b>
FY 2018	10/01/2017 – 9/30/2019	Regardless of the date the award is received, these funds may be expended by the grantee for obligations incurred since October 1, 2017. Expenses can be incurred through September 30, 2019.
FY 2019	10/01/2018 – 9/30/2020	Regardless of the date the award is received, these funds may be expended by the grantee for obligations incurred since October 1, 2018. Expenses can be incurred through September 30, 2020.

FY 2020	10/01/2019 – 9/30/2021	Regardless of the date the award is received, these funds may be expended by the grantee for obligations incurred since October 1, 2019. Expenses can be incurred through September 30, 2021.
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### III. ELIGIBILITY INFORMATION

Tribes (federally recognized), Tribal Organizations, and nonprofit private organizations authorized by a federally-recognized Tribe, as defined in *Section I. Funding Opportunity Description/Definitions* of this announcement, are eligible for funding under this program.

#### **Additional Information on Eligibility**

Federally recognized Tribes as defined in *Section I. Funding Opportunity Description/Definitions* have the option to authorize a Tribal Organization or a nonprofit private organization to submit an application and administer the grant funds awarded under this grant (42 U.S.C. § 10409(b)). However, only federally recognized tribes receive an allocation of the funds. Tribes may apply singularly or as part of a Tribal Consortium.

#### **DUNS Number and System for Award Management Eligibility Requirements (SAM.gov)**

All applicants must have a Data Universal Numbering System (DUNS) Number ([http:// fedgov.dnb.com /webform](http://fedgov.dnb.com/webform)) and an active registration with the System for Award Management (SAM.gov/[www.sam.gov](http://www.sam.gov)).

Obtaining a DUNS Number may take 1 to 2 days.

All applicants are required to maintain an active SAM registration until the application process is complete. If a grant is awarded, registration at SAM.gov must be active throughout the life of the award.

**Plan ahead. Allow at least 10 business days after you submit your registration for it to become active in SAM and at least an additional 24 hours before that registration information is available in other government systems, i.e. Grants.gov.**

This action should allow you time to resolve any issues that may arise. Failure to comply with these requirements may result in your inability to submit your application through Grants.gov or prevent the award of a grant. Applicants should maintain documentation (with dates) of your efforts to register for, or renew a registration, at SAM. User Guides are available under the “Help” tab at <https://www.sam.gov>.

HHS requires all entities that plan to apply for, and ultimately receive, federal grant funds from any HHS Agency, or receive subawards directly from recipients of those grant funds to:

- Be registered in the SAM prior to submitting an application or plan;
- Maintain an active SAM registration with current information at all times during which it has an active award or an application or plan under consideration by an OPDIV; and
- Provide its active DUNS number in each application or plan it submits to the OPDIV.

ACF is prohibited from making an award until an applicant has complied with these requirements. At the time an award is ready to be made, if the intended recipient has not complied with these requirements, ACF:

- May determine that the applicant is not qualified to receive an award; and
- May use that determination as a basis for making an award to another applicant.

#### **IV. APPLICATION AND SUBMISSION INFORMATION**

##### **Application Submission Requirements**

Mandatory grant recipients are required to use the [Online Data Collection System \(OLDC\)](http://www.grants.gov/web/grants/forms/sf-424-mandatory-family.html) to submit the Application for Federal Assistance SF-424 Mandatory Form (SF-424M) and upload all required documents. The form is available to applicants and grantees at <http://www.grants.gov/web/grants/forms/sf-424-mandatory-family.html>. ACF will not accept paper applications, or those submitted via email or facsimile, without a waiver.

Note: It is the applicant's responsibility to ensure that FVPSA is made aware of any changes to the Tribally Designated Official and/or contact person that occur at any time during the entire application process. Applicants must ensure that the Tribally Designated Official has warranted access to OLDC for persons who need to submit the application.

##### **Request an Exemption from Required Electronic Submission**

ACF recognizes that some of the recipient community may have limited or no Internet access, and/or limited computer capacity, which may prohibit uploading large files to the Internet through the OLDC system. To accommodate such recipients, ACF is instituting an exemption procedure, on a case-by-case basis, that will allow such recipients to submit hard copy, paper state and tribal plans and reporting forms by the United States Postal Service, hand-delivery, recipient courier, overnight/express mail couriers, or other representatives of the recipient.

Additionally, on a case-by-case basis, we will consider requests to accept hard copy, paper submissions of state and tribal plans and reporting forms when circumstances such as natural disasters occur (floods, hurricanes, etc.); or when there are widespread disruptions of mail service; or in other rare cases that would prevent electronic submission of the documents. Recipients will be required to submit a written statement to ACF that the recipient qualifies for an exemption under one of these grounds: lack of Internet access; or limited computer capacity that prevents the uploading of large files to the Internet; the occurrence of natural disasters (floods, hurricanes, etc.); or when there are widespread disruptions of mail service; or in other rare cases that would prevent electronic submission of the documents.

Exemption requests will be reviewed and the recipient will be notified of a decision to approve or deny the request. Requests should state if the exemption is for submission of the SF-424M and state and/or tribal plan, Performance Progress Reports (PPR), or Federal Financial Reports (FFR). The written statement must be sent to the Program Office (for SF-424M and state and/or tribal plan, and PPR exemption requests) and/or ACF Grants Management Office (for FFR exemption requests) points of contact shown in *Section VI. Agency Contact* of this funding opportunity announcement. Requests must be received on or before the due date for applications

listed in this funding opportunity announcement. Exemption requests may be submitted by regular mail or by email.

In all cases, the decision to allow an exemption to accept submission of hard copy, paper state plans and reporting forms will rest with the Program Office listed in this announcement and/or ACF’s Office of Grants Management. Exemptions are applicable only to the federal fiscal year in which they are received and approved. If an exemption is necessary for a future federal fiscal year, a request must be submitted during each federal fiscal year for which an exemption is necessary.

**Forms, Assurances, and Certifications**

Applicants seeking financial assistance under this announcement must submit the listed Standard Forms (SFs), assurances, and certifications. All required Standard Forms, assurances, and certifications are available at the [Grants.gov Forms Repository](http://www.grants.gov/forms).

<b>Forms/Certifications</b>	<b>Description</b>	<b>Where Found</b>
<b>SF-424M (Mandatory Form)</b>	This is a required Standard Form. Application for Federal Assistance - Mandatory	Available at <a href="http://www.grants.gov/web/grants/forms/sf-424-mandatory-family.html">http://www.grants.gov/web/grants/forms/sf-424-mandatory-family.html</a> .
<b>Certification Regarding Lobbying (Grants.gov Lobbying Form)</b>	Required of all applicants at the time of their application. If not available the application, it must be submitted prior to the award of the grant.	Available at <a href="http://www.grants.gov/web/grants/forms/sf-424-family.html">http://www.grants.gov/web/grants/forms/sf-424-family.html</a> .
<b>SF-LLL - Disclosure of Lobbying Activities</b>	If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the applicant shall complete and submit the SF-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Applicants must furnish an executed copy of the Certification Regarding Lobbying prior to award.	"Disclosure Form to Report Lobbying" is available at <a href="http://www.grants.gov/web/grants/forms/sf-424-family.html">http://www.grants.gov/web/grants/forms/sf-424-family.html</a> .

<b>Forms/Certifications</b>	<b>Description</b>	<b>Where Found</b>
<b>Assurance of Compliance with Grant Requirements</b>	Required of all applicants at the time of their application.	See Appendix A for the complete description.

### **The Project Description**

The application, including all required forms, assurances and certifications, must be signed by the Tribally Designated Official (*see Section 1. Funding Opportunity Description/Definitions*).

The application must contain the following Project Description information in the specific order shown below with sections labeled accordingly.

#### **A. Cover Letter**

A cover letter addressed to ACF, on the applicant’s letterhead with the following information:

- (1) Name and mailing address of the Tribe, Tribal Organization, or nonprofit private organization applying for the FVPSA grant.
- (2) Name of the Tribally Designated Official authorized to administer this grant, along with the Official’s telephone number, fax number, and e-mail address (42 U.S.C. § 10407(a)(2)(G)).
- (3) Name of a Program Contact designated by the Tribally Designated Official to administer and coordinate programming on a day to day basis, including the Program Contact’s telephone number, fax number, and e-mail address.
- (4) Employer Identification Number (EIN) of the entity submitting the application.
- (5) A 9-digit DUNS number (Data Universal Number System) of the entity submitting the application (*see Section III. Eligibility/DUNS Number and System for Award Management (SAM) Requirement*).
- (6) Confirmation that the Tribe is federally recognized (e.g., name of Tribe is in Federal Register <https://www.gpo.gov/fdsys/pkg/FR-2017-01-17/pdf/2017-00912.pdf> or has contracted with HHS or BIA through the Indian Self-Determination and Education Assistance Act of 1975 through another grant program).
- (7) Signature of the Tribally Designated Official and the date signed.

NOTE: In addition to the above, additional information is required for an application from a Tribal Consortium (*see Section G. Consortium Applicants* below).

#### **B. Statement of Need**

A narrative of the need for services including:

- (1) Describe the service area(s) [(i.e. reservation(s), towns, counties, and/or portions of the State(s)) and population(s)] to be served (i.e. utilization of census numbers and/or the Tribe’s and/or service area’s population, etc.).
- (2) Provide the number of victims of domestic violence, dating violence, and their dependents that the applicant estimates it will serve through shelter and supportive services annually.

- (3) Describe the barriers that victims of domestic violence, dating violence, and their dependents are experiencing in the applicant's service area(s) and the challenges that the applicant is experiencing in providing services.

**C. Capacity**

- 1) A description of the applicant's operation or ability to operate and/or capacity to provide services under the FVPSA program, including, but not limited to the following:
  - a) The current operation of a shelter, safe house, or the current operation of a domestic violence prevention program.
  - b) Establishment of joint or collaborative service agreements with other entities such as a local public agency or a private nonprofit agency for shelter and/or supportive services.
  - c) The operation of social services programs through receipt of grants or contracts under Indian Child Welfare grants from the Bureau of Indian Affairs; Child Welfare Services or Family Support grants under Title IV-B of the Social Security Act ((45 CFR § 1370.10(c)(5)(i-iii)).
- 2) A description of staff involved in carrying out the FVPSA program:
  - a) Expertise, skills, and knowledge of staff.
  - b) Commitment to increasing staff's expertise, skills and knowledge through continuing education and training.
- (3) A description of the methods to involve knowledgeable individuals and other interested organizations in providing services. Individuals and organizations may include: other social services programs operated by the applicant that assist victims of domestic and dating violence and their dependents such as social services staff, tribal officials, tribal law enforcement, State Domestic Violence Coalition or Tribal Coalitions, other domestic violence shelters or supportive service providers, etc. (45 CFR § 1370.10(c)(4)).

**D. Services to be Provided**

- (1) A description of the activities and services that will be provided (45 CFR § 1370.10(c)(6) in whole or in part with FVPSA funds including:
  - a) How the applicant will provide shelter (*see Section 1. Funding Opportunity Description/Definitions*) to adult and youth victims of domestic violence, dating violence, and their dependents. Please note that victims of sexual assault and human trafficking may be included when the sexual assault or trafficking relates specifically to a victim of domestic or dating violence. The description must include how shelter will be provided to all victims regardless of sex, sexual orientation, gender, or gender identity. If the applicant does not have its own shelter, then describe how it will use FVPSA funds to provide shelter in

alternative ways such as hotels, safe houses, referrals or subcontracts with shelter programs in the area, or other expenses associated with placing a victim in another entity's shelter (e.g., transportation to that facility or the personnel costs for an advocate responsible for coordinating shelter).

- b) Supportive services (*see Section 1. Funding Opportunity Description/Definitions and Funding Opportunity Description/Use of Funds for a complete description*) that will be provided to adult and youth victims of domestic violence, dating violence which may include:
  - i. Individual and group counseling, peer support groups, and referral to community-based services.
  - ii. Assistance in developing safety plans, and supporting efforts of victims of family violence, domestic violence, or dating violence to make decisions related to their ongoing safety and well-being.
  - iii. Services, training, technical assistance, and outreach to increase awareness of family violence, domestic violence, and dating violence, and increase the accessibility of family violence, domestic violence, and dating violence services.
  - iv. Culturally and linguistically appropriate services.
  - v. Services for children exposed to family violence, domestic violence, or dating violence, including age-appropriate counseling, supportive services, and services for the non-abusing parent that support that parent's role as a caregiver, which may, as appropriate, include services that work with the non-abusing parent and child together.
  - vi. Advocacy, case management services, and information and referral services, concerning issues related to family violence, domestic violence, or dating violence intervention and prevention.
  - vii. Prevention services, including outreach to underserved populations.
- (2) A description of all other services that will be provided to victims of family violence, domestic violence, dating violence and their dependents that will be supported by other funding sources outside of FVPSA. The purpose of this element is to ensure that FVPSA has a good understanding of the applicant's total program for serving victims of domestic and dating violence and their dependents.

## **E. Budget Narrative**

- (1) Provide a narrative (not a detailed line item budget) to describe how you will use FVPSA funds to support planned activities and services as described in Section D (1) above that may include for example:
  - a) Staff positions and titles along with the responsibilities and duties for each including an estimated percentage of effort funded by FVPSA.
  - b) Training and technical assistance activities that may include travel to conferences, meetings and other associated costs.
  - c) Development of public awareness and prevention materials.
  - d) Shelter facility rent, utilities, maintenance, etc.

- e) Client support costs such as transportation, food, clothing, etc.
- f) Outreach program costs.
- g) Consulting or contractual agreements for services.

Please note that while ACF does not ask for a budget by category or line item, it is the grantee's responsibility to have this information on file as the approved budget under 45 CFR § 75.210(a)(9) for use in determination of budget deviations and revisions as necessary during the project period.

**F. Policies and Procedures**

- (1) Describe how the applicant will document and track the data elements (outputs) required under the annual Performance Progress Report (PPR) such as Number of People Served (race/ethnicity and age); Shelter Services (bed nights and unmet requests for shelter); Supportive Services for Adults; Supportive Services for Children; and Community Education and Public Awareness activities.
- (2) Provide as an attachment, the section in the applicant's policies and procedures that addresses the protection of confidentiality and privacy of victims of domestic and dating violence and their dependents as described in *Section 1. Funding Opportunity Description/Client Confidentiality* (45 CFR § 1370.10(c)(8)). This must include the following elements:
  - a) Non-disclosure of Personally Identifying Information (PII) to a third party including any federal, state, or tribal funder for purposes of data collection, reporting, monitoring or evaluation.
  - b) Prohibition on sharing client information without an informed, written, reasonably time-limited client release to any third party including child welfare, tribal police, and/or tribal officials.
  - c) When and how a client may consent to a release of information.
  - d) When the applicant may need to share PII without the consent of the client.
  - e) Confidentiality of location of shelter, if applicable.

**G. Consortium Applicants**

If the applicant is applying as part of a Tribal Consortium (*see Section 1. Funding Opportunity Description/Definitions*):

- (1) In addition to items 1-7 under Section A *Cover Letter*, an application must include the following required information:
  - a) Name of each Tribe in the Consortium.
  - b) EIN of each Tribe in the Consortium.
  - c) DUNS number of each Tribe in the Consortium.
  - d) Confirmation that each Tribe in the Consortium is federally recognized (*see Section A, number 6 above*).

- (2) In addition to the description of the applicant's overall services to be provided (*see Section D*), describe specifically how this FVPSA award will support the provision of services to each Tribe in the consortium. Include how services will be coordinated. Please note that separate narratives for each member are *not* required.
- (3) An application must provide letters of commitment, memoranda of understanding, or equivalent documentation that:
  - a) Identifies the primary applicant responsible for grant administration.
  - b) Documents commitments made by eligible partner applicants.
  - c) Describes the roles and responsibilities of each partner in the consortia ((45 CFR § 1370.10(c)(3)).
- (4) In addition to the requirements in Section H, *Current and Signed Tribal Resolution* below, a resolution or equivalent document is required for each federally recognized Tribe represented.

## **H. Current and Signed Tribal Resolution**

Each Tribe that wishes to receive funding under this grant program must be a federally recognized Tribe and must submit a copy of a tribal resolution or an equivalent document (i.e. meeting minutes from the governing body, and/or letters from the authorizing official reflecting approval of the application's submittal, depending on what is appropriate for the applicant's governance structure) signed by the Tribally Designated Official(s) (45 CFR § 1370.10(c)(1)). If a Tribe is submitting an application on its own behalf, then only one resolution or equivalent document from that Tribe is required. If a Tribal Organization or a tribal consortium is submitting an application, please see additional requirements in Section G, *Consortium Applicants* above. The resolution or equivalent document must:

- (1) State that the Tribe, Tribal Organization, or nonprofit private organization has the authority to submit an application on behalf of the individuals in the Tribe(s) and to administer programs and activities funded.
- (2) Specify the name(s) of the Tribe(s) on whose behalf the application is submitted and the service areas for the intended grant services.
- (3) Be signed or have an effective issue date of no more than 5 years before the due date of this funding opportunity announcement.
- (4) There is no requirement that the resolution have an expiration date; however, if one is included, the expiration date must be after the end of the grant's project period.

NOTE: A new tribal resolution or its equivalent must be submitted when:

- An applicant did not receive funding in the immediately preceding fiscal year.
- An applicant funded as part of a tribal consortium in the immediately preceding fiscal year is now seeking funds as a single Tribe on its own behalf.

- An applicant funded as a single Tribe on its own behalf in the immediately preceding fiscal year is now seeking funding as part of a consortium.
- The document refers ONLY to one specific FVPSA grant year or period even if the document has been signed within the past 5 years. It is suggested that referencing the specific grant name without putting a specific grant year will allow the applicant to use the same resolution for up to 5 years after the date the document is signed, as long as the document is included each year as an attachment with the application.

***Receipt of the tribal resolution or equivalent document may come after the application deadline if the Tribe needs extra time to have the document drafted, approved and signed. If all other application requirements are completed and satisfactory, FVPSA will proceed with the issuance of grant award notices; however, such documentation must be received before funds can be released.***

### **Paperwork Reduction Disclaimer**

As required by the Paperwork Reduction Act, 44 U.S.C. §§ 3501-3520, the public reporting burden for the project description is estimated to average 10 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. The Project Description information collection is approved under the Office of Management and Budget (OMB) control number **XXXX-XXXX**, which expires **XXXX,XX,XXXX**. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

### **Funding Restrictions**

The Consolidated Appropriations Act, 2017, limits the salary amount that may be awarded and charged to ACF grants and cooperative agreements. Award funds issued under this announcement may not be used to pay the salary, or any percentage of salary, to an individual at a rate in excess of Executive Level II. The Executive Level II salary of the "Rates of Pay for the Executive Schedule" is \$187,000. This amount reflects an individual's base salary exclusive of fringe benefits and any income that an individual may be permitted to earn outside of the duties of the applicant organization. This salary limitation also applies to sub-awards/subcontracts under an ACF mandatory and discretionary grant.

Please see Appendix A, *Assurance of Compliance with Grant Requirements*, for additional program-specific funding restrictions.

## **V. AWARD ADMINISTRATION INFORMATION**

The Secretary of HHS shall approve any application that meets the requirements of the FVPSA and this announcement. The Secretary shall not disapprove an application unless the Secretary gives the applicant reasonable notice of the Secretary's intention to disapprove and a 6-month period providing an opportunity for correction of any deficiencies. The Secretary shall give such notice within 45 days after the date of submission of the application if any of the provisions of the application have not been satisfied. If the Tribe does not correct the deficiencies in such application within the 6-month period following the receipt of the Secretary's notice, the Secretary shall

withhold payment of any grant funds to such Tribe until such date as the Tribe provides documentation that the deficiencies have been corrected (See 42 U.S.C. § 10407(b)(1) and (2) and 42 U.S.C. § 10409(d)).

**Administrative and National Policy Requirements**

For the terms and conditions that apply to all mandatory grants, as well as ACF program-specific terms and conditions go to: <http://www.acf.hhs.gov/grants/mandatory-formula-block-and-entitlement-grants>.

**Reporting**

Recipients are required to submit post award performance progress reports and financial reports. Program reporting forms for mandatory grant programs must be submitted electronically through the OLDC. Financial reporting forms must be submitted electronically to the Division of Payment Management through the Payment Management System (PMS). Paper copies will not be accepted. Please see *Section IV. APPLICATION AND SUBMISSION INFORMATION* for more information on required electronic submission, as well as exemption from this requirement.

**Performance Progress Reports (PPR)**

Grantees are required to submit an annual Performance Progress Report (PPR) describing the activities carried out and an evaluation of the effectiveness of those activities in achieving the purposes of the grant (42 U.S.C. § 10406(d)). Grantees that subaward funds or provide services in more than one location must compile the information from the different locations into a comprehensive PPR for submission. A copy of the PPR is available on the FYSB website at [www.acf.hhs.gov/programs/fysb/resource/ppr-tribal-fvpsa](http://www.acf.hhs.gov/programs/fysb/resource/ppr-tribal-fvpsa).

PPRs are due on an annual basis at the end of the calendar year (**December 29**) and will cover the twelve months from October 1 through September 30 of the current fiscal year. Reports must be submitted online unless a pre-approved exemption is obtained. Grantees must submit their reports online through the OLDC system at <http://www.GrantSolutions.gov>.

HHS may suspend funding for an approved application if any applicant fails to submit an annual performance report or if the funds are expended for purposes other than those set forth under this FOA.

**Federal Financial Reports (FFR)**

Recipients must submit Federal Financial Reports (FFR) for each grant award using the Standard Form (SF)-425 (SF-425). The following table lists the due dates for the first and final FFR for FY2018, FY2019, and FY2020 grant awards.

Fiscal Year	Project and Expenditure Period	Report Period End Date	FFR Due Date First Report	FFR Due Date Final Report
FY2018	10/1/2017 – 9/30/2019	9/30/2018	12/31/2018	12/31/2019

FY2019	10/1/2018 – 9/30/2020	9/30/2019	12/31/2019	12/31/2020
FY2020	10/1/2019 – 9/30/2021	9/30/2020	12/31/2020	12/31/2021

In addition, a separate, quarterly financial report must be submitted electronically to the Division of Payment Management using the SF-425.

Failure to submit reports on time may be a basis for withholding grant funds, or suspending or terminating the grant.

Note: It is the grantee’s responsibility to ensure that FVPSA is made aware of any changes to the Tribally Designated Official and/or contact person that occur at any time during the entire project period. Grantees must ensure that the Tribally Designated Official has warranted access to OLDC for persons who need to submit the PPR and/or the FFR.

**FFATA Subaward and Executive Compensation**

Awards issued as a result of this funding opportunity may be subject to the Transparency Act subaward and executive compensation reporting requirements of 2 C.F.R. § 170. See ACF's [Award Term for Federal Financial Accountability and Transparency Act \(FFATA\) Subaward and Executive Compensation Reporting Requirement](#) implementing this requirement and additional award applicability information.

ACF has implemented the use of the SF-428 *Tangible Property Report* and the SF-429 *Real Property Status Report* for all grantees. Both standard forms are available at [https://obamawhitehouse.archives.gov/omb/grants\\_forms](https://obamawhitehouse.archives.gov/omb/grants_forms).

**VI. AGENCY CONTACT**

**Program Office Contact**

**HHS Regions 1 and 4**

Region 1: Maine, Vermont, New Hampshire, Massachusetts, Rhode Island, Connecticut

Region 4: North Carolina, South Carolina, Kentucky, Tennessee, Georgia, Mississippi, Alabama, Florida

Contact: Lori Gardner, Program Specialist  
 Phone: 202-205-7891  
 Email: [Lori.Gardner@acf.hhs.gov](mailto:Lori.Gardner@acf.hhs.gov)

**HHS Regions 2, 3, 5**

Region 2: New York and New Jersey

Region 3: Pennsylvania, West Virginia, Delaware, Maryland, District of Columbia, Virginia

Region 5: Minnesota, Wisconsin, Michigan, Illinois, Indiana, Ohio

Contact: Angela Yannelli, Senior Program Specialist  
Phone: 202-401-5524  
Email: [Angela.Yannelli@acf.hhs.gov](mailto:Angela.Yannelli@acf.hhs.gov)

**HHS Regions 6 and 9**

Region 6: New Mexico, Oklahoma, Arizona, Texas, Louisiana

Region 9: Nevada, California, Arizona

Contact: Rebecca Odor, Senior Program Specialist  
Phone: 202-205-7746  
Email: [Rebecca.Odor@acf.hhs.gov](mailto:Rebecca.Odor@acf.hhs.gov)

**HHS Regions 7 and 8**

Region 7: Iowa, Missouri, Kansas, Nebraska

Region 8: Montana, North Dakota, South Dakota, Wyoming, Utah, Colorado

Contact: Kimberly Feeney, Senior Program Specialist  
Phone: 202-358-3245  
Email: [Kimberly.Feeney@acf.hhs.gov](mailto:Kimberly.Feeney@acf.hhs.gov)

**HHS Regional 10**

Region 10: Alaska, Oregon, Idaho, Washington

Contact: Shena Williams, Senior Program Specialist  
Phone: 202-205-5932  
Email: [Shena.Williams@acf.hhs.gov](mailto:Shena.Williams@acf.hhs.gov)

**Grants Management Contact**

Manolo Salgueiro, Financial Management Specialist  
Division of Mandatory Grants/Office of Grants Management  
Phone: 202-690-5811  
Email: [Manolo.Salgueiro@acf.hhs.gov](mailto:Manolo.Salgueiro@acf.hhs.gov)

**Appendices**

Appendix A, *Assurance of Compliance with Grant Requirements*, must be signed and submitted as part of the application.

## **APPENDIX A - Assurance of Compliance with Grant Requirements**

By signing and submitting this document, the applicant or grantee agrees to comply with all requirements of the Family Violence Prevention and Services Act (FVPSA) including but not limited to the following conditions imposed by the FVPSA, 42 U.S.C. § 10401 et seq. and 45 CFR part 1370.

- (1) Grant funds will be used to provide shelter, supportive services, and prevention services to adult and youth victims of family violence, domestic violence, or dating violence, and their dependents (42 U.S.C. § 10408(a)).
- (2) Grant funds will not be used as direct payment to any victim of family violence, domestic violence, or dating violence, or to any dependent of such victim (42 U.S.C. § 10408(d)(1)).
- (3) No income eligibility standard will be imposed on individuals with respect to eligibility for assistance or services supported with funds appropriated to carry out the FVPSA (42 U.S.C. § 10406(c)(3)).
- (4) No fees will be levied for assistance or services provided with funds appropriated to carry out the FVPSA (42 U.S.C. § 10406(c)(3)).
- (5) The applicant has established policies, procedures, and protocols to ensure compliance, including by subgrantees, with the provisions of 42 U.S.C. § 10406(c)(5) regarding non-disclosure of confidential or private information (42 U.S.C. § 10407(a)(2)(A)).
- (6) Pursuant to 42 U.S.C. § 10406(c)(5), the applicant will comply with requirements to ensure the non-disclosure of confidential or private information, which include, but are not limited to: a) grantees will not disclose any personally identifying information collected in connection with services requested (including services used or denied), through grantee's funded activities or reveal personally identifying information without informed, written, reasonably time-limited consent by the person about whom information is sought, whether for the FVPSA-funded activities or any other federal or state program and in accordance with 42 U.S.C. § 10406(c)(5)(B)(ii); b) grantees will not release information compelled by statutory or court order unless adhering to the requirements of 42 U.S.C. § 10406(c)(5)(C); and c) grantees may share non- personally identifying information in the aggregate for the purposes enunciated in 42 U.S.C. § 10406(c)(5)(D)(i) as well as for other purposes found in 42 U.S.C. § 10406(c)(5)(D)(ii) and (iii).
- (7) The address or location of any shelter or facility assisted under the FVPSA that otherwise maintains a confidential location will, except with written authorization of the person or persons responsible for the operation of such shelter, not be made public (42 U.S. C. § 10406(c)(5)(H)). Shelters which choose to remain confidential must develop and maintain systems and protocols to remain secure, which must include policies to respond to disruptive or dangerous contact from abusers. Tribal governments, while exercising due diligence to comply with statutory law and regulations regarding the confidentiality of the shelter location, may determine how best to maintain the safety and confidentiality of shelter locations (45 CFR § 1370.4(g)(1) and (g)(2)).

- (8) The applicant will ensure that it and its subgrantees will not discriminate on the basis of age, sex, disability, race, color, national origin, or religion (42 U.S.C. § 10406(c)(2)). No person shall on the ground of actual or perceived sex, including gender identity, be excluded from participation in, be denied the benefits of, or be subject to discrimination under, any program or activity funded in whole or in part through FVPSA (45 CFR § 1370.5(a)). No person shall on the ground of actual or perceived sexual orientation be excluded from participation in, be denied the benefits of, or be subject to discrimination under, any program or activity funded in whole or in part through FVPSA (45 CFR § 1370.5(c)).
- (9) The applicant shall use FVPSA funds to supplement and not supplant other federal, state, tribal and local public funds expended to provide services and activities that promote the objectives of the FVPSA (42 U.S.C. § 10406(c)(6)).
- (10) Receipt of supportive services under the FVPSA will be voluntary. No condition will be applied for the receipt of emergency shelter (42 U.S.C. § 10408(d)(2)) and 45 CFR § 1370.10(b)(10).
- (11) The Tribe has a law or procedure to bar an abuser from a shared household or a household of the abused person, which may include eviction laws or procedures, where appropriate (42 U.S.C. § 10407(a)(2)(H)).

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Printed Name and Title of Tribally Designated Official

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Signature of Tribally Designated Official

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Date Signed

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Name of Tribe, Tribal Organization or Other Eligible Organization