

## **Instructions for the Form BCAP-20, “BIOMASS CROP ASSISTANCE PROGRAM (BCAP) PROJECT AREA PROPOSAL SUBMISSION.”**

Project sponsors complete the BCAP-20 “Biomass Crop Assistance Program (BCAP) Project Area Proposal Submission Form” as part of their package describing the project area they are proposing for inclusion in BCAP. Project areas are specific geographic areas where certain producers would then be eligible to apply for establishment annual payments under BCAP.

Project sponsors will use the BCAP-20 to provide information required for review of project proposals.

Specifically this form will collect information concerning the proposed project area selection criteria:

1. The dry tons of the eligible crops proposed to be produced in the proposed project area and the probability that such crops will be used for BCAP purposes;
2. Dry tons of renewable biomass projected to be available from the sources other than the eligible crops grown on contract acres;
3. The anticipated economic impact in the proposed project area;
4. The opportunity for producers and local investors to participate in the ownership of the biomass conversion facility in the proposed project area;
5. The participation rate by beginning or socially disadvantaged farmers and ranchers;
6. The impact on soil, water, and related resources;
7. The variety in biomass production approaches within a project area, including agronomic conditions, harvest and postharvest practices, and monoculture and polyculture crop mixes;
8. The range of eligible crops among project areas; and
9. Other additional criteria concerning the project viability and impacts.

For more information please visit the USDA Farm Service Agency’s web site at [www.fsa.usda.gov/bcap](http://www.fsa.usda.gov/bcap) or contact Kelly Novak at 202.720.4053 or [cepdmail@wdc.usda.gov](mailto:cepdmail@wdc.usda.gov).

**Project Sponsors must complete “BIOMASS CROP ASSISTANCE PROGRAM (BCAP) PROJECT AREA PROPOSAL SUBMISSION FORM” items 1, and 3 through 13.**

<b>Fld Name / Item No.</b>	<b>Instruction</b>
1A USPS State Code	Please record the USPS abbreviation for the State in which the project area is primarily located.
1B	Record the named title of the project proposal.

<b>Fld Name / Item No.</b>	<b>Instruction</b>
Proposed Project Area Name	Recorded name here must match recorded project proposal name on all proposal package forms and studies.
2A  Approved Project Area ID Number	For FSA National office use.
2B  Date Assigned	For FSA National office use.
3  Name of Project Sponsor	Record the name of the project sponsor, whether it is a group of producers or biomass conversion facility.
4  Proposed Acreage Limitation	Record the number of acres proposed for enrollment in this project area.
5A  Street Address (Number and Name)	Record the street address for the project sponsor.
5B  City	Record the city for the project sponsor.
5C  State	Record the state for the project sponsor.

<b>Fld Name / Item No.</b>	<b>Instruction</b>
5D Zip Code	Record the zip code for the project sponsor.
5E Mailing Address (Include Zip Code)	Record the mailing address for the project sponsor.
6 Telephone Number (Include Area Code)	Record the telephone number for the project sponsor.
7 Email Address	Record the email address for the project sponsor.
8A Name of the Facility Project Area	Record the name of the biomass conversion facility (or facilities) that has submitted a letter of commitment on behalf of the proposed project area.
8B Location of Facility Project Area	Record the physical address (street address and number, city, state and zip code) of the biomass conversion facility (or facilities) that has submitted a letter of commitment on behalf of the proposed project area.
8C (1) – (2)  Facility Operation Status (Check Only One)	<p>Select the current qualification status of the biomass conversion facility that is committed to the proposed project area.</p> <p>Operational will mean that the facility has begun production of a bioenergy conversion process.</p> <p>If the facility is a combined heat and power facility, operational will still be determined by whether or not the production of a bioenergy conversion process has begun.</p>

Fld Name / Item No.	Instruction
	Please provide attachments.
<p>8C (3) – (5)</p> <p>Qualified Biomass Conversion Facility (BCF) Status (Check Only One)</p>	<p>Select the current qualification status of the biomass conversion facility that is committed to the proposed project area.</p> <p>To identify whether or not a facility has been qualified under the matching payment component of BCAP please visit <a href="http://www.fsa.usda.gov/bcap">www.fsa.usda.gov/bcap</a> for facility listings.</p> <p>A facility is determined to be “intending” to be qualified if the facility has already initiated the qualification process by submitting required BCAP-1 form, AD-1047 and Agreement.</p> <p>Please provide attachments.</p>
<p>8D</p> <p>If facility is not operational for the conversion of biomass, what is the projected date ...</p>	<p>Please enter the projected date of operation start-up.</p> <p>Operational will mean that the facility has begun production of a bioenergy conversion process.</p> <p>If the facility is a combined heat and power facility, operational will still be determined by whether or not the production of a bioenergy conversion process has begun.</p> <p>Please enter in the following format: DATE (MM-DD-YYYY)</p>
<p>9 A(1) – (6)</p> <p>List All Crops/Acreage Proposed for Establishment on <b>Cropland</b></p>	<p>Please complete the following for Cropland in the proposed project area:</p> <ol style="list-style-type: none"> <li>1.) Designate Crops to be Established (List Common Name and Scientific Name;</li> <li>2.) Crop type of the corresponding crop listed in block (1) Crop type codes are available at the County FSA office and will classify the crop as woody, herbaceous perennial or herbaceous annual;</li> <li>3.) Number of Acres of cropland planted or to be planted for the corresponding crop listed in block (1);</li> <li>4.) Estimated Annual Productivity (Dry Tons Per Acre) for the</li> </ol>

<b>Fld Name / Item No.</b>	<b>Instruction</b>
	<p>corresponding crop listed in block (1);</p> <p>5.) (a) The number of acres expected to be established if the corresponding crop in block (1) is a perennial crop;</p> <p>5.) (b) The number of acres already established if the corresponding crop in block (1) is a perennial crop; and</p> <p>6.) Record the totals for blocks 3, 4, 5(a) and 5(b).</p>
<p>9 B (1) – (6)</p> <p>List All Crops/Acreage Proposed for Establishment on <b>Non-Crop Agland</b></p>	<p>Please complete the following for Non-Crop Agland in the proposed project area:</p> <ol style="list-style-type: none"> <li>1.) Designate Crops to be Established (List Common Name and Scientific Name;</li> <li>2.) Crop type of the corresponding crop listed in block (1) Crop type codes are available at the County FSA office and will classify the crop as woody, herbaceous perennial or herbaceous annual;</li> <li>3.) Number of Acres of non-crop agland planted or to be planted for the corresponding crop listed in block (1);</li> <li>4.) Estimated Annual Productivity (Dry Tons Per Acre) for the corresponding crop listed in block (1);</li> <li>5.) (a) The number of acres expected to be established if the corresponding crop in block (1) is a perennial crop;</li> <li>5.) (b) The number of acres already established if the corresponding crop in block (1) is a perennial crop; and</li> <li>6.) Record the totals for blocks 3, 4, 5(a) and 5(b).</li> </ol>
<p>9 C (1) – (6)</p> <p>List All Crops/Acreage Proposed for Establishment on <b>Non-Industrial Private Forest Land</b></p>	<p>Please complete the following for Non-Industrial Private Forest Land in the proposed project area:</p> <ol style="list-style-type: none"> <li>1.) Designate Crops to be Established (List Common Name and Scientific Name;</li> <li>2.) Crop type of the corresponding crop listed in block (1) Crop type codes are available at the County FSA office and will classify the crop as woody, herbaceous perennial, or herbaceous annual;</li> <li>3.) Number of Acres of Non- Industrial Private Forest Land planted or to be planted for the corresponding crop listed in block (1);</li> <li>4.) Estimated Annual Productivity (Dry Tons Per Acre) for the corresponding crop listed in block (1);</li> <li>5.) (a) The number of acres expected to be established if the corresponding crop in block (1) is a perennial crop;</li> <li>5.) (b) The number of acres already established if the corresponding</li> </ol>

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	<p>crop in block (1) is a perennial crop; and 6.) Record the totals for blocks 3, 4, 5(a) and 5(b).</p>
<p>10 A – B Proposed Biomass Production/ Utilization Schedule by Year</p>	<p>Record the total dry tons of biomass to be used by biomass conversion facilities included in the project areas. Record biomass obtained from non-contract acres as well as from land under BCAP contracts.</p> <p>Enter tonnage estimates for each applicable calendar year beginning after the proposal is approved.</p> <p>The crop-type in 10(B)(2) will be the classification of crops as woody, herbaceous perennial, or herbaceous annual. Crop type codes are available at the County FSA office.</p>
<p>11 Authorized Representative for Project Sponsor Signature (By)</p>	<p>Enter the signature for the representative of the project sponsor.</p>
<p>12 Title/ Relationship of the Individual if Signing in a Representative Capacity</p>	<p>Enter the signing representative’s title that is assigned to the individual by the entity or best reflects the signing representative’s role with the entity.</p>
<p>13 Date (MM-DD-YYYY)</p>	<p>Enter the date on which the representative signed the BCAP-20 form. Enter the date in the following format: <i>MM/DD/YYYY</i>.</p>

