

There are 10 pages in this survey. Some of the pages contain instructions; others ask for answers. Please look at all 10 pages:

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Presidential Youth Fitness Program (PYFP) Cost Questionnaire

Introduction

This questionnaire is designed to collect information about the costs of implementing the PYFP at your school. The ICF team understands that your school receives resources from PYFP for its implementation. These resources include the following to support 500 students and 2 physical educators:

Year 1: Virtual training, FITNESSGRAM® (software, manual, tech support, and web hosting), PYFP student recognition awards and certificates

Year 2: Virtual training and access to a professional learning community, FITNESSGRAM® (software, tech support, and web hosting), PYFP student recognition awards and certificates

Year 3: Sustainability webinar and access to a professional learning community, FITNESSGRAM® (software, tech support, and web hosting), PYFP student recognition awards and certificates

Please include in this questionnaire any **additional costs** incurred other than those indicated above.

We recognize that you and your colleagues may work on the PYFP in various ways, and ask that you answer the questions to the best of your ability. Thank you for your participation!

If you have any questions about filling out the questionnaire, please feel free to contact **NAME** at **EMAIL@icfi.com**. Also, it is possible that we may need to contact you after you complete this questionnaire to make sure we understand the information that you provided. Will it be okay for a member of the ICF team to contact you in the future (i.e., within the next 6 months)?

Place an X in the box that applies:

- Yes, it is okay for the ICF evaluation team to contact me.
- No, it is not okay for ICF evaluation team to contact me.

Background

1. What is your name?

2. What is your role as it relates to the PYFP?

Definitions

The following questions ask about the costs associated with implementing the PYFP at your school. Below, you will see 5 different input categories, their definitions, and potential data sources for each input.

Input

- Personnel
- Supplies
- Equipment
- Facilities
- Training and Other Activities
- In-Kind Contributions

Definition

- staff time used
- recurring expenses, usually of smaller value
- expenditures on durable equipment, for athletic or office use
- facility space used to administer or implement the PYFP
- training and in-service expenses (including transportation)
- labor and non-labor resources donated to implement PYFP

Data Sources

- School Budget, Human Resources, Self-Report
- School Budget, Invoices, Expense Reports
- School Budget, Invoices, Expense Reports
- School Budget, Administrator, PE teachers
- School Budget, Expense Reports, Self-Report
- Self-Report

3. Please list all job categories and the number of staff in each category who are involved in PYFP. Please ensure to include personnel that may be occasionally used as well.

	# STAFF Involved in PYFP
Job Category	School NAME
School Administrator	Type answer here
Physical Education Teacher	Type answer here
Substitute Teacher	Type answer here
IT Support Staff	Type answer here
Other (specify)	Type answer here
Other (specify)	Type answer here
Other (specify)	Type answer here
Other (specify)	Type answer here
Other (specify)	Type answer here
Other (specify)	Type answer here

7. What is the monthly rent for your facility? If not applicable, please indicate N/A in the box below.

8. Are there any spaces that were not used previously for PE, which are now being used for PYFP-related activities? If so, please describe.
For example, a new outdoor space or classroom space that is used for PYFP activities only. If the same space has been used for PE before, please do not include.

9. If the space has been newly constructed, please include the cost of building the space and percentage of the day used for PYFP-related activities.

For example, if the space is used for 2 hours, please enter 120 minutes. If you're more comfortable with providing a percentage, you may enter the answer that way, for example, 10%.

Cost of Space

Minutes Per School Day

OR

Percent of School Day

10. If the space was previously used for another activity, please include the square footage of the space and the percentage of the day currently used for PYFP-related activities.

For example, if the space is used for 2 hours, please enter 120 minutes. If you're more comfortable with providing a percentage, you may enter the answer that way, for example, 10%.

Square Footage

Minutes Per School Day

OR

Percent of School Day

