

# Supporting Statement A

## Rural Opioid Overdose Reversal Program Performance Measures

OMB Control No. 0906-XXXX

**Terms of Clearance:** For revisions, extensions, or reinstatements list terms of clearance here. Explain how the terms of clearance are addressed in the submission. **If there were no terms of clearance, please state “None”.**

### A. Justification

#### 1. Circumstances Making the Collection of Information Necessary

The Health Resources and Services Administration (HRSA)'s Federal Office of Rural Health Policy (FORHP) is requesting OMB approval to collect information on grantee activities and on new performance measures electronically through the HRSA Electronic Handbook (EHB). The EHB is a web-based portal that grantees use to submit information to HRSA. The Rural Opioid Overdose Reversal Grant Program form is a tool that allows FORHP to measure the impact of the grant funding.

It should be noted that in its authorizing language (SEC. 711. [42 U.S.C. 912]), Congress charged FORHP with “administering grants, cooperative agreements, and contracts to provide technical assistance and other activities as necessary to support activities related to improving health care in rural areas.” FORHP’s mission is to sustain and improve access to quality health care services for rural communities.

This activity will collect information for the FY15 Rural Opioid Overdose Reversal Grant Program. The Rural Opioid Overdose Reversal Grant Program is authorized by Section 711 (b) of the Social Security Act (U.S.C. 912(b), as amended and the Consolidated and Further Continuing Appropriations Act (P.L. 113-235). The purpose of this grant program is to: reduce the incidences of morbidity and mortality related to opioid overdoses in rural communities through the purchase and placement of emergency devices used to rapidly reverse the effects of opioid overdose and training of licensed healthcare professionals and emergency

responders on their use.

## **2. Purpose and Use of Information Collection**

FORHP will collect data for the FY15 Rural Opioid Overdose Reversal Grant Program annually. The purpose of this data collection is to provide HRSA with information on how well each grantee is improving access to quality health care services in rural communities. These measures cover the principal topic areas of interest to the FORHP including: (a) counties served; (b) devices purchased and distributed; (c) training; and (d) naloxone administration. All measures will speak to FORHP's progress toward meeting the goals set.

This assessment will provide useful information on the Rural Opioid Overdose Reversal Grant Program and will enable HRSA to assess the success of the grant funding.

The HRSA Electronic Handbook (EHB) is capable of identifying and responding to the needs of the grantees that receive the Rural Network Allied Health Training Program funding. The EHB:

- Provides uniformly defined data for major FORHP grant programs.
- Facilitates the electronic transmission of data by the grantees, through use of standard formats and definitions.

## **3. Use of Improved Information Technology and Burden Reduction**

This activity is fully electronic. Data will be collected through and maintained in a database in the HRSA Electronic Handbook (EHB). The EHB is a website that the Rural Opioid Overdose Reversal Grant Program grantees will use to submit their data for this funding. Grantees can email or call EHB staff for help with the website. As this database is fully electronic, burden is reduced for the grantee and program staff. The time burden is minimal, since there is no data entry element for program staff due to the electronic transmission from grantee systems to EHB; additionally, there is less chance of error in translating data and analysis of the data.

## **4. Efforts to Identify Duplication and Use of Similar Information**

There is no other data source available that tracks the characteristics of rural partnerships distributing naloxone and opioid overdose reversal devices and training in recognizing the signs of an overdose and usage of the devices.

## **5. Impact on Small Businesses or Other Small Entities**

Every effort has been made to ensure the data requested are data that are currently being collected by the projects or can be easily incorporated into normal project

procedures. Data being requested by projects is useful in determining whether grantee goals and objectives are being met. The data collection activities will not have a significant impact on small entities.

**6. Consequences of Collecting the Information Less Frequently**

Respondents will respond to this data collection annually at the end of their budget period. This information is needed by the program, FORHP and HRSA in order to measure effective use of grant dollars to report on progress toward strategic goals and objectives. There are no legal obstacles to reduce the burden.

**7. Special Circumstances Relating to the Guidelines of 5 CFR 1320.5**

This project is consistent with the guidelines in 5 CFR 1320.5.

**8. Comments in Response to the Federal Register Notice/Outside Consultation**

**Section 8A:**

A 60-day Federal Register Notice was published in the *Federal Register* on February 10, 2016, vol. 81, No. 27; pp. 7130-7131. There were no public comments.

**Section 8B:**

In order to create a final set of performance measures that are useful for the Rural Opioid Overdose Reversal Grant Program grantees, a set of measures were vetted to all grantee organizations in March 2016. The following grantees were consulted:

Lisa Harrison, Health Director  
Granville-Vance Health Department  
Oxford, NC 27565  
lharrison@gvdhd.org

Laura St. John, Grants Program Director  
MaineGeneral Medical Center  
Augusta, ME 04330  
Laura.St.John@MaineGeneral.org

Janet Masenburg, Director of Nursing  
Erie County Health Department  
Sandusky, OH 44870  
jmesenburg@eriecohealthohio.org

Stephanie Almeida, CEO  
Full Circle Recovery  
Franklin, NC 28734  
preventionrocks@gmail.com

**9. Explanation of any Payment/Gift to Respondents**

Respondents will not receive any payments or gifts.

**10. Assurance of Confidentiality Provided to Respondents**

The data system does not involve the reporting of information about identifiable individuals; therefore, the Privacy Act is not applicable to this activity. The proposed performance measures will be used only in aggregate data form for program activities.

**11. Justification for Sensitive Questions**

There are no sensitive questions.

**12. Estimates of Annualized Hour and Cost Burden**

**12A. Estimated Annualized Burden Hours**

Type of Respondent	Form Name	No. of Respondents	No. Responses per Respondent	Total Responses	Average Burden per Response (in hours)	Total Burden Hours
Rural Opioid Overdose Reversal Grant Program Grantees	Rural Opioid Overdose Reversal Grant Program Performance Measures	18	1	18	4	72
<b>Total</b>		<b>18</b>		<b>18</b>		<b>72</b>

These estimates were determined by consultations with four (4) current grantees from the program. These grantees were sent a draft of the questions that pertain to their program. They were asked to estimate how much time it would take to answer the questions.

It should also be noted that the burden is expected to vary across the grantees. This variation is tied primarily to the type of program activities specific to the grantee's project and their current data collection system.

## 12B.

### Estimated Annualized Burden Costs

Type of Respondent	Total Burden Hours	Hourly Wage Rate	Total Respondent Costs
Project Director	72	\$52.99	\$3,815.28

Total	72	\$52.99	\$3,815.28
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Source of hourly wage rate: <http://www.bls.gov/oes/current/oes119199.htm>

**13. Estimates of other Total Annual Cost Burden to Respondents or Recordkeepers/Capital Costs**

Other than their time, there is no cost to respondents.

**14. Annualized Cost to Federal Government**

Annual data collection for this program is expected to be carried out at a cost to the Federal Government of \$33,000. Staff at FORHP monitor the contracts and provide guidance to grantee project staff at a cost of \$3,814.56 per year (72 hours per year at \$52.98 per hour at a GS-13, Step 7 salary level). The total annualized cost to the government for this project is \$36,814.56.

**15. Explanation for Program Changes or Adjustments**

This is a new information collection.

**16. Plans for Tabulation, Publication, and Project Time Schedule**

There are no plans to publish the data. The data may be used on an aggregate program level to document the success of program. This information might be used in the FORHP Annual Report produced internally for the agency.

**17. Reason(s) Display of OMB Expiration Date is Inappropriate**

The expiration date will be displayed.

**18. Exceptions to Certification for Paperwork Reduction Act Submissions**

There are no exceptions to the certification.