

7 CFR Part 245 - Food and Nutrition Service Determination of Free and Reduced Price Eligibility

Recordkeeping													
				A	B	C = (A*B)	D	E = (C*D)	F				G = E-F
Program Rule	CFR Citation	Title	Form Number	Estimated # Record-keepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Change - Final Rule	Due to an Adjustment	Total Difference
State Agency Level													
F/R Eligibility	245.4(e) & 245.9(j)	Puerto Rico and Virgin Islands SAs must maintain records on the survey and fund withdrawal factor (burden previously removed).		0	0.33	0	0.10	0.00	0				0
Direct Certification	245.6(b)(1)(iv)	SA must maintain agreements with the SA conducting eligibility determinations for SNAP.		54	1	54	0.10	5	5				0
F/R Eligibility	245.12(h)(4)	SA maintains annual October data on number of schools on Provisions 1, 2, or 3 and extensions granted.		43	155	6,665	0.25	1,666	1,666				0
F/R Eligibility	245.12(i)	SA maintains annual verification data collected from SFAs (for FNS-742).		54	1	54	0.20	10.53	11				0
CIP	7 CFR 245.13(g)	State agencies that fail to meet the direct certification benchmark must maintain a Continuous Improvement Plan.		18	1	18	0.50	9	9				0
State Agency Level Total				54	125.76	6,791	0.25	1,691	1,691	0	0	0	0
Local Educational Agency / School Food Authority Level													
F/R Eligibility	245.6(e)	LEAs must maintain documentation substantiating eligibility determinations for 3 years after the end of the fiscal year.		19,600	1	19,600	0.08	1,568	1,669			(101)	(101)
F/R Eligibility	245.9(g)&(h)	SFAs must retain records of schools implementing Provision 1, 2 or 3 for 3 years after submission of the last Claim for Reimbursement.		1,092	1	1,092	2.4715	2,699	2,699				(0)
Local Educational Agency / School Food Authority Level Total				19,600	1.06	20,692	0.21	4,267	4,368	0	0	(101)	(101)
Total Recordkeeping Burden				19,654	1.40	27,483	0.22	5,958	6,059	0	0	(101)	(101)

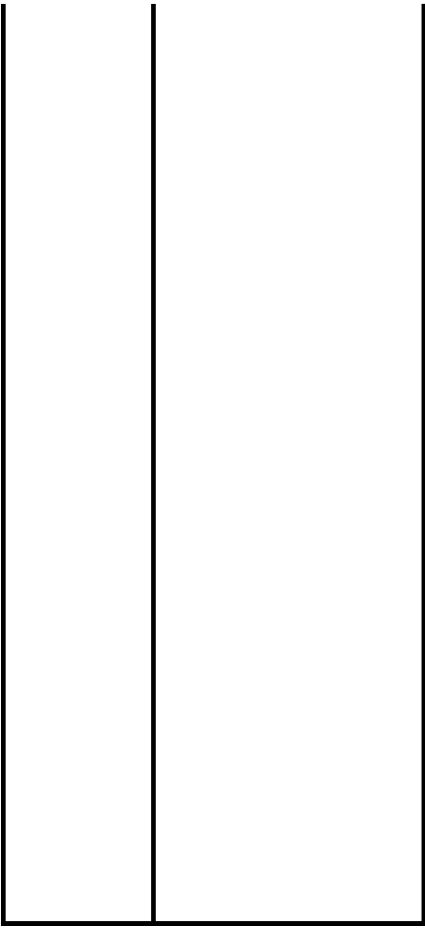
Program Rule	Estimated # Record-keepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Change - Final Rule	Due to an Adjustment	Total Difference
F/R Eligibility	19,654	1.39	27,411	0.22	5,944	6,045	0	0	(101)	(101)
Direct Certification	54.0	1.00	54.0	0.10	5.3	5.3	-	0.0	-	(0.0)
CIP	18.0	1.00	18.0	0.50	9.0	9.0	-	-	-	-
Ind. Review of CEP	-	0.00	-	0.00	-	-	-	-	-	-
CEP	2,854.0	0.00	-	0.00	-	-	-	-	-	-

SUMMARY OF BURDEN RECORDKEEPING & REPORTING & PUBLIC NOTIFICATION	
TOTAL NO. RESPONDENTS	5,409,876
AVERAGE NO. RESPONSES PER RESPONDENT	3.054
TOTAL ANNUAL RESPONSES	16,519,454
AVERAGE HOURS PER RESPONSE	0.057
TOTAL BURDEN HOURS FOR PART 245 WITH REVISIONS	945,743
CURRENT OMB INVENTORY FOR PART 245	949,777
DIFFERENCE (BURDEN REVISIONS REQUESTED)	-4,034

ICR #0584-0026, 7 CFR Part 245, Free and Reduced Price Eligibility - Summary

	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. Dx E)
Recordkeeping					
State Agency Level	54	125.76	6,791	0.25	1,691
Local Educational Agency Level	19,600	1.06	20,692	0.21	4,267
Recordkeeping Total	19,654	1.40	27,483	0.22	5,958
Reporting					
State Agency Level	54	4.13	223	0.68	151
Local Educational Agency Level	19,600	556.176	10,901,050	0.024	259,691
Household Level	5,390,000	1.03	5,551,000	0.12	673,000
Reporting Total	5,409,654	3.04	16,452,273	0.06	932,842
Public Notification					
State Agency Level	54	1	54	0.10	5
Local Educational Agency Level	19,822	2	39,644	0.18	6,938
Public Notification Total	19,876	2.00	39,698	0.17	6,943
TOTAL BURDEN	5,409,876	3.054	16,519,454	0.057	945,743

Date	User Initials
7/11/11	SW
10/31/11	SW
3/15/12	SW
10/9/15	SW
10/14/15	SW
12/4/15	SW



Comments

This is a DRAFT of the Burden doc using the redesigned template

This has been corrected to incorporate the interim rule for direct certification published April 2011

Ready for submission to PRAB

Draft being prepared for submission to PRAO

Draft notice sent to PRAO

Burden revised to remove CEP (since final rule might not precede the renewal)

