

## 2016 Post-Election Voting Survey of State Election Officials

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Initial Announcement – Sent Day Web Site Opens

Email Subject: New SEO Survey: 2016 Post-Election Voting Survey of State Election Officials

Your Ticket Number: XXXXXXXX

Dear Title, First Name, Last Name

To help State election officials (SEOs) be more effective in their roles, the Federal Voting Assistance Program (FVAP) wants to know how SEOs use FVAP products and services, interact with local election officials, and address State ballot and registration issues. FVAP, a Department of Defense organization, is conducting a **new survey** of State election officials in order to improve the services we offer your office, local election officials and UOCAVA voters. This survey is different from the EAC survey and focuses on your experience with FVAP, absentee voters and voting assistance resources. You have been selected to participate in this survey because your office is listed as the State election office of %State%. As your State Affairs Specialist at FVAP, **I personally invite you to participate in a short, 10-minute survey.** Your participation is voluntary; however we want to hear from all State election officials, regardless of your familiarity with FVAP.

**The 2016 Post-Election Voting Survey of State Election Officials is available at:**

[http://www.\[SURVEY LINK\].com/](http://www.[SURVEY LINK].com/)

Click on this link to go directly to the survey website. If this does not work, "copy and paste" this address into the web address box of your Internet browser. Once you have accessed the website, **enter your personal Ticket Number: XXXXXXXX.**

If this survey was sent to a general email account, please determine the best person to complete the survey, such as the head of your office or the staff member most familiar with UOCAVA.

If you have questions regarding how to complete this survey or need assistance, please email [seo-survey@mail.mil](mailto:seo-survey@mail.mil).

Your response is crucial to improving the absentee voting process for our Uniformed Service members and overseas citizens. On behalf of FVAP, thank you for participating in this survey!

Sincerely,

Signature

## 2016 Post-Election Voting Survey of State Election Officials

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First Email Reminder

Email Subject: First Reminder – New SEO Survey: 2016 Post-Election Voting Survey of State Election Officials

Your Ticket Number: XXXXXXXX

Dear Title, First Name, Last Name

In an effort to improve the services we offer your office, local election officials and UOCAVA voters, the Federal Voting Assistance Program (FVAP) wants to learn more about your experiences leading up to the 2016 election. The **new 2016 Post-Election Voting Survey of State Election Officials** focuses on how you use FVAP services, interact with LEOs, and address State ballot and registration issues. This survey is different from the EAC survey. Most people take 10 minutes to complete the survey. Your participation is voluntary, but it is important that we receive input from each SEO because it will provide FVAP and Department of Defense with valuable information to refine services that allow SEOs to be more effective in their roles.

**The 2016 Post-Election Voting Survey of State Election Officials is available at:**

[http://www.\[SURVEY LINK\].com/](http://www.[SURVEY LINK].com/)

Click on this link to go directly to the survey website. If this does not work, "copy and paste" this address into the web address box of your Internet browser. Once you have accessed the website, **enter your personal Ticket Number: XXXXXXXX.**

If this survey was sent to a general email account, please determine the best person to complete the survey, such as the head of your office or the staff member most familiar with UOCAVA.

If you cannot access the website or experience other technical issues, please email [seo-survey@mail.mil](mailto:seo-survey@mail.mil).

On behalf of FVAP, thank you for participating in this survey!

Sincerely,

Signature

## 2016 Post-Election Voting Survey of State Election Officials

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Second Email Reminder

Email Subject: Second Reminder – New SEO Survey: 2016 Post-Election Voting Survey of State Election Officials

Your Ticket Number: XXXXXXXX

Dear Title, First Name, Last Name

To better assist you and other State Election Officials in your responsibilities, the Federal Voting Assistance Program (FVAP) is interested in hearing about your experiences as a SEO leading up to the 2016 election. If you have completed the *2016 Post-Election Voting Survey of State Election Officials*, thank you. If not, please try to do so today. This is a **new survey** administered by FVAP and the Department of Defense, different from the EAC survey that many SEOs are familiar with. Most people take 10 minutes to complete the survey. The survey will help inform FVAP of how we can improve our products and resources to better serve SEOs, local election officials and *UOCAVA* voters. Your participation is voluntary; however we want to hear from all State election officials, regardless of your experience using FVAP resources.

**The survey is available at:**

[http://www.\[SURVEY LINK\].com/](http://www.[SURVEY LINK].com/)

Click on this link to go directly to the survey website. If this does not work, "copy and paste" this address into the web address box of your Internet browser. Once you have accessed the website, **enter your personal Ticket Number: XXXXXXXX.**

If this survey was sent to a general email account, please determine the best person to complete the survey, such as the head of your office or the staff member most familiar with *UOCAVA*.

If you cannot access the website or experience other technical issues, please email [seo-survey@mail.mil](mailto:seo-survey@mail.mil). If you do not wish to participate or to receive additional reminders about this survey, you may remove yourself from the mailing list by replying to this message. Be sure to include your Ticket Number and the words, "Please remove me from this survey's mailing list."

On behalf of FVAP, thank you for participating in this survey.

Sincerely,

Signature

## 2016 Post-Election Voting Survey of State Election Officials

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Third Email Reminder

Email Subject: Reminder – New SEO Survey: 2016 Post-Election Voting Survey of State Election Officials

Your Ticket Number: XXXXXXXX

Dear Title, First Name, Last Name

In an effort to improve the services we offer your office, local election officials and UOCAVA voters, the Federal Voting Assistance Program (FVAP) wants to learn more about your experiences leading up to the 2016 election. The **new 2016 Post-Election Voting Survey of State Election Officials** focuses on how you use FVAP services, interact with LEOs, and address State ballot and registration issues. If you have already completed the survey, thank you. If not, please take the time today. This survey is different from the EAC survey that many SEOs are familiar with. Most people take only 10 minutes to complete the survey. While your participation is voluntary, this is your opportunity to inform policy officials of your opinions on programs and services that assist your office, local election officials and UOCAVA voters.

**The survey is available at:**

[http://www.\[SURVEY LINK\].com/](http://www.[SURVEY LINK].com/)

Click on this link to go directly to the survey website, or "copy and paste" this address into the web address box of your Internet browser. Once you have accessed the website, **enter your personal Ticket Number: XXXXXXXX.**

If this survey was sent to a general email account, please determine the best person to complete the survey, such as the head of your office or the staff member most familiar with UOCAVA.

If you cannot access the website or experience other technical issues, please email [seo-survey@mail.mil](mailto:seo-survey@mail.mil). If you do not wish to participate or to receive additional reminders about this survey, you may remove yourself from the mailing list by replying to this message. Be sure to include your Ticket Number and the words, "Please remove me from this survey's mailing list."

On behalf of FVAP, thank you for participating in this survey.

Sincerely,

Signature

## 2016 Post-Election Voting Survey of State Election Officials

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Fourth Email Reminder

Email Subject: Reminder – New SEO Survey: 2016 Post-Election Voting Survey of State Election Officials

Your Ticket Number: XXXXXXXX

Dear Title, First Name, Last Name

To help refine the products and services we provide to State Election Officials (SEOs), the Federal Voting Assistance Program (FVAP) needs your feedback on your experiences leading up to the 2016 election. If you have completed the *2016 Post-Election Voting Survey of State Election Officials*, thank you. If you have not had a chance to complete the survey, **please take the time to do so before the website closes on [DATE]**. Your participation is voluntary, but will provide the Federal Voting Assistance Program (FVAP) and Department of Defense with valuable information to improve programs and services that assist your office, local election officials and *UOCAVA* voters.

**The survey is available at:**

[http://www.\[SURVEY LINK\].com/](http://www.[SURVEY LINK].com/)

Click on this link to go directly to the survey website, or "copy and paste" this address into the web address box of your Internet browser. Once you have accessed the website, **enter your personal Ticket Number: XXXXXXXX**.

If this survey was sent to a general email account, please determine the best person to complete the survey, such as the head of your office or the staff member most familiar with *UOCAVA*.

If you cannot access the website or experience other technical issues, please email [seo-survey@mail.mil](mailto:seo-survey@mail.mil). If you do not wish to participate or to receive additional reminders about this survey, you may remove yourself from the mailing list by replying to this message. Be sure to include your Ticket Number and the words, "Please remove me from this survey's mailing list."

On behalf of FVAP, thank you for participating in this survey.

Sincerely,

Signature

## 2016 Post-Election Voting Survey of State Election Officials

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Fifth Email Reminder

Email Subject: Reminder – New SEO Survey: 2016 Post-Election Voting Survey of State Election Officials

Your Ticket Number: XXXXXXXX

Dear Title, First Name, Last Name

If you have completed the *2016 Post-Election Voting Survey of State Election Officials*, thank you. If you have not had a chance to complete the survey, **please take the time to do so before the website closes on [DATE]**. While participation is voluntary, your responses will help FVAP improve the resources that assist you, your office and other election officials.

**The survey is available at:**

[http://www.\[SURVEY LINK\].com/](http://www.[SURVEY LINK].com/)

Click on this link to go directly to the survey website, or "copy and paste" this address into the web address box of your Internet browser. Once you have accessed the website, **enter your personal Ticket Number: XXXXXXXX**.

If you have partially completed the survey, but have not clicked the "Submit" button, please log onto the website, complete as many items as you can and submit the survey. After [DATE], we will consider whatever items you have completed at that point to be your intended response.

If this survey was sent to a general email account, please determine the best person to complete the survey, such as the head of your office or the staff member most familiar with UOCAVA.

If you cannot access the website or experience other technical issues, please email [seo-survey@mail.mil](mailto:seo-survey@mail.mil). If you do not wish to participate or to receive additional reminders about this survey, you may remove yourself from the mailing list by replying to this message, and including your Ticket Number and the words, "Please remove me from this survey's mailing list."

On behalf of FVAP, thank you for participating in this survey.

Sincerely,

Signature

## 2016 Post-Election Voting Survey of State Election Officials

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Sixth Email Reminder

Email Subject: Reminder – New SEO Survey: 2016 Post-Election Voting Survey of State Election Officials

Your Ticket Number: XXXXXXXX

Dear Title, First Name, Last Name

If you have completed the *2016 Post-Election Voting Survey of State Election Officials*, thank you. If you have not had a chance to complete the survey, **please take the time to do so before the website closes on [DATE]**. Your participation is voluntary, but we need to hear from all SEOs in order to best assist you in your duties.

**The survey is available at:**

[http://www.\[SURVEY LINK\].com/](http://www.[SURVEY LINK].com/)

Click on this link to go directly to the survey website, or "copy and paste" this address into the web address box of your Internet browser. Once you have accessed the website, **enter your personal Ticket Number: XXXXXXXX**.

If you have partially completed the survey, but have not clicked the "Submit" button, please log onto the website, complete as many items as you can and submit the survey. After [DATE], we will consider whatever items you have completed at that point to be your intended response.

If this survey was sent to a general email account, please determine the best person to complete the survey, such as the head of your office or the staff member most familiar with UOCAVA.

If you cannot access the website or experience other technical issues, please email [seo-survey@mail.mil](mailto:seo-survey@mail.mil).

On behalf of FVAP, thank you for participating in this survey.

Sincerely,

Signature

OMB Control Number: 0704-0553; Expiration Date: 04/30/2019

## 2016 Post-Election Voting Survey of State Election Officials

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Seventh and FINAL Email Reminder

Email Subject: Final Reminder – New SEO Survey: 2016 Post-Election Voting Survey of State Election Officials

Your Ticket Number: XXXXXXXX

Dear Title, First Name, Last Name

This is your final reminder to complete the *2016 Post-Election Voting Survey of State Election Officials*. If you have not completed the survey, **please do so before the website closes on [DATE]**. Your participation is voluntary but will provide valuable insight into how FVAP can best assist you and other SEOs.

**The survey is available at:**

[http://www.\[SURVEY LINK\].com/](http://www.[SURVEY LINK].com/)

Click this address to go to the website or “copy and paste” this address into the web address box of your internet browser. Once at the website, **enter your Ticket Number: XXXXXXXX**.

If you cannot access the website or experience other technical issues, please email [seo-survey@mail.mil](mailto:seo-survey@mail.mil).

On behalf of FVAP, thank you for participating in this survey.

Sincerely,

Signature

OMB Control Number: 0704-0553; Expiration Date: 04/30/2019