

Chair Survey

NIH Moves: 6700B Rockledge Drive Relocation

Good afternoon,

We are seeking feedback on desk chairs for the 6700B relocation. Please visit the “chair fair” between May 24 and June 7 to try out five different chairs. Once you have tested the chairs, please use the following survey to log your opinion: https://crtkl.qualtrics.com/jfe/form/SV_51DEa2S4kLZRHYp

Chairs will be housed at the following locations:

- NIAAA, NHGRI, NEI: 5635 Fishers Lane – Room 4001
- OER-OEP-DLR: 6011 Executive Boulevard – Suite 106
- OER-OLAW: 6705 Rockledge Drive - Suite 8000 or 8048 (TBD)

Once we have received feedback from you, we will bid the chairs to a minimum of two vendors. Based on your input and the results of the final bid, a single chair will be selected for all occupants of 6700B. We will buy all chairs from the lowest cost, technically-acceptable vendor.

If you have an existing chair that you would like moved to the new site, you may keep it. If you are planning for a new chair, then you will receive the selected chair.

As a valuable member of this team, your responses are important to us and to the success of this new venture.

Instructions:

- Your responses are anonymous
- For each question select the option that best represents your view.
- The survey will take approximately two (2) minutes to complete.

Questions about this survey can be sent to Barbara Reynolds at barbara.reynolds@nih.gov or Jodi Williams at jodi.williams@callisonrtkl.com.

Click here to access the survey: https://crtkl.qualtrics.com/jfe/form/SV_51DEa2S4kLZRHYp

This survey will close at 5:00 PM on June 9, 2017.

Thank you for taking the time to complete this survey!

Sincerely,

SIGNATURE