

Data Number (D_E_ID)	Data Element Name	Data Definition	Code Value	Optional/Mandatory
<b>All 100s data elements are participant characteristics elements based on status at enrollment</b>				
101	First name	<b>Record</b> the participant's first name	text field	M
102	Middle name	<b>Record</b> the participant's middle name. Leave blank if not available.	text field	O
103	Last name	<b>Record</b> the participant's last name	text field	M
104	NCES ID of high school at enrollment	<b>Record</b> the NCES ID number for the high school where the participant enrolled in the YCC program.	numeric value	M
105	Name of high school at enrollment	<b>Record</b> the name of the high school where the participant enrolled in the YCC program.	text field	M
106	Student ID	<b>Record</b> the student identifier used by the participating school or district. This is an optional data element that grantees can use to track participants.	text field	O
107	Date of Birth	<b>Record the participant's date of birth.</b>	YYYYMMDD	M
108	Gender	<b>Record 1</b> if the individual indicates that he is male. <b>Record 2</b> if the individual indicates that she is female. <b>Record NA</b> if the individual does not self-identify gender.	1 = Male 2 = Female NA = Individual did not self-identify	M
109	Individual with a Disability	<b>Record 1</b> if the individual indicates that he/she has any "disability," as defined in Section 3(2) (a) of the Americans with Disabilities Act of 1990 (42 U.S.C. 12102). Under that definition, a "disability" is a physical or mental impairment that substantially limits one or more of the person's major life activities. (For definitions and examples of "physical or mental impairment" and "major life activities," see paragraphs (1) and (2) of the definition of the term "disability" in 29 CFR 37.4, the definition section of the WIA non-discrimination regulations.) <b>Record 0</b> if the participant indicates that he/she does not have a disability that meets the definition above. <b>Record NA</b> if the individual does not wish to disclose his/her disability status	1 = Yes 0 = No NA = Individual did not disclose	M

110	Category of Disability	<p><b>Record</b> the appropriate number(s) that matches the category of disability from the list below:</p> <p>1. Autism - means a developmental disability significantly affecting verbal and nonverbal communication and social interaction, generally evident before age three, that adversely affects a child's educational performance. Other characteristics often associated with autism are engaging in repetitive activities and stereotyped movements, resistance to environmental change or change in daily routines, and unusual responses to sensory experiences. The term autism does not apply if the child's educational performance is adversely affected primarily because the child has an emotional disturbance, as defined in #5 below.</p> <p>2. Deaf-Blindness means concomitant [simultaneous] hearing and visual impairments, the combination of which causes such severe communication and other developmental and educational needs that they cannot be accommodated in special education programs solely for children with deafness or children with blindness.</p> <p>3. Deafness means a hearing impairment so severe that a child is impaired in processing linguistic information through hearing, with or without amplification, that adversely affects a child's educational performance.</p> <p>4. Developmental Delay for children from birth to age three (under IDEA Part C) and children from ages three through nine (under IDEA Part B), the term developmental delay, as defined by each State, means a delay in one or more of the following areas: physical development; cognitive development; communication; social or emotional development; or adaptive [behavioral] development.</p> <p>5. Emotional Disturbance means a condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree that adversely affects a child's educational performance:</p> <p>(a) An inability to learn that cannot be explained by intellectual, sensory, or health factors.</p> <p>(b) An inability to build or maintain satisfactory interpersonal relationships with peers and teachers.</p> <p>(c) Inappropriate types of behavior or feelings under normal circumstances.</p> <p>(d) A general pervasive mood of unhappiness or depression.</p> <p>(e) A tendency to develop physical symptoms or fears associated with personal or school problems.</p> <p>The term includes schizophrenia. The term does not apply to children who are socially maladjusted, unless it is determined that they have an emotional disturbance.</p> <p>6. Hearing Impairment means an impairment in hearing, whether permanent or fluctuating, that adversely affects a child's educational performance but is not included under the definition of "deafness."</p> <p>7. Intellectual Disability means significantly subaverage general intellectual functioning, existing concurrently [at the same time] with deficits in adaptive behavior and manifested during the developmental period, that adversely affects a child's educational performance.</p> <p>8. Multiple Disabilities means concomitant [simultaneous] impairments (such as intellectual disability-blindness, intellectual disability-orthopedic impairment, etc.), the combination of which causes such severe educational needs that they cannot be accommodated in a special education program solely for one of the impairments. The term does not include deaf-blindness.</p> <p>9. Orthopedic Impairment means a severe orthopedic impairment that adversely affects a child's educational performance. The term includes impairments caused by a congenital anomaly, impairments caused by disease (e.g., poliomyelitis, bone tuberculosis), and impairments from other causes (e.g., cerebral palsy, amputations, and fractures or burns that cause contractures).</p> <p>10. Other Health Impairment means having limited strength, vitality, or alertness, including a heightened alertness to environmental stimuli, that results in limited alertness with respect to the educational environment, that—</p> <p>(a) is due to chronic or acute health problems such as asthma, attention deficit disorder or attention deficit hyperactivity disorder, diabetes, epilepsy, a heart condition, hemophilia, lead poisoning, leukemia, nephritis, rheumatic fever, sickle cell anemia, and Tourette syndrome; and</p> <p>(b) adversely affects a child's educational performance.</p> <p>11. Specific Learning Disability means a disorder in one or more of the basic psychological processes involved in understanding or in using language, spoken or written, that may manifest itself in the imperfect ability to listen, think, speak, read, write, spell, or to do mathematical calculations. The term includes such conditions as perceptual disabilities, brain injury, minimal brain dysfunction, dyslexia, and developmental aphasia. The term does not include learning problems that are primarily the result of visual, hearing, or motor disabilities; of intellectual disability; of emotional disturbance; or of environmental, cultural, or economic disadvantage.</p> <p>12. Speech or Language Impairment means a communication disorder such as stuttering, impaired articulation, a language impairment, or a voice impairment that adversely affects a child's educational performance.</p> <p>13. Traumatic Brain Injury means an acquired injury to the brain caused by an external physical force, resulting in total or partial functional disability or psychosocial impairment, or both, that adversely affects a child's educational performance. The term applies to open or closed head injuries resulting in impairments in one or more areas, such as cognition; language; memory; attention; reasoning; abstract thinking; judgment; problem-solving; sensory, perceptual, and motor abilities; psychosocial behavior; physical functions; information processing; and speech.</p> <p>The term does not apply to brain injuries that are congenital or degenerative, or to brain injuries induced by birth trauma.</p> <p>14. <b>Visual Impairment Including Blindness means an impairment in vision that, even with</b></p>	<p>1 = Autism  2 = Deaf-Blindness  3 = Deafness  4 = Developmental Delay  5 = Emotional Disturbance  6 = Hearing Impairment  7 = Intellectual Disability  8 = Multiple Disabilities  9 = Orthopedic Impairment  10 = Other Health Impairment  11 = Specific Learning Disability  12 = Speech or Language Impairment  13 = Traumatic Brain Injury  14 = Visual Impairment</p>	M
-----	------------------------	---	--	---

111	Ethnicity: Hispanic/Latino	<p><b>Record 1</b> if the individual indicates that he/she is a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture in origin, regardless of race.</p> <p><b>Record 0</b> if the individual indicates that he/she does not meet any of these conditions.</p> <p><b>Record NA</b> if the individual does not self-identify his/her ethnicity.</p>	<p>1 = Yes 0 = No NA = Individual did not self-identify</p>	M
112	Race: American Indian or Alaska Native	<p><b>Record 1</b> if the individual indicates that he/she is a person having origins in any of the original peoples of North America and South America (including Central America), and who maintains cultural identification through tribal affiliation or community recognition.</p> <p><b>Record 0</b> if the individual indicates that he/she does not meet any of these conditions.</p> <p><b>Record NA</b> if the individual does not self-identify his/her race.</p>	<p>1 = Yes 0 = No NA = Individual did not self-identify</p>	M
113	Race: Asian	<p><b>Record 1</b> if the individual indicates that he/she is a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent (e.g., India, Pakistan, Bangladesh, Sri Lanka, Nepal, Sikkim, and Bhutan). This area includes, for example, Cambodia, China, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.</p> <p><b>Record 0</b> if the individual indicates that he/she does not meet any of these conditions.</p> <p><b>Record NA</b> if the individual does not self-identify his/her race.</p>	<p>1 = Yes 0 = No NA = Individual did not self-identify</p>	M
114	Race: Black or African American	<p><b>Record 1</b> if the individual indicates that he/she is a person having origins in any of the black racial groups of Africa.</p> <p><b>Record 0</b> if the individual indicates that he/she does not meet any of these conditions.</p> <p><b>Record NA</b> if the individual does not self-identify his/her race.</p>	<p>1 = Yes 0 = No NA = Individual did not self-identify</p>	M
115	Race: Native Hawaiian or other Pacific Islander	<p><b>Record 1</b> if the individual indicates that he/she is a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.</p> <p><b>Record 0</b> if the individual indicates that he/she does not meet any of these conditions.</p> <p><b>Record NA</b> if the individual does not self-identify his/her race.</p>	<p>1 = Yes 0 = No NA = Individual did not self-identify</p>	M
116	Race: White	<p><b>Record 1</b> if the individual indicates that he/she is a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.</p> <p><b>Record 0</b> if the individual indicates that he/she does not meet any of these conditions.</p> <p><b>Record NA</b> if the individual does not self-identify his/her race.</p>	<p>1 = Yes 0 = No NA = Individual did not self-identify</p>	M
117	Eligible Veteran Status	<p><b>Record 1</b> If the individual is a person who served in the active U.S. military, naval, or air service for a period of less than or equal to 180 days, and who was discharged or released from such service under conditions other than dishonorable.</p> <p><b>Record 2</b> If the individual served on active duty for a period of more than 180 days and was discharged or released with other than dishonorable discharge; or was discharged or released because of a service connected disability; or as a member of a reserve component under an order to active duty pursuant to section 167 (a), (d), or (g), 673 (a) of Title 10, U.S.C., served on active duty during a period of war or in a campaign or expedition for which a campaign badge was authorized and was discharged or released from such duty with other than a dishonorable discharge.</p> <p><b>Record 3</b> If the individual is a person who is:</p> <p>(a) the spouse of any person who died on active duty or of a service-connected disability;</p> <p>(b) the spouse of any member of the Armed Forces serving on active duty who at the time of application under this part, is listed, pursuant to 38 U.S.C. 101 and the regulations issued under, by the Secretary concerned, in one or more of the following categories and has been so listed for more than 90 days:</p> <p>(i) missing in action;</p> <p>(ii) captured in the line of duty by a hostile force; or</p> <p>(iii) forcibly detained or interned in the line of duty by a foreign government or power; or</p> <p>(c) the spouse of any person who has a total disability permanent in nature resulting from a service-connected disability or the spouse of a veteran who died while a disability so evaluated was in existence.</p> <p><b>Record 0</b> If the individual does not meet any one of the conditions described above.</p> <p><b>Record NA</b> if the data is not available.</p>	<p>1 = Yes, &lt;= 180 days 2 = Yes, Eligible Veteran 3 = Yes, Other Eligible Person 0 = No NA = Data not available</p>	M

118	Grade at time of Enrollment	Use the appropriate code to record the highest school grade completed by the individual. <b>Record 9</b> if the individual's grade at time of enrollment was 9th grade <b>Record 10</b> if the individual's grade at time of enrollment was 10th grade <b>Record 11</b> if the individual's grade at time of enrollment was 11th grade	9 = 9th grade 10 = 10th grade 11 = 11th grade	M
119	Homeless Individual and/or runaway youth	<b>Record 1</b> if the participant is a person who lacks a fixed, regular, adequate night time residence. This definition includes any individual who has a primary night time residence that is a publicly or privately operated shelter for temporary accommodation; an institution providing temporary residence for individuals intended to be institutionalized; or a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings; or a person under 18 years of age who absents himself or herself from home or place of legal residence without the permission of his or her family (i.e., runaway youth). This definition does not include an individual imprisoned or detained under an Act of Congress or State law. An individual who may be sleeping in a temporary accommodation while away from home should not, as a result of that alone, be recorded as homeless. <b>Record 0</b> if the participant does not meet the conditions described above. <b>Record NA</b> if the participant chose not to disclose.	1 = Yes 0 = No NA = Individual did not disclose	M
120	Offender	<b>Record 1</b> if the participant is a person who either (a) is or has been subject to any stage of the criminal justice process for committing a status offense or delinquent act, or (b) requires assistance in overcoming barriers to employment resulting from a record of arrest or conviction for committing delinquent acts, such as crimes against persons, crimes against property, status offenses, or other crimes. <b>Record 0</b> if the participant does not meet any one of the conditions described above. <b>Record NA</b> if individual did not disclose.	1 = Yes 0 = No NA = Individual did not disclose	M
121	Low Income: Free/Reduced Lunch Eligible	<b>Record 1</b> if the participant is eligible for the free lunch program <b>Record 2</b> if the participant is eligible for the reduced lunch program <b>Record 3</b> if the participant is not eligible for the free or reduced lunch program Note: If student level data is not available report based on school level <b>Record NA</b> if not available	1 = free lunch program eligible 2 = reduced lunch program eligible 3 = is not eligible for free or reduced lunch program NA = not available	M
122	Limited English Language Proficiency	<b>Record 1</b> if the participant is a person who has limited ability in speaking, reading, writing or understanding the English language and (a) whose native language is a language other than English, or (b) who lives in a family or community environment where a language other than English is the dominant language. <b>Record 0</b> if the participant does not meet the conditions described above.	1 = Yes 0 = No	M
123	Pregnant or Parenting Youth	<b>Record 1</b> if the participant is a person who is either under 22 years of age and who is pregnant, or an individual (male or female) who is providing custodial care for one or more dependents under age 18. <b>Record 0</b> if the participant does not meet the conditions described above. <b>Record NA</b> if participant did not disclose.	1 = Yes 0 = No NA = Individual did not self identify	M
124	Foster Care Youth	<b>Record 1</b> if the participant is a person who is currently in foster care or has been in the foster care system at any point during his/her lifetime. <b>Record 0</b> if the participant does not meet the conditions described above. <b>Record NA</b> if participant did not disclose.	1 = Yes 0 = No NA = Individual did not self identify	M
125	Industry focus in YCC	<b>Record the two-digit NAICS code</b> for the industry focus that the student chose in the YCC program. If the participant's focus is not industry-specific, then leave blank and enter the occupational focus. <b>Record "Student Has Not Yet Selected"</b> if the program model allows the student to delay selection of an industry focus. This item must be updated once the student selects a focus. <b>Note that industry focus and/or occupational focus must be entered for all participants.</b>	two-digit NAICS code	M
126	Occupational focus in YCC	<b>Record the two-digit O*Net 4.0 (or later versions) code</b> that best describes the occupational focus that the student chose in the YCC program. If the participant's focus is not occupation-specific, then leave blank and enter the industry-focus. <b>Record "Student Has Not Yet Selected"</b> if the program model allows the student to delay selection of an occupational focus. This item must be updated once the student selects a focus. <b>Note that industry focus and/or occupational focus must be entered for all participants.</b>	two-digit O*NET code	M
127	Credential expected during YCC program	<b>Record 1</b> if the participant has a YCC industry or occupational focus that is expected to result in an industry-recognized credential during program participation. <b>Record 0</b> if the participant has a YCC industry or occupational focus that is <b>not</b> expected to result in an industry-recognized credential during program participation.	1 = Yes 0 = No NA = Individual has not yet selected a focus	M
128	Date of expected credential attainment	If the participant is not expected to receive a credential during program participation based on the data element above, <b>record the date</b> when the participant is expected to get a credential after program completion.	YYYYMMDD	M
129	Name of expected credential	If the participant is not expected to receive a credential during program participation based on the data element above, <b>record the name of the credential</b> that the participant is expected to get a credential after program completion.	text field	M
130	Date of expected high school graduation	<b>Record the date (month &amp; year only)</b> in which participant is expected to receive his/her high school diploma	YYYYMMDD	M
131	Date of expected Cohort Completion	<b>Record the date (month &amp; year only)</b> in which participant is expected to complete the YCC program	YYYYMMDD	M
All 200s data elements are grantee information				
201	LEA ID	<b>Record</b> the local educational agency ID number	numeric value	M
202 -205	Enrollment Goals	<b>Record</b> the grantee enrollment goal for each year of the program. This should be entered for all four years. Note: enrollment goals are only for new participants that will be enrolled in each year of the program.	numeric value	M

206 - 221	Number of school days in each quarter	<b>Record the number</b> of high school days in each quarter of the program. This should be entered for all 16 quarters of the program. This data is used to calculate the attendance rate and chronic absence rate performance measures.	numeric value	M
222	Professional Development Activity Date	<b>Record the date</b> on which a staff member receives formal professional development related to the YCC program.	YYYYMMDD	M
223	Type of Professional Development Activity	<b>Mark all that apply.</b> <b>Record 1</b> if related to integrated academic and career focused learning <b>Record 2</b> if related to employer engagement <b>Record 3</b> if related to individualized career and academic counseling <b>Record 4</b> if related to work-based learning and exposure to the world of work <b>Record 5</b> if related to program performance and reporting <b>Record 6</b> if related to other topics	1 = integrated academic and career focused learning 2 = employer engagement 3 = individualized career and academic counseling 4 = work-based leaning and exposure to WoW 5 = performance and reporting 6 = other	M
224	Name of Professional Development Activity	<b>Record the name</b> of the professional development activity.	text field	O
225	Number of Staff who Attended Professional Development Activity	<b>Record the number</b> of staff members who attended the professional development activity.	numeric value	M
226	School year start date	<b>Record the date</b> of the start of the grantee's high school year. This should be added as each year's school calendar becomes available.	YYYYMMDD	M
227	School year end date	<b>Record the date</b> of the end of the grantee's high school year. This should be added as each year's school calendar becomes available.	YYYYMMDD	M
<b>All 300s data elements are participant tracking information during the program</b>				
300	Date of Enrollment	<b>Record the date</b> an individual enrolls in the YCC program. Enrollment means a youth has completed all of the necessary eligibility information and program consent forms and receives this/her first service funded by the program.	YYYYMMDD	M
301 -304	Date of Program Participation	<b>Record the date</b> on which the individual begins receiving his/her first service funded by the program. This should be entered at the beginning of each school year in order to track participation in each year they are in the program. An individual may have up to four program participation dates. This will be used to measure the yearly program retention rate.	YYYYMMDD	M
305	Date of Program Completion	<b>Record the date</b> on which the last education/job training activity funded by the program is received by the participant and the participant has successfully completed all phases of the program.	YYYYMMDD	M
306	Date of Exit	<b>Record the date</b> on which the last service funded by the program is received by the participant. Any participant that is no longer part of the YCC program, regardless of whether they successfully completed the program, must have a date of exit.	YYYYMMDD	M
307	Reason for Exit	<b>Record 1</b> if the participant is residing in an institution or facility providing 24-hour support such as a prison or hospital and is expected to remain in that institution for at least 90 days. <b>Record 2</b> if the participant is receiving medical treatment that precludes entry into unsubsidized employment or continued participation in the program. Does not include temporary conditions expected to last for less than 90 days. <b>Record 3</b> if the participant was found to be deceased or no longer living. <b>Record 4</b> if the participant is providing care for a family member with a health/medical condition that precludes entry into unsubsidized employment or continued participation in the program. Does not include temporary conditions expected to last for less than 90 days. <b>Record 5</b> if the participant is a member of the National Guard or other reserve military unit and is called to active duty for at least 90 days. <b>Record 6</b> if the participant is in the foster care system or any other mandated residential program and has moved from the area as part of such a program or system (exclusion for youth participants only). <b>Record 7</b> if the participant dropped out of the YCC program but remained enrolled in high school. <b>Record 8</b> if the participant both dropped out of the YCC program and dropped out of high school. <b>Record 9</b> if the participant successfully completed and exited the YCC program. <b>Record 0</b> if the participant exited for a reason other than one of the conditions described above.	1 = Institutionalized 2 = Health/Medical 3 = Deceased 4 = Family Care 5 = Reserve Forces Called to Active Duty 6 = Relocated to Mandated Residential Program 7 = Dropped out of YCC program but remained in high school 8 = Dropped out of YCC and high school 9 = Successfully completed YCC program 0 = Other	M
308	School attending	When a new participant record is created, this data element will be automatically prepopulated with the NCESID of the high school at enrollment. If a participant changes schools during the course of the program to another YCC partner school (either a high school or postsecondary school) and will continue to receive YCC services at that new school, <b>record the ID of the new school as the school the student is attending.</b>	numeric value	M
309	PTS tracking school	When a new participant record is created, this data element will be automatically prepopulated with the NCESID of the high school at enrollment. This data element will be used by the PTS to assign user rights to access the participant's data. When the "School attending" data element is changed, the PTS will prompt the user to decide whether to shift the PTS tracking school as well. If user rights to the participants' data should be shifted to the new school, <b>record the NCESID of the new school.</b>	numeric value	M
310 - 325	Number of school days missed in quarter	<b>Record the number</b> of school days the individual was absent in each quarter of the program. This should be entered for all 16 quarters of the program. This data is used to calculate the attendance rate and chronic absence rate performance measures.	numeric value	M

326	FAFSA Completion	<b>Record 1</b> if the participant has completed FAFSA. Record 0 if the participant has not completed FAFSA.	1 = Yes 0 = No	O
327	Individual Development Plan Completion	<b>Record 1</b> if the participant has completed their initial Individual Development Plan (IDP). Record 0 if the participant has not completed their initial IDP. An IDP is an individual plan that address post-secondary preparation, such as planning that includes the completion of the Free Application for Federal Student Aid (FAFSA) or continued education/training, employment, or both. Each participant's IDP should include career objectives, a program of study, degree and/or certificate objectives, and work experiences; the IDP is a living document and should be reviewed and updated regularly throughout participation in the program.	1 = Yes 0 = No	M
328	Career/Academic Counseling Date of Service	For each quarter, <b>record the date</b> on which the participant received career/academic counseling. Career and academic counseling is individualized counseling that includes career and post-secondary awareness and exploration opportunities beyond the high school experience. This may be entered for up to 16 quarters. Note: while DOL expects this service will occur more frequently than once per quarter, it is only necessary to enter the first date in the quarter on which this service occurs.	YYYYMMDD	M
329	Community Service Learning date of Service	For each quarter, <b>record the date</b> on which the participant participated in community service learning. Community service learning is a teaching and learning strategy that actively engages participants in meaningful and personally relevant service activities that simultaneously teach civic responsibility and strengthen communities. Learning activities incorporate participant reflection and are designed to develop work readiness skills and positive behaviors, such as leadership, time management, teamwork, and respect for authority and fellow participants. This may be entered for up to 16 quarters. Note: while DOL expects this service will occur more frequently than once per quarter, it is only necessary to enter the first date in the quarter on which this service occurs.	YYYYMMDD	M
330	Mentoring Date of Service	For each quarter, <b>record the date</b> on which the participant participated in mentoring. Mentoring includes one-on-one, group, and/or service-based mentoring in which program participants are matched with adult mentors, preferably in the selected high-growth H-1B industry(ies) or occupation(s). Mentors should have frequent contact with program participants over a prolonged period of at least one year and should provide guidance in navigating their identified career pathway. While group mentoring is an acceptable type of mentoring service, all participants that receive formal mentoring must be assigned a mentor and also receive one on one mentoring. This may be entered for up to 16 quarters. Note: while DOL expects this service will occur more frequently than once per quarter, it is only necessary to enter the first date in the quarter on which this service occurs.	YYYYMMDD	M
331	Work Experience Activity Date of Service	For each quarter, <b>record the date</b> on which the participant participated in a work experience other than an internship. Work experiences may include: job shadowing, exposure to various aspects of an industry, and other exposures to the world of work. This may be entered for up to 16 quarters. Note: while DOL expects this service will occur more frequently than once per quarter, it is only necessary to enter the first date in the quarter on which this service occurs.	YYYYMMDD	M
332	Employer Service in School Date of Service	For each quarter, <b>record the date</b> on which the employer provided a service within the High School. An employer service includes services provider directly by the employer in a school setting, such as career fairs, career exploration talks, mock interviews, etc. This may be entered for up to 16 quarters. Note: while DOL expects this service will occur more frequently than once per quarter, it is only necessary to enter the first date in the quarter on which this service occurs.	YYYYMMDD	M
333	Supportive Service Date of Service	For each quarter, <b>record the date</b> on which the participant received a supportive service. Support services include: (a) assistance with transportation; (b) assistance with child care and dependent care; (c) assistance with housing; (d) referrals to medical services; and (e) assistance with uniforms or other appropriate work attire and work-related tools, including such items as eye glasses and protective eye gear. This may be entered for up to 16 quarters. Note: while DOL expects this service will occur more frequently than once per quarter, it is only necessary to enter the first date in the quarter on which this service occurs.	YYYYMMDD	M
334	Leadership Development Service Date of Service	For each quarter, <b>record the date</b> on which the participant participated in a leadership development service. Leadership development services include, but are not limited to, opportunities that encourage responsibility, employability, and other positive social behaviors such as: (a) exposure to post-secondary educational opportunities; (b) community and service learning projects; (c) peer-centered activities, including peer mentoring and tutoring; (d) organizational and team work training, including team leadership training; (e) training in decision making, including determining priorities; and (f) citizenship training, including life skills training such as parenting, work behavior training, and budgeting of resources. This may be entered for up to 16 quarters. Note: while DOL expects this service will occur more frequently than once per quarter, it is only necessary to enter the first date in the quarter on which this service occurs.	YYYYMMDD	M
335	Name of Program Service	<b>Record the name (i.e. description)</b> of the program service.	text field	O
336	Internship Date of Service	For each quarter, <b>record the date</b> on which the participant participated in a paid or unpaid internship. An internship is a planned and structured learning experience that takes place in the workplace for a limited period of time. The internship provides the individual with a monitored or supervised work experience in his or her industry/occupational focus where the individual has intentional learning goals and reflects actively on what he or she is learning throughout the experience. These learning goals can include: academic learning, career development, and skill development. Internships may be paid or unpaid. Note: while DOL expects this service will occur more frequently than once per quarter, it is only necessary to enter the first date in the quarter on which this service occurs.	YYYYMMDD	M
337 -338	Date Entered Unpaid Internship	If applicable <b>record the date</b> the participant began their first internship. This should be entered a second time if the participant participates in two internships.	YYYYMMDD	M

339 -340	Date Completed Internship	If applicable <b>record the date</b> the participant completed their first internship. This should be entered a second time if the participant completes a second internship.	YYYYMMDD	M
341-342	Paid or Unpaid Internship?	<b>Record 1</b> if the internship is paid <b>Record 2</b> if the internship is unpaid This should be entered a second time if the participant has a second internship.	1 = Paid 2 = Unpaid	M
343	Internship Employer as Grant Partner?	<b>Record 1</b> if the place of internship employment is a formal grantee partner <b>Record 0</b> if the place of internship employment is not a formal grantee partner	1 = Yes 0 = No	M
344	Industry Code for Internship	<b>Record the two-digit NAICS code</b> for the industry of the internship. <b>Record 00</b> if unknown. <b>Note that industry focus and/or occupational focus must be entered for all participants who held an internships.</b>	00	M
345	Occupational Code for Internship	<b>Record the 0-digit O*Net 4.0 (or later versions) code</b> that best describes the occupational focus that the student chose in the YCC program. If the participant's focus is not occupation-specific, then leave blank and enter the industry-focus in item 120. <b>Record 00000000</b> if unknown. <b>Note that industry focus and/or occupational focus must be entered for all participants who held an internship.</b>	00000000	M
346	Name of Internship Employer	<b>Record the name</b> of the employer in which the participant enters internship.	text field	O
347	Internship Job Description	<b>Record the decription</b> of the internship job.	text field	O
348-357	Date began industry-specific YCC course	<b>Record</b> the date the participant began an industry-specific YCC course. This includes a high school or post-secondary course taken during the program that is specific to a participant's industry focus. This should be entered for each industry-specific YCC course.	YYYYMMDD	M
358-367	Completed industry-specific YCC course	<b>Record 1</b> if the participant completed the industry-specific YCC course <b>Record 0</b> if the participant did not complete the industry-specific YCC course <b>Leave blank</b> if the course is on-going	1 = Completed 0 = Did not Complete Blank = Course is on-going	M
368-377	Name of industry-specific YCC course	<b>Record the name</b> of the industry-specific YCC course	text field	O
378-387	YCC-only industry-specific course	<b>Record 1</b> if the course attended was specific only to YCC students <b>Record 0</b> if non-YCC students also attended the course	1 = YCC only 0 = Not YCC only	M
388-397	Case Notes	<b>Record pertinent information</b> about participant, not captured elsewhere..	text field	O
<b>All 400s date elements are short-term indicators</b>				
401-404	Participant Satisfaction	<b>Record 1</b> if the participant was satisfied with the program based on an annual participant satisfaction survey. Participant satisfaction should be measured each year by survey and entered for each year the participant was enrolled in the program. <b>Record 0</b> if the participant was not satisfied with the program.	1 = Yes 0 = No	M
405 - 408	Work Readiness Indicator for Internship	<b>Record 1</b> if the participant scores as work ready on the work readiness indicator at the completion of the internship. <b>Record 0</b> if the participant does score as work ready on the work readiness indicator. This should be recorded for each internship that is completed (for both paid and unpaid internships).	1 = Yes 0 = No	M
409	Post-Secondary Credit Attainment Date	<b>Record the date</b> on which the participant completed a course that could lead to the attainment of post-secondary credits	YYYYMMDD	M
410	Type of Post-Secondary Credit	<b>Record 1</b> if the course that could lead to post-secondary credit was completed in high school. <b>Record 0</b> if the course that could lead to post-secondary credit was completed in college.	1 = Yes 0 = No	M
411	Number of Hours of Post-Secondary Credit	For each date attained post-secondary credit, <b>record the number</b> of credit hours attained or the minimum hours of that could be awarded if credit hours were accepted.	numeric value	M
412	Name of Course Completed	<b>Record</b> the name of the course completed that could lead to post-secondary credit attainment.	text field	O
413	School at which Course was Completed	<b>Record</b> the name of the school at which the course was completed that could lead to post-secondary credit attainment.	text field	O
414	Entered Unsubsidized Employment During YCC Program Participation	<b>Record 1</b> if the participant entered unsubsidized employment during YCC program participation. <b>Leave "blank"</b> if the individual has not entered unsubsidized employment during YCC program participation Note that each unsubsidized job that the participant obtains that meets the DOL definition should be recorded in the PTS.	1 = Yes Blank = No	M
415	Date Entered Unsubsidized Employment During YCC Program Participation	<b>Record the date</b> the participant entered unsubsidized employment during YCC program participation. Note that this date should fall between the date of YCC program enrollment and the date of exit from YCC.	YYYYMMDD	M

416	Industry Code of Unsubsidized Employment During YCC Program Participation	Record the two-digit NAICS code for the industry of the unsubsidized employment during YCC program participation. Record 00 if unknown.	00	M
417	Occupational Code of Unsubsidized Employment During YCC Program Participation	Record the 8-digit occupational code that best describes the individual's employment during YCC program participation using the O*Net Version 4.0 (or later versions) classification system.  Record 00 if unknown  Additional Notes: If all 8 digits of the occupational skills code are not collected, record as many digits as are available.	00000000	M
418	Name of Employer during YCC Program Participation	Record the name of the employer in which the participant enters unsubsidized employment during YCC program participation.	Text field	M
419	Is Unsubsidized Employment During YCC Program Participation a summer job?	Record 1 if the unsubsidized employment during YCC program participation is a summer job. Record 0 if the unsubsidized employment during YCC program participation is NOT a summer job.	1 = Yes 0 = No	
420	High School Diploma Attainment Date	Record the date on which the participant received their high school diploma.	YYYYMMDD	M
421	Date Attained Recognized Credential	Record the date on which the individual attained an industry-recognized credential. The term credential refers to certification of an individual's attainment of measurable technical or occupational skills necessary to obtain employment or advance within an occupation. Industry-recognized credentials are either developed or endorsed by a nationally-recognized industry association or organization or are sought or accepted by employers within the industry sector for purposes of hiring or recruitment. The credential must be awarded by a third party, such as an educational institution or a professional, industry, or employer organization. Industry-recognized credentials demonstrate core competencies and meet industry standards for specific industry occupations. Examples of industry-recognized credentials include: Associates and Bachelor's degrees; Registered Apprenticeship certificates; occupational licenses (typically, but not always, awarded by State government agencies); industry-recognized or professional association certifications, also known as personnel certifications; and other certificates of skills completion for specific skill sets or competencies within one or more industries or occupations. Note that data should be entered for each recognized credential that a participant attains.	YYYYMMDD	M
422	Type of Recognized Credential	Use the appropriate code to record the type of recognized credential attained. Record 0 if the individual did not attain a recognized credential.	1 = Occupational License 2 = Occupational Certificate/Credential - credit 3 = Occupational Certificate/Credential - non-credit 0 = No recognized credential attained	M
423	Name of Credential	Record the name of the recognized credential attained.	text field	M
<b>All 500s Data Elements are long-term indicators (Post-Exit Outcomes in PTS)</b>				
505	Entered Unsubsidized Employment after Exit	Record 1 if the participant entered unsubsidized employment immediately following program exit or in the first quarter after the quarter of program exit. Record 0 if the participant did not enter unsubsidized employment in the first quarter after the quarter of program exit. Record NA if information on the participant's employment status in the first quarter after the quarter of program exit is not yet available Leave "blank" if the individual has not exited the program Note that each unsubsidized jobs that the participant obtains that meets the DOL definition should be recorded in the PTS. These jobs can occur during program participation or upon completion during the three quarters after exit.	1 = Yes 0 = No NA = Information not yet available	M
506	Date Entered Unsubsidized Employment after Exit	Record the date the participant entered unsubsidized employment immediately following program exit or in the first quarter after the quarter of program exit.	YYYYMMDD	M
507	Industry Code after Exit	Record the two-digit NAICS code for the industry of the unsubsidized employment immediately following program exit or in the first quarter after the quarter of program exit Record 00 if unknown.	00	M
508	Occupational Code after Exit	Record the 8-digit occupational code that best describes the individual's employment immediately following program exit or in the first quarter after the quarter of program exit using the O*Net Version 4.0 (or later versions) classification system. This information can be based on any job held after exit from the program.  Leave "blank" if occupational code is not available  Additional Notes: If all 8 digits of the occupational skills code are not collected, record as many digits as are available.	00000000	M

509	Entered Training-Related Employment after Exit	<p><b>Record 1</b> if the employment in which the individual entered immediately following program exit or in the first quarter after the quarter of program exit is in the industry or occupation that was the industry/occupational focus of the YCC participant..</p> <p><b>Record 0</b> if the employment in which the individual entered is not in the industry/occupational focus of the YCC participant.</p> <p><b>Record NA</b> if not known.</p> <p>Leave "blank" if the individual has not completed the program</p>	<p>1 = Yes 0 = No NA = Unknown Blank = does not apply to individual</p>	M
510	Wage at Employment after Exit	<p><b>Record the hourly wage</b> at employment immediately following program exit or in the first quarter after the quarter of program exit. If employment is based on a salary, divide the annual salary by 2,080 hours worked (40 hour work week for 52 weeks)</p>	\$0.00	M
511	Number of Hours Worked in first full week of Unsubsidized Employment after Exit	<p><b>Record the number</b> of hours worked in the first full week of unsubsidized employment immediately following program exit or in the first quarter after the quarter of program exit.</p>	<p>numeric value NA = Unknown</p>	M
512	Entered Non-Traditional Employment after Exit	<p><b>Record 1</b> if the participant entered unsubsidized employment immediately following program exit or in the first quarter after the quarter of program exit in an industry in which individuals of the participant's gender or race are not commonly employed in.</p> <p><b>Record 0</b> if the participant entered unsubsidized employment in an industry in which individuals of the participant's gender or race are commonly employed in.</p> <p><b>Record NA</b> if not known.</p>	<p>1 = Yes 0 = No NA = Unknown</p>	M
513	Name of Employer after Exit	<p><b>Record the name</b> of the employer in which the participant enters unsubsidized employment immediately following program exit or in the first quarter after the quarter of program exit.</p>	Text field	M
514	Employer as Grant Partner after Exit	<p><b>Record 1</b> if the place of employment immediately following program exit or in the first quarter after the quarter of program exit was a "formal" grantee partner that participated in program work experiences and/or training of participants</p> <p><b>Record 0</b> if the place of employment was not a formal grantee partner</p>	<p>1 = Yes 0 = No</p>	M
516	Entered Post-Secondary Education	<p><b>Record 1</b> if the participant entered post-secondary education immediately following program exit or in the first quarter after the quarter of program exit. Post-secondary education is a program at an accredited degree-granting institution that leads to an academic degree (e.g., A.A., A.S., B.A., B.S.). Programs offered by degree-granting institutions that do not lead to an academic degree (e.g., certificate programs) do not count as a placement in post-secondary education.</p> <p><b>Record 0</b> if the participant did not enter post-secondary education in the first quarter after the quarter of program exit.</p> <p><b>Record NA</b> if information on the participant's post-secondary education status in the first quarter after the quarter of program exit is not yet available.</p> <p>Leave "blank" if the individual has not exited the program.</p> <p><b>Note:</b> this is only for post-secondary education that is entered following exit from the program and not as a part of program participation.</p>	<p>1 = Yes 0 = No NA = Information not yet available</p>	M
517	Type of Post-Secondary Education	<p><b>Record 1</b> for a public 4-year (or above)</p> <p><b>Record 2</b> for a public 2-year</p> <p><b>Record 3</b> for a public less-than-2-year</p> <p><b>Record 4</b> for a private, nonprofit 4-year (or above)</p> <p><b>Record 5</b> for a private, nonprofit 2-year</p> <p><b>Record 6</b> for a private, nonprofit less-than-2-year</p> <p><b>Record 7</b> for a private, for-profit 4-year (or above)</p> <p><b>Record 8</b> for a private, for-profit 2-year</p> <p><b>Record 9</b> for a private, for-profit less-than-2-year</p>	<p>1 = public 4-year (or above)</p> <p>2 = public 2-year</p> <p>3 = public less-than-2-year</p> <p>4 = private, nonprofit 4-year (or above)</p> <p>5 = private, nonprofit 2-year</p> <p>6 = private, nonprofit less-than-2-year</p> <p>7 = private, for-profit, 4-year (or above)</p> <p>8 = private, for-profit 2-year</p> <p>9 = private, for profit less-than-2-year</p>	M
518	Post-Secondary Education Remediation	<p><b>Record 1</b> if the participant required remediation as part of their post-secondary education courses.</p> <p><b>Record 0</b> if the participant did not require remediation</p> <p><b>Record NA</b> if unknown</p>	<p>1 = Yes 0 = No NA = Unknown</p>	M
519	Name of Post-Secondary Education School	<p><b>Record the name</b> of the post-secondary education school that participant entered.</p>	text field	O

520	Entered Occupational Skills Training Program - Post program completion	<p><b>Record 1</b> if the participant entered occupational skills training immediately following program exit or in the first quarter after the quarter of program exit. Occupational skills training an organized program of study that provides specific vocational skills that lead to proficiency in performing actual tasks and technical functions required by certain occupational fields at entry, intermediate, or advanced levels. Such training should: (1) be outcome-oriented and focused on a long-term goal as specified in the Individual Development Plan, (2) be long- term in nature and commence upon program exit rather than being short-term training that is part of services received while enrolled in the program, and (3) result in attainment of a certificate.</p> <p><b>Record 0</b> if the participant did not enter occupational skills training in the first quarter after the quarter of program exit.</p> <p><b>Record NA</b> if information on the participant's occupational skills training status in the first quarter after the quarter of program exit is not yet available.</p> <p><b>Note:</b> this is only for occupational skills training that is entered following exit from the program and not as a part of program participation.</p>	<p>1 = Yes 0 = No NA = Information not yet available</p>	M
521	Occupational Skills Training Code	<p><b>Record the 8 digit O*Net 4.0 (or later versions) code</b> that best describes the training occupation for which the participant entered occupational training.</p> <p><b>Record 00000000</b> or leave "blank" if occupational code is not available or not known.</p>	00000000	M
522	Name of Occupational Skills Training Provider	<b>Record the name</b> of the provider of the Occupational Skills Training.	Text Field	O
523	Entered Registered Apprenticeship	<p><b>Record 1</b> if the participant entered a Registered Apprenticeship immediately following program exit or in the first quarter after the quarter of program exit. Registered Apprenticeship is a unique, flexible training system that combines job-related technical instruction with structured on-the-job learning experiences. Upon completion of a Registered Apprenticeship program, participants receive an industry-issued, nationally-recognized, portable credential that certifies occupational proficiency. Registered Apprenticeship requires a written plan designed to move an apprentice from a low- or no-skill entry-level position to full occupational proficiency. Registered Apprenticeship programs must meet parameters established under the National Apprenticeship Act.</p> <p><b>Record 0</b> if the participant did not enter a Registered Apprenticeship in the first quarter after the quarter of program exit.</p> <p><b>Record NA</b> if information on the participant's Registered Apprenticeship status in the first quarter after the quarter of program exit is not yet available.</p>	<p>1 = Yes 0 = No NA = Information not yet available</p>	M
524	Name of Apprenticeship Employer	<b>Record the name</b> of the employer sponsoring the Registered Apprenticeship	Text Field	M
525	Occupational Code for Registered Apprenticeship	<p><b>Record the 8 digit O*Net 4.0 (or later versions) code</b> that best describes the Registered Apprenticeship occupation for which the participant entered an apprenticeship.</p> <p><b>Record 00000000</b> or leave "blank" if occupational code is not available or not known.</p>	00000000	M