

BioRefinery Assistance Program

1	A	B	C	D	E	F	G	H	I	J	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB
2	Reference	Title	Form No. (If Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man Hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)			PERCENT OF COSTS BY ENTITY					BREAKOUT OF COSTS BY TYPE OF ENTITY							
3												Borrower	Private	Private	State/Local	Private	State/Local		Borrower	Private	Private	State/Local	Private	State/Local	
4											Lender	Individual	Not individual	Borrower	Tribal		Tribal	Lender	Individual	Not individual	Tribal	Private	State/Local	Tribal	
5	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)															
6	PROCESSING - REPORTING REQUIREMENTS																								
7	4279.16	Appeals	written	4	1	4	12.00	48	\$37	\$1,775		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$1,775	\$0	\$0	\$0	\$1,775	\$0	
8	4279.75	Sale or assignment of guarantee	written	4	on occasion	4	0.50	2	\$37	\$74		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$74	\$0	\$0	\$0	\$74	\$0	
9	4279.75	Repurchase from holder	written	8	on occasion	8	2.50	20	\$37	\$740		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$740	\$0	\$0	\$0	\$740	\$0	
10	4279.84	Replacement of document	written	8	on occasion	8	2.00	16	\$37	\$592		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$592	\$0	\$0	\$0	\$592	\$0	
11	4279.125(b)	Interest rate change	letter	12	on occasion	12	0.50	6	\$37	\$222		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$222	\$0	\$0	\$0	\$222	\$0	
12	4279.143(a)	Hazard insurance assignment	written	17	on occasion	17	1.50	26	\$37	\$943		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$943	\$0	\$0	\$0	\$943	\$0	
13	4279.143(b-c)	Life insurance	assignment	28	on occasion	28	1.50	42	\$37	\$1,553		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$1,553	\$0	\$0	\$0	\$1,553	\$0	
14	4279.143(d-e)	Flood and other insurance	assignment	38	1	38	1.50	57	\$37	\$2,108		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$2,108	\$0	\$0	\$0	\$2,108	\$0	
15	4279.144	Appraisal reports	written	38	1	38	8.00	304	\$37	\$11,242		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$11,242	\$0	\$0	\$0	\$11,242	\$0	
16	4279.161(b)(3)	Request for Environmental Information	RD 1940-20 [0575-0094]	38	1	38	6.00	228	\$37	\$8,431		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$8,431	\$0	\$0	\$0	\$8,431	\$0	
17	4279.174(a-b)	Transfer of lenders	written	3	1	3	1.00	3	\$37	\$111		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$111	\$0	\$0	\$0	\$111	\$0	
18	4279.180	Changes in borrower	written	1	1	1	1.00	1	\$37	\$37		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$37	\$0	\$0	\$0	\$37	\$0	
19	4279.181(a-c) and 4279.281(a-g)	Conditions precedent to issuance of guarantee	written	29	1	29	4.00	116	\$37	\$4,290		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$4,290	\$0	\$0	\$0	\$4,290	\$0	
20	4279.186	Issuance of the guarantee	written	26	1	26	1.00	26	\$37	\$961		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$961	\$0	\$0	\$0	\$961	\$0	
21	4279.187	Refusal to execute loan note guarantee	written	0	1	0	3.00	0	\$37	\$0		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$0	\$0	\$0	\$0	\$0	\$0	
22	4279.256	Construction Planning and Permitting Development	written	29	1	29	8.00	232	\$37	\$8,579		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$8,579	\$0	\$0	\$0	\$8,579	\$0	
23	4279.256(f)	Construction reports - quarterly	written	26	4	104	4.00	416	\$37	\$15,384		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$15,384	\$0	\$0	\$0	\$15,384	\$0	
24	4279.261	Application Narrative - New Construction	written	24	1	24	22.00	528	\$37	\$19,525		80.00%	0.00%	20.00%	0.00%	100.00%	0.00%		\$15,620	\$0	\$3,905	\$0	\$19,525	\$0	
25	4279.261	Application Narrative - Retrofit	written	20	1	20	18.00	360	\$37	\$13,313		80.00%	0.00%	20.00%	0.00%	100.00%	0.00%		\$10,650	\$0	\$2,663	\$0	\$13,313	\$0	
26	4279.261(b)	Lender credit quality analysis, including certification	written	30	1	30	2.00	60	\$37	\$2,219		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$2,219	\$0	\$0	\$0	\$2,219	\$0	
27	4279.261(b)(4)(i)	Personal credit reports	written	14	1	14	1.00	14	\$37	\$518		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$518	\$0	\$0	\$0	\$518	\$0	
28	4279.261(b)(4)(ii)	Commercial credit reports	written	38	1	38	1.00	38	\$37	\$1,405		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$1,405	\$0	\$0	\$0	\$1,405	\$0	
29	4279.261(c)	Financial Statements - Construction	written	30	1	30	9.00	270	\$37	\$9,985		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$9,985	\$0	\$0	\$0	\$9,985	\$0	
30	4279.261(c)	Financial Statements - Retrofit	written	20	1	20	9.00	180	\$37	\$6,656		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$6,656	\$0	\$0	\$0	\$6,656	\$0	
31	4279.261(f)	Feasibility Studies - Construction	written	36	1	36	48.00	1,728	\$37	\$63,901		80.00%	0.00%	20.00%	0.00%	100.00%	0.00%		\$51,121	\$0	\$12,780	\$0	\$63,901	\$0	
32	4279.261(f)	Feasibility Studies - Retrofit	written	30	1	30	40.00	1,200	\$37	\$44,376		80.00%	0.00%	20.00%	0.00%	100.00%	0.00%		\$35,501	\$0	\$8,875	\$0	\$44,376	\$0	
33	4279.261(j)	Proposed/sample loan agreement	written	42	1	42	2.00	84	\$37	\$3,106		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$3,106	\$0	\$0	\$0	\$3,106	\$0	
34	4279.281(a)	Certification for contracts, grants, and loans," 7 CFR 3019.110, if loan exceeds \$150,000	RD 1940-Q, Exhibit A-2	14	1	14	0.25	4	\$37	\$129		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$129	\$0	\$0	\$0	\$129	\$0	
35	4279.290(a)	Requirements after construction, periodic reports	written	10	1	10	2.00	20	\$37	\$740		5.00%	0.00%	95.00%	0.00%	100.00%	0.00%		\$37	\$0	\$703	\$0	\$740	\$0	
36	4279.290(b)	Annual Lender inspections	visit	10	1	10	8.00	80	\$37	\$2,958		67.00%	0.00%	33.00%	0.00%	100.00%	0.00%		\$1,982	\$0	\$976	\$0	\$2,958	\$0	
37		Subtotal				705		6,108		\$225,874									\$195,972	\$0	\$29,902	\$0	\$225,874	\$0	
38	REPORTING REQUIREMENTS - FORMS																								
39	LOAN APPLICATIONS																								
40	4279.261	Application for a loan guarantee	RD 4279-1 [0570-0017]	40	1	40	4.00	160	\$37	\$5,917		60.00%	0.00%	40.00%	0.00%	100.00%	0.00%		\$3,550	\$0	\$2,367	\$0	\$5,917	\$0	
41		Disclosure of Lobbying Activities	SF LLL [00348-0046]	40	1	40	0.16	6	\$37	\$237		60.00%	0.00%	40.00%	0.00%	100.00%	0.00%		\$142	\$0	\$95	\$0	\$237	\$0	
42		Certification Regarding Debarment, Suspension & Other Resp. Matters-Primary Covered Trans.	RD-1047 or in writing	40	1	40	0.25	10	\$37	\$370		60.00%	0.00%	40.00%	0.00%	100.00%	0.00%		\$222	\$0	\$148	\$0	\$370	\$0	
43		Equal Opportunity Agreement	RD 400-1 [0575-0018]	40	1	40	0.16	6	\$37	\$237		60.00%	0.00%	40.00%	0.00%	100.00%	0.00%		\$142	\$0	\$95	\$0	\$237	\$0	
44		Assurance Agreement	RD 400-4 [0575-0018]	40	1	40	0.25	10	\$37	\$370		60.00%	0.00%	40.00%	0.00%	100.00%	0.00%		\$222	\$0	\$148	\$0	\$370	\$0	
45	LOAN APPROVAL AND OBLIGATING FUNDS																								
46	4279.173	Conditional Commitment	RD 4279-3 [0570-0017]	10	1	10	1.50	15	\$37	\$555		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$555	\$0	\$0	\$0	\$555	\$0	
47	BASIC GUARANTEE AND LOAN PROVISIONS																								
48	4279.186(a)	Lender's Agreement	RD 4279-4 [0570-0017]	10	1	10	2.00	20	\$37	\$740		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$740	\$0	\$0	\$0	\$740	\$0	
49	4279.186(a)(3)	Guaranteed loan closing report	RD 1980-19 [0575-0137]	10	1	10	1.00	10	\$37	\$370		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$370	\$0	\$0	\$0	\$370	\$0	
50	4279.75(a)	Assignment guaranteed agreement	RD 4279-6 [0570-0017]	10	1	10	0.33	3	\$37	\$122		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$122	\$0	\$0	\$0	\$122	\$0	
51		Subtotal				240		241		\$8,916									\$6,064	\$0	\$2,852	\$0	\$8,916	\$0	
52		Grand Total - Processing				945		6,349		\$234,790									\$202,036	\$0	\$32,754	\$0	\$234,790	\$0	
53	SERVICING - REPORTING REQUIREMENTS																								
54																									
55	4287.107(b)	Loan classification	written	29	1	29	1	15	\$37	\$536		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$536	\$0	\$0	\$0	\$536	\$0	
56	4287.107(c)	Agency and lender conference	written	29	1	29	2	44	\$37	\$1,609		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$1,609	\$0	\$0	\$0	\$1,609	\$0	
57	4287.107(d)	Financial reports - quarterly	written	29	4	116	1	58	\$37	\$2,145		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$2,145	\$0	\$0	\$0	\$2,145	\$0	
58	4287.107(d)	Audited Financial reports - annually	written	29	1	29	2	58	\$37	\$2,145		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$2,145	\$0	\$0	\$0	\$2,145	\$0	
59	4287.107(f)	Borrower visits	visit	29	1	29	9	58	\$37	\$2,145		0.00%	0.00%	100.00%	0.00%	100.00%	0.00%		\$0	\$0	\$2,145	\$0	\$2,145	\$0	
60	4287.112	Interest rate change	written	8	1	8	1	4	\$37	\$148		100.00%	0.00%	0.00%	0.00%	100.00%	0.00%		\$148	\$0	\$0	\$0	\$148	\$0	
61	4287.123	Subordination of lien position	written	16	1	16	2	32																	

BioRefinery Assistance Program

1	A	B	C	D	E	F	G	H	I	J	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB		
2	Reference		Form No. (If Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)				PERCENT OF COSTS BY ENTITY						BREAKOUT OF COSTS BY TYPE OF ENTITY							
3		Title											Borrower	Borrower	Borrower	Private	State/Local	State/Local	Lender	Individual	Not individ	Tribal	Private	Private	State/local	Private	State/Local
4												Lender	Individual	Not individ	Tribal	Private	State/Local	State/Local	Lender	Individual	Not individ	Tribal	Private	Private	State/local	Private	State/Local
5	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)																	
80						507		379		\$14,007									\$14,007	\$0	\$0	\$0	\$14,007	\$0			
81																											
82		Grand Total - Servicing				825		738		\$27,293									\$25,149	\$0	\$2,145	\$0	\$27,293	\$0			
83																											
84																											
85		GRAND TOTALS				1,770		7,087		\$262,083									\$227,184	\$0	\$34,899	\$0	\$262,083	\$0			

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
REPORTING REQUIREMENTS									
4279.16	Appeals	written	1	1	1	12.00	12	\$37	\$444
4279.75	Sale or assignment of guarantee	written	1	on occasion	1	0.50	1	\$37	\$18
4279.78	Repurchase from holder	written	1	on occasion	1	2.50	3	\$37	\$92
4279.84	Replacement of document	written	1	on occasion	1	2.00	2	\$37	\$74
4279.125(b)	Interest rate change	letter	3	on occasion	3	0.50	2	\$37	\$55
4279.143(a)	Hazard insurance	assignment	5	on occasion	5	1.50	8	\$37	\$277
4279.143(b-c)	Life insurance	assignment	10	on occasion	10	1.50	15	\$37	\$555
4279.143(d-e)	Flood and other insurance	assignment	10	1	10	1.50	15	\$37	\$555
4279.144	Appraisal reports	written	10	1	10	8.00	80	\$37	\$2,958
4279.161(b)(3)	Request for Environmental Information	RD 1940-20 [0575-0094]	10	1	10	6.00	60	\$37	\$2,219
4279.174(a-b)	Transfer of lenders	written	1	1	1	1.00	1	\$37	\$37
4279.180	Changes in borrower	written	0	1	0	1.00	0	\$37	\$0
4279.181(a-o) and	Conditions precedent to issuance of guarantee	written	5	1	5	4.00	20	\$37	\$740
4279.186	Issuance of the guarantee	written	2	1	2	1.00	2	\$37	\$74
4279.187	Refusal to execute loan note guarantee	written	0	1	0	3.00	0	\$37	\$0
4279.256	Construction Planning and Performing Development	written	5	1	5	8.00	40	\$37	\$1,479
4279.256(f)	Construction reports - quarterly	written	2	4	8	4.00	32	\$37	\$1,183
4279.261	Application Narrative - New Construction	written	2	1	2	22.00	44	\$37	\$1,627
4279.261	Application Narrative - Retrofit	\$0	2	1	2	18.00	36	\$37	\$1,331
4279.261(b)	Lender credit quality analysis, including certification	written	2	1	2	2.00	4	\$37	\$148
4279.261(b)(4)(i)	Personal credit reports	written	2	1	2	1.00	2	\$37	\$74
4279.261(b)(4)(ii)	Commercial credit reports	written	10	1	10	1.00	10	\$37	\$370
4279.261(c)	Financial Statements - Construction	written	8	1	8	9.00	72	\$37	\$2,663
4279.261(c)	Financial Statements - Retrofit	written	2	1	2	9.00	18	\$37	\$666
4279.261(f)	Feasibility Studies - Construction	written	8	1	8	48.00	384	\$37	\$14,200
4279.261(f)	Feasibility Studies - Retrofit	written	2	1	2	40.00	80	\$37	\$2,958
4279.261(j)	Proposed/sample loan agreement	written	12	1	12	2.00	24	\$37	\$888
4279.281(a)	Certification for contracts, grants, and loans," 7 CFR 3019.110, if loan exceeds \$150,000	RD 1940-Q, Exhibit A-2	2	1	2	0.25	1	\$37	\$18
4279.290(a)	Requirements after construction, periodic reports	written	2	1	2	2.00	4	\$37	\$148
4279.290(a)	Annual Lender inspections	visit	2	1	2	8.00	16	\$37	\$592
	Subtotal				129		986	\$37	\$36,444
REPORTING REQUIREMENTS - FORMS								\$37	
LOAN APPLICATIONS									
4279.261	Application for a loan guarantee	RD 4279-1 [0570-0017]	12	1	12	4.00	48	\$37	\$1,775
0	Disclosure of Lobbying Activities	SF LLL [00348-0046]	12	1	12	0.16	2	\$37	\$71
0	Certification Regarding Debarment, Suspension & Other Resp. Matters-Primary Covered Trans.	AD-1047 or in writing	12	1	12	0.25	3	\$37	\$111
0	Equal Opportunity Agreement	RD 400-1 [0575-0018]	12	1	12	0.16	2	\$37	\$71
0	Assurance Agreement	RD 400-4 [0575-0018]	12	1	12	0.25	3	\$37	\$111
LOAN APPROVAL AND OBLIGATING FUNDS								\$37	
4279.173	Conditional Commitment	RD 4279-3 [0570-0017]	2	1	2	1.50	3	\$37	\$111
BASIC GUARANTEE AND LOAN PROVISIONS								\$37	
4279.186(a)	Lender's Agreement	RD 4279-4 [0570-0017]	2	1	2	2.00	4	\$37	\$148
4279.186(a)(3)	Guaranteed loan closing report	RD 1980-19 [0575-0137]	2	1	2	1.00	2	\$37	\$74
4279.75(a)	Assignment guaranteed agreement	RD 4279-6 [0570-0017]	2	1	2	0.33	1	\$37	\$24
	Subtotal				68		68		\$2,496
Grand Total					197		1,053		\$38,940

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(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	
REPORTING REQUIREMENTS										
4279.16	Appeals	written	1	1	1	12.00	12	\$37	\$444	
4279.75	Sale or assignment of guarantee	written	1	on occasion	1	0.50	1	\$37	\$18	
4279.78	Repurchase from holder	written	3	on occasion	3	2.50	8	\$37	\$277	
4279.84	Replacement of document	written	3	on occasion	3	2.00	6	\$37	\$222	
4279.125(b)	Interest rate change	letter	3	on occasion	3	0.50	2	\$37	\$55	
4279.143(a)	Hazard insurance	assignment	6	on occasion	6	1.50	9	\$37	\$333	
4279.143(b-c)	Life insurance	assignment	12	on occasion	12	1.50	18	\$37	\$666	
4279.143(d-e)	Flood and other insurance	assignment	12	1	12	1.50	18	\$37	\$666	
4279.144	Appraisal reports	written	12	1	12	8.00	96	\$37	\$3,550	
4279.161(b)(3)	Request for Environmental Information	RD 1940-20 [0575-0094]	12	1	12	6.00	72	\$37	\$2,663	
4279.174(a-b)	Transfer of lenders	written	2	1	2	1.00	2	\$37	\$74	
4279.180	Changes in borrower	written	1	1	1	1.00	1	\$37	\$37	
4279.181(a-o) and 4279.281(a-g)	Conditions precedent to issuance of guarantee	written	12	1	12	4.00	48	\$37	\$1,775	
4279.186	Issuance of the guarantee	written	12	1	12	1.00	12	\$37	\$444	
4279.187	Refusal to execute loan note guarantee	written	0	1	0	3.00	0	\$37	\$0	
4279.256	Construction Planning and Performing Development	written	12	1	12	8.00	96	\$37	\$3,550	
4279.256(f)	Construction reports - quarterly	written	12	4	48	4.00	192	\$37	\$7,100	
4279.261	Application Narrative - New Construction	written	12	1	12	22.00	264	\$37	\$9,763	
4279.261	Application Narrative - Retrofit	\$0	12	1	12	18.00	216	\$37	\$7,988	
4279.261(b)	Lender credit quality analysis, including certification	written	12	1	12	2.00	24	\$37	\$888	
4279.261(b)(4)(i)	Personal credit reports	written	6	1	6	1.00	6	\$37	\$222	
4279.261(b)(4)(ii)	Commercial credit reports	written	12	1	12	1.00	12	\$37	\$444	
4279.261(c)	Financial Statements - Construction	written	12	1	12	9.00	108	\$37	\$3,994	
4279.261(c)	Financial Statements - Retrofit	written	12	1	12	9.00	108	\$37	\$3,994	
4279.261(f)	Feasibility Studies - Construction	written	12	1	12	48.00	576	\$37	\$21,300	
4279.261(f)	Feasibility Studies - Retrofit	written	12	1	12	40.00	480	\$37	\$17,750	
4279.261(j)	Proposed/sample loan agreement	written	12	1	12	2.00	24	\$37	\$888	
4279.281(a)	Certification for contracts, grants, and loans," 7 CFR 3019.110, if loan exceeds \$150,000	RD 1940-Q, Exhibit A-2	4	1	4	0.25	1	\$37	\$37	
4279.290(a)	Requirements after construction, periodic reports	written	4	1	4	2.00	8	\$37	\$296	
4279.290(a)	Annual Lender inspections	visit	4	1	4	8.00	32	\$37	\$1,183	
	Subtotal				278		2,451	\$37	\$90,619	
REPORTING REQUIREMENTS - FORMS								\$37		
LOAN APPLICATIONS										
4279.261	Application for a loan guarantee	RD 4279-1 [0570- 0017]	12	1	12	4.00	48	\$37	\$1,775	
0	Disclosure of Lobbying Activities	SF LLL [00348- 0046]	12	1	12	0.16	2	\$37	\$71	
0	Certification Regarding Debarment, Suspension & Other Resp. Matters-Primary Covered Trans.	AD-1047 or in writing	12	1	12	0.25	3	\$37	\$111	
0	Equal Opportunity Agreement	RD 400-1 [0575- 0018]	12	1	12	0.16	2	\$37	\$71	
0	Assurance Agreement	RD 400-4 [0575- 0018]	12	1	12	0.25	3	\$37	\$111	
LOAN APPROVAL AND OBLIGATING FUNDS								\$37		
4279.173	Conditional Commitment	RD 4279-3 [0570- 0017]	4	1	4	1.50	6	\$37	\$222	
BASIC GUARANTEE AND LOAN PROVISIONS								\$37		
4279.186(a)	Lender's Agreement	RD 4279-4 [0570- 0017]	4	1	4	2.00	8	\$37	\$296	
4279.186(a)(3)	Guaranteed loan closing report	RD 1980-19 [0575-0137]	4	1	4	1.00	4	\$37	\$148	

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)		
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)		
4279.75(a)	Assignment guaranteed agreement	RD 4279-6 [0570-0017]	4	1	4	0.33	1	\$37	\$49		
	Subtotal				76		77		\$2,853		
		Grand Total			354		2,528		\$93,473		
NOTE 1: Estimate of number of loans guaranteed. Available program funding level approximately \$580 million. Average reconstruction = \$25 million; new construction = \$100 million or \$120 million.											
NOTE 2: Estimate of number of applications. The revised program is better known in the second year, but a similar number applications are anticipated.											

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
REPORTING REQUIREMENTS									
4279.16	Appeals	written	1	1	1	12.00	12	\$37	\$444
4279.75	Sale or assignment of guarantee	written	1	on occasion	1	0.50	1	\$37	\$18
4279.78	Repurchase from holder	written	2	on occasion	2	2.50	5	\$37	\$185
4279.84	Replacement of document	written	2	on occasion	2	2.00	4	\$37	\$148
4279.125(b)	Interest rate change	letter	3	on occasion	3	0.50	2	\$37	\$55
4279.143(a)	Hazard insurance	assignment	3	on occasion	3	1.50	5	\$37	\$166
4279.143(b-c)	Life insurance	assignment	6	on occasion	6	1.50	9	\$37	\$333
4279.143(d-e)	Flood and other insurance	assignment	16	1	16	1.50	24	\$37	\$888
4279.144	Appraisal reports	written	16	1	16	8.00	128	\$37	\$4,733
4279.161(b)(3)	Request for Environmental Information	RD 1940-20 [0575-0094]	16	1	16	6.00	96	\$37	\$3,550
4279.174(a-b)	Transfer of lenders	written	0	1	0	1.00	0	\$37	\$0
4279.180	Changes in borrower	written	0	1	0	1.00	0	\$37	\$0
4279.181(a-o) and	Conditions precedent to issuance of guarantee	written	6	1	6	4.00	24	\$37	\$888
4279.186	Issuance of the guarantee	written	6	1	6	1.00	6	\$37	\$222
4279.187	Refusal to execute loan note guarantee	written	0	1	0	3.00	0	\$37	\$0
4279.256	Construction Planning and Performing Development	written	6	1	6	8.00	48	\$37	\$1,775
4279.256(f)	Construction reports - quarterly	written	6	4	24	4.00	96	\$37	\$3,550
4279.261	Application Narrative - New Construction	written	10	1	10	22.00	220	\$37	\$8,136
4279.261	Application Narrative - Retrofit	\$0	6	1	6	18.00	108	\$37	\$3,994
4279.261(b)	Lender credit quality analysis, including certification	written	16	1	16	2.00	32	\$37	\$1,183
4279.261(b)(4)(i)	Personal credit reports	written	6	1	6	1.00	6	\$37	\$222
4279.261(b)(4)(ii)	Commercial credit reports	written	16	1	16	1.00	16	\$37	\$592
4279.261(c)	Financial Statements - Construction	written	10	1	10	9.00	90	\$37	\$3,328
4279.261(c)	Financial Statements - Retrofit	written	6	1	6	9.00	54	\$37	\$1,997
4279.261(f)	Feasibility Studies - Construction	written	16	1	16	48.00	768	\$37	\$28,401
4279.261(f)	Feasibility Studies - Retrofit	written	16	1	16	40.00	640	\$37	\$23,667
4279.261(j)	Proposed/sample loan agreement	written	16	1	16	2.00	32	\$37	\$1,183
4279.281(a)	Certification for contracts, grants, and loans," 7 CFR 3019.110, if loan exceeds \$150,000	RD 1940-Q, Exhibit A-2	2	1	2	0.25	1	\$37	\$18
4279.290(a)	Requirements after construction, periodic reports	written	2	1	2	2.00	4	\$37	\$148
4279.290(a)	Annual Lender inspections	visit	2	1	2	8.00	16	\$37	\$592
	Subtotal				232		2,445	\$37	\$90,416
REPORTING REQUIREMENTS - FORMS									
LOAN APPLICATIONS									
4279.261	Application for a loan guarantee	RD 4279-1 [0570-0017]	16	1	16	4.00	64	\$37	\$2,367
0	Disclosure of Lobbying Activities	SF LLL [00348-0046]	16	1	16	0.16	3	\$37	\$95
0	Certification Regarding Debarment, Suspension & Other Resp. Matters-Primary Covered Trans.	AD-1047 or in writing	16	1	16	0.25	4	\$37	\$148
0	Equal Opportunity Agreement	RD 400-1 [0575-0018]	16	1	16	0.16	3	\$37	\$95
0	Assurance Agreement	RD 400-4 [0575-0018]	16	1	16	0.25	4	\$37	\$148
LOAN APPROVAL AND OBLIGATING FUNDS									
4279.173	Conditional Commitment	RD 4279-3 [0570-0017]	2	1	2	1.50	3	\$37	\$111
BASIC GUARANTEE AND LOAN PROVISIONS									
4279.186(a)	Lender's Agreement	RD 4279-4 [0570-0017]	2	1	2	2.00	4	\$37	\$148
4279.186(a)(3)	Guaranteed loan closing report	RD 1980-19 [0575-0137]	2	1	2	1.00	2	\$37	\$74
4279.75(a)	Assignment guaranteed agreement	RD 4279-6 [0570-0017]	2	1	2	0.33	1	\$37	\$24

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
	Subtotal				88		87		\$3,209
	Grand Total				320		2,532		\$93,625
NOTE 1:	Estimate of number of loans guaranteed. Available program total funding level approximately \$580 million. Average reconstruction = \$25 million; new construction = \$100 million or \$120 million.								
NOTE 2:	Estimate of number of applications.								

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
REPORTING REQUIREMENTS									
4279.16	Appeals	written	1	1	1	12.00	12	\$37	\$444
4279.75	Sale or assignment of guarantee	written	1	on occasion	1	0.50	1	\$37	\$18
4279.78	Repurchase from holder	written	2	on occasion	2	2.50	5	\$37	\$185
4279.84	Replacement of document	written	2	on occasion	2	2.00	4	\$37	\$148
4279.125(b)	Interest rate change	letter	3	on occasion	3	0.50	2	\$37	\$55
4279.143(a)	Hazard insurance	assignment	3	on occasion	3	1.50	5	\$37	\$166
4279.143(b-c)	Life insurance	assignment	0	on occasion	0	1.50	0	\$37	\$0
4279.143(d-e)	Flood and other insurance	assignment	0	1	0	1.50	0	\$37	\$0
4279.144	Appraisal reports	written	0	1	0	8.00	0	\$37	\$0
4279.161(b)(3)	Request for Environmental Information	RD 1940-20 [0575-0094]	0	1	0	6.00	0	\$37	\$0
4279.174(a-b)	Transfer of lenders	written	0	1	0	1.00	0	\$37	\$0
4279.180	Changes in borrower	written	0	1	0	1.00	0	\$37	\$0
4279.181(a-o) and	Conditions precedent to issuance of guarantee	written	6	1	6	4.00	24	\$37	\$888
4279.186	Issuance of the guarantee	written	6	1	6	1.00	6	\$37	\$222
4279.187	Refusal to execute loan note guarantee	written	0	1	0	3.00	0	\$37	\$0
4279.256	Construction Planning and Performing Development	written	6	1	6	8.00	48	\$37	\$1,775
4279.256(f)	Construction reports - quarterly	written	6	4	24	4.00	96	\$37	\$3,550
4279.261	Application Narrative - New Construction	written	0	1	0	22.00	0	\$37	\$0
4279.261	Application Narrative - Retrofit	\$0	0	1	0	18.00	0	\$37	\$0
4279.261(b)	Lender credit quality analysis, including certification	written	0	1	0	2.00	0	\$37	\$0
4279.261(b)(4)(i)	Personal credit reports	written	0	1	0	1.00	0	\$37	\$0
4279.261(b)(4)(ii)	Commercial credit reports	written	0	1	0	1.00	0	\$37	\$0
4279.261(c)	Financial Statements - Construction	written	0	1	0	9.00	0	\$37	\$0
4279.261(c)	Financial Statements - Retrofit	written	0	1	0	9.00	0	\$37	\$0
4279.261(f)	Feasibility Studies - Construction	written	0	1	0	48.00	0	\$37	\$0
4279.261(f)	Feasibility Studies - Retrofit	written	0	1	0	40.00	0	\$37	\$0
4279.261(j)	Proposed/sample loan agreement	written	2	1	2	2.00	4	\$37	\$148
4279.281(a)	Certification for contracts, grants, and loans," 7 CFR 3019.110, if loan exceeds \$150,000	RD 1940-Q, Exhibit A-2	6	1	6	0.25	2	\$37	\$55
4279.290(a)	Requirements after construction, periodic reports	written	2	1	2	2.00	4	\$37	\$148
4279.290(a)	Annual Lender inspections	visit	2	1	2	8.00	16	\$37	\$592
	Subtotal				66		227	\$37	\$8,394
REPORTING REQUIREMENTS - FORMS									
LOAN APPLICATIONS									
4279.261	Application for a loan guarantee	RD 4279-1 [0570-0017]	0	1	0	4.00	0	\$37	\$0
0	Disclosure of Lobbying Activities	SF LLL [00348-0046]	0	1	0	0.16	0	\$37	\$0
0	Certification Regarding Debarment, Suspension & Other Resp. Matters-Primary Covered Trans.	AD-1047 or in writing	0	1	0	0.25	0	\$37	\$0
0	Equal Opportunity Agreement	RD 400-1 [0575-0018]	0	1	0	0.16	0	\$37	\$0
0	Assurance Agreement	RD 400-4 [0575-0018]	0	1	0	0.25	0	\$37	\$0
LOAN APPROVAL AND OBLIGATING FUNDS									
4279.173	Conditional Commitment	RD 4279-3 [0570-0017]	2	1	2	1.50	3	\$37	\$111
BASIC GUARANTEE AND LOAN PROVISIONS									
4279.186(a)	Lender's Agreement	RD 4279-4 [0570-0017]	2	1	2	2.00	4	\$37	\$148
4279.186(a)(3)	Guaranteed loan closing report	RD 1980-19 [0575-0137]	2	1	2	1.00	2	\$37	\$74
4279.75(a)	Assignment guaranteed agreement	RD 4279-6 [0570-0017]	2	1	2	0.33	1	\$37	\$24

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
	Subtotal				8		10		\$357
	Grand Total				74		237		\$8,752
NOTE 1: Estimate of number of loans guaranteed. Available program funding level approximately \$580 million. Assumes no new applications in year 4, but pipeline applications reaching loan closing.									
NOTE 2: Estimate of number of applications. Assume same number of applications and split among type of applications as in year 3.									

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
REPORTING REQUIREMENTS									
4287.107(b)	Loan classification	written	5	1	5	0.50	3	\$37	\$92
4287.107(c)	Agency and lender conference	written	5	1	5	1.50	8	\$37	\$277
4287.107(d)	Financial reports - quarterly	written	5	4	20	0.50	10	\$37	\$370
4287.107(d)	Audited Financial reports - annually	written	5	1	5	2.00	10	\$37	\$370
4287.107(f)	Borrower visits	visit	5	1	5	2.00	10	\$37	\$370
4287.112	Interest rate change	written	1	1	1	0.50	1	\$37	\$18
4287.123	Subordination of lien position	written	2	1	2	2.00	4	\$37	\$148
4287.134(a)	Credit reports	written	0	1	0	0.50	0	\$37	\$0
4287.134(a)(g)	Transfer and assumption	written	0	1	0	3.50	0	\$37	\$0
4287.134(c)	Appraisal reports	written	0	1	0	1.00	0	\$37	\$0
4287.135	Substitution of lender	written	1	1	1	1.00	1	\$37	\$37
4287.156	Protective advances	written	1	1	1	1.00	1	\$37	\$37
4287.157(c)	Liquidation plan	written	1	1	1	6.00	6	\$37	\$222
4287.157(f)	Acceleration	written	1	1	1	0.50	1	\$37	\$18
4287.157(h)	Accounting and reports	written	1	1	1	0.50	1	\$37	\$18
4287.180	Termination of guarantee	written	1	1	1	0.50	1	\$37	\$18
4287.307(f)	Release of collateral	written	1	1	1	2.00	2	\$37	\$74
4287.307(m)	Annual report if lender receives final loss report	written	1	1	1	0.16	0	\$37	\$6
FORMS									
4287.307(a)	Guaranteed Loan Status Report	RD 1980-41 [0570-0016]	5	4	20	0.33	7	\$37	\$244
4287.307(b)	Guaranteed loan delinquent status borrower	RD 1980-44 [0570-0016]	1	12	12	0.33	4	\$37	\$146
4287.158(c)	Loan Note Guarantee report of loss	RD 449-30 [0575-0137]	1	1	1	25.00	25	\$37	\$925
4287.157(i)	Lender's Guaranteed loan payment to USDA	RD 1980-43 [0575-0137]	5	1	5	0.50	3	\$37	\$92
Subtotal							38		\$1,407
Grand Total							89		\$3,484

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)	
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	
REPORTING REQUIREMENTS										
4287.107(b)	Loan classification	written	12	1	12	0.50	6	\$37	\$222	
4287.107(c)	Agency and lender conference	written	12	1	12	1.50	18	\$37	\$666	
4287.107(d)	Financial reports - quarterly	written	12	4	48	0.50	24	\$37	\$888	
4287.107(d)	Audited Financial reports - annually	written	12	1	12	2.00	24	\$37	\$888	
4287.107(f)	Borrower visits	visit	12	1	12	2.00	24	\$37	\$888	
4287.112	Interest rate change	written	3	1	3	0.50	2	\$37	\$55	
4287.123	Subordination of lien position	written	6	1	6	2.00	12	\$37	\$444	
4287.134(a)	Credit reports	written	0	1	0	0.50	0	\$37	\$0	
4287.134(a)(g)	Transfer and assumption	written	0	1	0	3.50	0	\$37	\$0	
4287.134(c)	Appraisal reports	written	0	1	0	1.00	0	\$37	\$0	
4287.135	Substitution of lender	written	1	1	1	1.00	1	\$37	\$37	
4287.156	Protective advances	written	3	1	3	1.00	3	\$37	\$111	
4287.157(c)	Liquidation plan	written	3	1	3	6.00	18	\$37	\$666	
4287.157(f)	Acceleration	written	3	1	3	0.50	2	\$37	\$55	
4287.157(h)	Accounting and reports	written	3	1	3	0.50	2	\$37	\$55	
4287.180	Termination of guarantee	written	3	1	3	0.50	2	\$37	\$55	
4287.307(f)	Release of collateral	written	3	1	3	2.00	6	\$37	\$222	
4287.307(m)	Annual report if lender receives final loss report	written	3	1	3	0.16	0	\$37	\$18	
FORMS					127		142		\$5,269	
4287.307(a)	Guaranteed Loan Status Report	RD 1980-41 [0570-0016]	18	4	72	0.33	24	\$37	\$879	
4287.307(b)	Guaranteed loan delinquent status borrower	RD 1980-44 [0570-0016]	2	12	24	0.33	8	\$37	\$293	
4287.158(c)	Loan Note Guarantee report of loss	RD 449-30 [0575-0137]	3	1	3	25.00	75	\$37	\$2,774	
4287.157(i)	Lender's Guaranteed loan payment to USDA	RD 1980-43 [0575-0137]	18	1	18	0.50	9	\$37	\$333	
Subtotal					117		116		\$4,278	
Grand Total					244		258		\$9,547	
NOTE 1: Estimate of number of loans guaranteed. Available program funding level approximately \$675 million. Average reconstruction = \$25 million; new construction = \$80 million or \$120 million. Assumes 6 new construction projects are approved and 6 reconstruction projects are approved as follows: 6 reconstruction x \$25 million plus 5 x \$80 million plus 1 x \$120 = \$670 million.										
NOTE 2: Estimate of number of applications. The program is better known in the second year, so more applications are anticipated. Because of economic conditions, it is anticipated that the ratio of new construction vs reconstruction will be closer to 50/50 than in year one. Assumed total number of applications will triple compared to year one.										

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
REPORTING REQUIREMENTS									
4287.107(b)	Loan classification	written	6	1	6	0.50	3	\$37	\$111
4287.107(c)	Agency and lender conference	written	6	1	6	1.50	9	\$37	\$333
4287.107(d)	Financial reports - quarterly	written	6	4	24	0.50	12	\$37	\$444
4287.107(d)	Audited Financial reports - annually	written	6	1	6	2.00	12	\$37	\$444
4287.107(f)	Borrower visits	visit	6	1	6	2.00	12	\$37	\$444
4287.112	Interest rate change	written	2	1	2	0.50	1	\$37	\$37
4287.123	Subordination of lien position	written	4	1	4	2.00	8	\$37	\$296
4287.134(a)	Credit reports	written	0	1	0	0.50	0	\$37	\$0
4287.134(a)(g)	Transfer and assumption	written	0	1	0	3.50	0	\$37	\$0
4287.134(c)	Appraisal reports	written	0	1	0	1.00	0	\$37	\$0
4287.135	Substitution of lender	written	2	1	2	1.00	2	\$37	\$74
4287.156	Protective advances	written	2	1	2	1.00	2	\$37	\$74
4287.157(c)	Liquidation plan	written	2	1	2	6.00	12	\$37	\$444
4287.157(f)	Acceleration	written	2	1	2	0.50	1	\$37	\$37
4287.157(h)	Accounting and reports	written	2	1	2	0.50	1	\$37	\$37
4287.180	Termination of guarantee	written	2	1	2	0.50	1	\$37	\$37
4287.307(f)	Release of collateral	written	2	1	2	2.00	4	\$37	\$148
4287.307(m)	Annual report if lender receives final loss report	written	2	1	2	0.16	0	\$37	\$12
FORMS					70		80		\$2,970
4287.307(a)	Guaranteed Loan Status Report	RD 1980-41 [0570-0016]	26	4	104	0.33	34	\$37	\$1,269
4287.307(b)	Guaranteed loan delinquent status borrower	RD 1980-44 [0570-0016]	2	12	24	0.33	8	\$37	\$293
4287.158(c)	Loan Note Guarantee report of loss	RD 449-30 [0575-0137]	2	1	2	25.00	50	\$37	\$1,849
4287.157(i)	Lender's Guaranteed loan payment to USDA	RD 1980-43 [0575-0137]	26	1	26	0.50	13	\$37	\$481
Subtotal					156		105		\$3,892
Grand Total					226		186		\$6,862
NOTE 1: Estimate of number of loans guaranteed. Available program funding level approximately \$450 million. Average reconstruction = \$25 million; new construction = \$80 million or \$120 million. Assumes 4 new construction projects are approved and 2 reconstruction projects are approved as follows: 2 reconstruction x \$25 million plus 2 x \$80 million plus 2 x \$120 = \$450 million.									
NOTE 2: Estimate of number of applications. The program is better known than in the first year, so more applications are anticipated. Because of the limited number of likely facilities that can apply, it is anticipated that the same number of applications will be received in year 3 as in year 2. However, it is anticipated that the ratio of new construction vs reconstruction will increase because of more favorable economic conditions compared to year 2.									

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
REPORTING REQUIREMENTS									
4287.107(b)	Loan classification	written	6	1	6	0.50	3	\$37	\$111
4287.107(c)	Agency and lender conference	written	6	1	6	1.50	9	\$37	\$333
4287.107(d)	Financial reports - quarterly	written	6	4	24	0.50	12	\$37	\$444
4287.107(d)	Audited Financial reports - annually	written	6	1	6	2.00	12	\$37	\$444
4287.107(f)	Borrower visits	visit	6	1	6	2.00	12	\$37	\$444
4287.112	Interest rate change	written	2	1	2	0.50	1	\$37	\$37
4287.123	Subordination of lien position	written	4	1	4	2.00	8	\$37	\$296
4287.134(a)	Credit reports	written	0	1	0	0.50	0	\$37	\$0
4287.134(a)(g)	Transfer and assumption	written	0	1	0	3.50	0	\$37	\$0
4287.134(c)	Appraisal reports	written	0	1	0	1.00	0	\$37	\$0
4287.135	Substitution of lender	written	2	1	2	1.00	2	\$37	\$74
4287.156	Protective advances	written	2	1	2	1.00	2	\$37	\$74
4287.157(c)	Liquidation plan	written	2	1	2	6.00	12	\$37	\$444
4287.157(f)	Acceleration	written	2	1	2	0.50	1	\$37	\$37
4287.157(h)	Accounting and reports	written	2	1	2	0.50	1	\$37	\$37
4287.180	Termination of guarantee	written	2	1	2	0.50	1	\$37	\$37
4287.307(f)	Release of collateral	written	2	1	2	2.00	4	\$37	\$148
4287.307(m)	Annual report if lender receives final loss report	written	2	1	2	0.16	0	\$37	\$12
FORMS					70		80		\$2,970
4287.307(a)	Guaranteed Loan Status Report	RD 1980-41 [0570-0016]	34	4	136	0.33	45	\$37	\$1,660
4287.307(b)	Guaranteed loan delinquent status borrower	RD 1980-44 [0570-0016]	2	12	24	0.33	8	\$37	\$293
4287.158(c)	Loan Note Guarantee report of loss	RD 449-30 [0575-0137]	2	1	2	25.00	50	\$37	\$1,849
4287.157(i)	Lender's Guaranteed loan payment to USDA	RD 1980-43 [0575-0137]	34	1	34	0.50	17	\$37	\$629
Subtotal					196		120		\$4,430
Grand Total					266		200		\$7,400
NOTE 1: Estimate of number of loans guaranteed. Available program funding level approximately \$450 million. Average reconstruction = \$25 million; new construction = \$80 million or \$120 million. Assumes 4 new construction projects are approved and 2 reconstruction projects are approved as follows: 2 reconstruction x \$25 million plus 2 x \$80 million plus 2 x \$120 = \$450 million.									
NOTE 2: Estimate of number of applications. Assume same number of applications and distribution as for year 3.									

	A	B	D	F	H	I	J	U	V	X	Z	AA	AB
1				Total Annu	Est. Total		Total		BREAKOUT OF COSTS BY TYPE OF ENTITY				
2	Reference		Est. No. of	Response	Man-hours	Wage	Cost			Borrower			
3		Title	Response	(D) x (E)	(F) x (G)	Class	(H) x (I)			Private	Private	State/Local	
4									Lender	Not individ		Tribal	
5	(A)	(B)	(D)	(F)	(H)	(I)	(J)						
6	PROCESSING - REPORTING REQUIREMENTS												
7	4279.144	Appraisal reports	100	100	800	\$37	\$48,000	LA	\$48,000	\$0	\$48,000	\$0	\$0
8	4279.161(b)(3)	Request for Environmental Information	100	100	600	\$37	\$36,000	LA	\$36,000	\$0	\$36,000	\$0	\$0
9	4279.261	Application Narrative - New Construction	63	63	1386	\$37	\$83,160	LA	\$66,528	\$16,632	\$83,160	\$0	\$0
10	4279.261	Application Narrative - Retrofit	37	37	666	\$37	\$39,960	LA	\$31,968	\$7,992	\$39,960	\$0	\$0
11	4279.261(b)	Lender credit quality analysis, including	100	100	200	\$37	\$12,000	LA	\$12,000	\$0	\$12,000	\$0	\$0
12	4279.261(b)(4)(i)	Personal credit reports	20	20	20	\$37	\$1,200	LA	\$1,200	\$0	\$1,200	\$0	\$0
13	4279.261(b)(4)(ii)	Commercial credit reports	100	100	100	\$37	\$6,000	LA	\$6,000	\$0	\$6,000	\$0	\$0
14	4279.261(c)	Financial Statements - Construction	63	63	567	\$37	\$34,020	LA	\$34,020	\$0	\$34,020	\$0	\$0
15	4279.261(c)	Financial Statements - Retrofit	37	37	333	\$37	\$19,980	LA	\$19,980	\$0	\$19,980	\$0	\$0
16	4279.261(f)	Feasibility Studies - Construction	63	63	3024	\$37	\$211,680	LA	\$169,344	\$42,336	\$211,680	\$0	\$0
17	4279.261(f)	Feasibility Studies - Retrofit	37	37	1480	\$37	\$103,600	LA	\$82,880	\$20,720	\$103,600	\$0	\$0
18	4279.261(j)	Proposed/sample loan agreement	100	100	200	\$37	\$12,000	LA	\$12,000	\$0	\$12,000	\$0	\$0
19	4279.261	Application for a loan guarantee	100	100	400	\$37	\$24,000	LA	\$14,400	\$9,600	\$24,000	\$0	\$0
20		Disclosure of Lobbying Activities	100	100	16	\$37	\$960	LA	\$576	\$384	\$960	\$0	\$0
21		Certification Regarding Debarment, Sus	100	100	25	\$37	\$1,500	LA	\$900	\$600	\$1,500	\$0	\$0
22		Equal Opportunity Agreement	100	100	16	\$37	\$960	LA	\$576	\$384	\$960	\$0	\$0
23		Assurance Agreement	100	100	25	\$37	\$1,500	LA	\$900	\$600	\$1,500	\$0	\$0
24			1320	1320	9858	628.66	636520	0	537272	99248	636520	0	0
25	4279.173	Conditional Commitment	29	29	43.5	\$37	\$2,610	LP1	\$2,610	\$0	\$2,610	\$0	\$0
26	4279.186(a)	Lender's Agreement	29	29	58	\$37	\$3,480	LP1	\$3,480	\$0	\$3,480	\$0	\$0
27	4279.186(a)(3)	Guaranteed loan closing report	29	29	29	\$37	\$1,740	LP1	\$1,740	\$0	\$1,740	\$0	\$0
28	4279.75(a)	Assignment guaranteed agreement	29	29	9.57	\$37	\$574	LP1	\$574	\$0	\$574	\$0	\$0
29			116	116	140.07	147.92	8404.2	0	8404.2	0	8404.2	0	0
30	4279.290(a)	Requirements after construction, period	29	29	58	\$37	\$3,480	LP10	\$174	\$3,306	\$3,480	\$0	\$0
31													
32	4279.290(b)	Annual Lender inspections	68	68	544	\$37	\$32,640	LP2	\$21,869	\$10,771	\$32,640	\$0	\$0
33													
34	4279.16	Appeals	4	4	48	\$37	\$2,880	LP3	\$2,880	\$0	\$2,880	\$0	\$0
35													
36	4279.143(a)	Hazard insurance	17	17	25.5	\$37	\$1,530	LP4	\$1,530	\$0	\$1,530	\$0	\$0
37	4279.143(b-c)	Life insurance	34	34	51	\$37	\$3,060	LP4	\$3,060	\$0	\$3,060	\$0	\$0
38	4279.143(d-e)	Flood and other insurance	17	17	25.5	\$37	\$1,530	LP4	\$1,530	\$0	\$1,530	\$0	\$0
39			68	68	102	110.94	6120	0	6120	0	6120	0	0
40	4279.75	Sale or assignment of guarantee	4	4	2	\$37	\$120	LP5	\$120	\$0	\$120	\$0	\$0
41	4279.78	Repurchase from holder	8	8	20	\$37	\$1,200	LP5	\$1,200	\$0	\$1,200	\$0	\$0
42	4279.84	Replacement of document	8	8	16	\$37	\$960	LP5	\$960	\$0	\$960	\$0	\$0
43	4279.125(b)	Interest rate change	12	12	6	\$37	\$360	LP5	\$360	\$0	\$360	\$0	\$0
44			32	32	44	147.92	2640	0	2640	0	2640	0	0
45	4279.256(e)	Construction reports - quarterly	29	116	464	\$37	\$27,840	LP6	\$27,840	\$0	\$27,840	\$0	\$0
46													
47	4279.256	Construction Planning and Performing	29	29	232	\$37	\$13,920	LP7	\$13,920	\$0	\$13,920	\$0	\$0

	A	B	D	F	H	I	J	U	V	X	Z	AA	AB
48													
49	4279.181(a-o) and 42	Conditions precedent to issuance of gua	29	29	116	\$37	\$6,960	LP8	\$6,960	\$0	\$6,960	\$0	
50	4279.186	Issuance of the guarantee	29	29	29	\$37	\$1,740	LP8	\$1,740	\$0	\$1,740	\$0	
51	4279.187	Refusal to execute loan note guarantee	0	0	0	\$37	\$0	LP8	\$0	\$0	\$0	\$0	
52			58	58	145	110.94	8700	0	8700	0	8700	0	
53	4279.174(a-b)	Transfer of lenders	0	0	0	\$37	\$0	LP9	\$0	\$0	\$0	\$0	
54	4279.180	Changes in borrower	0	0	0	\$37	\$0	LP9	\$0	\$0	\$0	\$0	
55	4279.281(a)	Certification for contracts, grants, and	29	29	7.25	\$37	\$435	LP9	\$435	\$0	\$435	\$0	
56			29	29	7.25	110.94	435	0	435	0	435	0	
57													
58		Grand Total		1869	11642.32		\$743,579		\$630,254	\$113,325	\$743,579	\$0	
59													
60	SERVICING - REPORTING REQUIREMENTS												
61													
62	4287.107(b)	Agency and lender conference	29	29	43.5	\$37	\$2,610	LS 1	\$2,610	\$0	\$2,610	\$0	
63	4287.107(c)	Borrower visits	29	29	58	\$37	\$3,480	LS 1	\$0	\$3,480	\$3,480	\$0	
64													
65	4287.107(d)	Financial reports - quarterly	29	116	58	\$37	\$3,480	LS 2	\$3,480	\$0	\$3,480	\$0	
66	4287.107(d)	Audited Financial reports - annually	29	29	58	\$37	\$3,480	LS 2	\$3,480	\$0	\$3,480	\$0	
67													
68	4287.107(f)	Guaranteed Loan Status Report	74	296	97.68	\$37	\$5,861	LS 4	\$5,861	\$0	\$5,861	\$0	
69													
70	4287.112	Guaranteed loan delinquent status borr	7	84	27.72	\$37	\$1,663	LS 5	\$1,663	\$0	\$1,663	\$0	
71													
72	4287.123	Loan Note Guarantee report of loss	8	8	200	\$37	\$12,000	LS 6	\$12,000	\$0	\$12,000	\$0	
73													
74	4287.134(a)	Loan classification	29	29	14.5	\$37	\$870	LS 7	\$870	\$0	\$870	\$0	
75	4287.134(a)(g)	Interest rate change	8	8	4	\$37	\$240	LS 7	\$240	\$0	\$240	\$0	
76	4287.134(c)	Subordination of lien position	16	16	32	\$37	\$1,920	LS 7	\$1,920	\$0	\$1,920	\$0	
77	4287.135	Credit reports	0	0	0	\$37	\$0	LS 7	\$0	\$0	\$0	\$0	
78	4287.156	Transfer and assumption	0	0	0	\$37	\$0	LS 7	\$0	\$0	\$0	\$0	
79	4287.157(c)	Appraisal reports	0	0	0	\$37	\$0	LS 7	\$0	\$0	\$0	\$0	
80	4287.157(f)	Substitution of lender	6	6	6	\$37	\$360	LS 7	\$360	\$0	\$360	\$0	
81	4287.157(h)	Protective advances	8	8	8	\$37	\$480	LS 7	\$480	\$0	\$480	\$0	
82	4287.180	Liquidation plan	8	8	48	\$37	\$2,880	LS 7	\$2,880	\$0	\$2,880	\$0	
83	4287.307(c)	Acceleration	8	8	4	\$37	\$240	LS 7	\$240	\$0	\$240	\$0	
84	4287.307(g)	Accounting and reports	8	8	4	\$37	\$240	LS 7	\$240	\$0	\$240	\$0	
85	4287.307(a)	Termination of guarantee	8	8	4	\$37	\$240	LS 7	\$240	\$0	\$240	\$0	
86	4287.307(b)	Release of collateral	8	8	16	\$37	\$960	LS 7	\$960	\$0	\$960	\$0	
87	4287.158(c)	Annual report if lender receives final loss	8	8	1.28	\$37	\$77	LS 7	\$77	\$0	\$77	\$0	
88	4287.157(i)	Lender's Guaranteed loan payment to	74	74	37	\$37	\$2,220	LS 7	\$2,220	\$0	\$2,220	\$0	
89			189	189	178.78	554.7	\$10,727		\$10,727	\$0	\$10,727	\$0	
90		Grand Total - Servicing		780	721.68		\$43,301		\$39,821	\$3,480	\$43,301	\$0	
91													
92													
93		GRAND TOTALS		2649	12364		\$786,880		\$670,075	\$116,805	\$786,880	\$0	