

ACA 3004 LTCH Quality Reporting Program:  
Program Evaluation  
Burden Calculation Worksheet

**1. Time Burden Calculation**

- Number of LTCHs to Participate in Evaluation Process Each Cycle: **30**
- Data Collection Method to be Used: Interview (In Person or Telephone Interview)
- Number of Staff at Each LTCH to be Interviewed: **2 persons**
- Job Titles of Staff to be Interviewed:
  - a. Nursing Administrator (Director of Nursing / Nurse Manager of LTCH Unit)
  - b. Infection Control / Quality Assurance Registered Nurse

**Estimated Time Required per Each Interview = 63 minutes or 1.05 hours**

- Number of Questions Used in Interview = 9
- Estimated Average Time Required to Complete Each Question = **7 minutes**
- 9 questions x 7 minutes = 63 minutes per interview
- 63 minutes / 60 minutes per hour = **1.05 hours**

**Estimated Time per 2 Staff Interviews = 126 minutes or 2.1 hours**

9 questions per interview x 7 minutes per question = **63 minutes**  
63 minutes per interview x 2 staff members = **126 minutes**  
126 minutes / 60 minutes per hour = **2.1 hours**

**Estimated time required for onsite preparation for Interviews = 15 minutes**

(i.e. – prepare for CMS arrival at facility, Introductions to staff, explanations of interview, preparations, time between interviews, etc.)

**Burden to Each Facility for Participation in LTCH Monitoring Program:**

126 minutes    2 staff interviews  
15 minutes    time spent by LTCH staff to prepare for interview  
**141 minutes** – Total estimated time required to prepare for and perform interviews

**Burden to All LTCHs Participating in Monitoring Program:**

141minutes / 60 minutes per hour = **2.35 hours**  
2.35 hours per each LTCH x 30 LTCHs = **70.5 hours** for a total of 30 LTCHs

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## **2. Wage Calculation**

### **Nurse Administrator:**

Interview by CMS representative 63 minutes

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### **Infection Control/ Quality Assurance Nurse:**

Time required for onsite preparation 15 minutes

Interview by CMS representative 63 minutes

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**Total estimated time:** **78 minutes**

According to Salary.com and the U.S. Bureau of Labor Statistic, the average hourly wages for the nurses that CMS plans to interview are as follows:

<b>Job Title</b>	<b>Average Hourly Wage</b>	<b>Estimated Yearly Wage</b>
Nurse Administrator	\$40.52	\$84,281 per year <sup>1</sup>
Infection Control Nurse	\$34.78	\$72,351 per year <sup>2</sup>

### **Nurse Administrator Wages:**

**a. Wages Per Each LTCH:**

63minutes / 60 minutes per hour = **1.05 hours**

1.05 hours x \$40.52 per hour = **\$42.55**

**b. Across all 30 LTCHs**

1.05 hours x 30 LTCH = **31.5 hours**

31.5 hours x \$40.52 per hour = **\$1,276.38**

<sup>1</sup> See <http://www.bls.gov/ooh/Management/Medical-and-health-services-managers.htm>

<sup>2</sup> See <http://www1.salary.com/Quality-Assurance-Coordinator-Healthcare-salary.html>

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**Infection Control / Quality Assurance Nurse Wages:**

**a. Wages Per Each LTCH:**

78 minutes / 60 minutes per hour = **1.3 hours**

1.3 hours x \$34.78 per hour = **\$48.83**

**b. Across all 30 LTCHs:**

1.3 hours x 30 LTCH = **39 hours**

39 hours x \$34.78 per hour = **\$1,356.42**

**Total Estimated Wages to be Incurred by Each LTCH:**

\$42.55      Nurse Administrator Wages

\$45.21      Infection Control /Quality Assurance Nurse Wages

**\$87.76      TOTAL**

**Total Estimated Wages to be incurred across 30 Participating LTCHs:**

\$1,276.38    Nurse Administrator Wages

\$1,356.42    Infection Control Nurse Wages

**\$2,632.80    TOTAL**