

**INSTRUCTIONS FOR AMENDMENT TO APPLICATION TO PRUNE PLUM DIVERSION
INDEPENDENT PRODUCER AND SUNSWEET PRODUCERS**

The purpose of the amendment is to allow applicants to increase the diversion tonnage they have applied for. Two conditions must be met before an amendment can be submitted.

1. The applicant must have an approved application on file with the Committee.
2. The diversion tonnage goal of _____ tons dry weight equivalent (approximately _____ green) must not have been attained.

Amendments will only be available through the Committee Field Offices and Sacramento.

If an applicant requests an amendment to his prune plum diversion application, the Committee Field Office secretary, prior to providing the applicant with an amendment form, should pull the applicant's original application from the Committee Field Office Master File. From the original application the Committee Field Office secretary should insert on the Amendment form the following information:

Line1 –name of producer; line2-application number on PMC 10.1A or 10.1B, line 6-maximum green tons applied for, harvested, unharvested, and total; and 10a. -the original diversion deposit.

The Committee County secretary should then give the applicant the Amendment form so that the applicant can complete the rest of the information on the amendment. Independent applicants should be instructed to submit the Amendment directly to the Committee/Sacramento with a check enclosed covering both deposit fee and service charge. From Sunsweet producers the applicant should be requested to submit his Amendment directly to Sunsweet Growers, Inc. The amendment deposit fee and service charge applies, regardless of the amount of tonnage applied for by the applicant on his original application.

If the Committee County Field Office does not have an approved copy of the applicant's original application the Committee County Field Office secretary should call Committee/Sacramento to obtain verification that the applicant's original application has been accepted and to obtain the information which she is to enter on the amendment.

The "For PMC Use Only" blocks will be filled in by Committee/Sacramento.

An example of the procedures which the applicant should follow in correctly filling out the amendment is as follows:

If the applicant originally applied for 15 tons of the harvested diversion the Committee Field Office secretary should enter on line 6, of the Amendment in the "original Application (was)" section, under the harvested column 15 tons, under the unharvested column 0, and under the total column 15 tons. If the applicant wishes to increase his diversion tonnage by 18 tons harvested, line 6 under the "Amended Application (should be)" section the following: Harvested diversion 33 tons (15 plus 18), unharvested 0, total 33 tons. The applicant should fill in the correct county (ies) of production and variety (ies) of production and location of diversion, if the location of the diversion has changed. The Committee Field Office secretary should fill in the original deposit at \$100. The service charge and amended application deposit are figured only on the increased tonnage applied for. In this example, the increased tonnage is 18 tons. The increase tonnage would be entered on the "increased tonnage" line in 10(b) and 10(c). The increased tonnage times \$1.00 equals the service charge, in this example \$18.00. The increased tonnage times \$3.50 equals the increased application fee, in this example \$63.00 (18 x \$3.50). The total additional amount to be remitted (line 10(d) is the sum of the service charge plus the increased deposit fee, in this example \$18.00 + \$63.00 = \$81.00. This is the additional deposit amount, which the applicant should submit at the time he submits his amendment to his application.

10.2A or 10.2B

Procedures for issuing amendment PMC 10.2A or 10.2B after _____, 20__.

The Special Subcommittee on Green Diversion on _____, 20____ directed that the Green Diversion Program be re-opened to all producers. The program will remain open until the tons dry weight equivalent has been applied for or until _____, 20____, whichever occurs first. Applications and amendments will be accepted on a first-come, first-served basis.

Friday, _____, 20____ a postcard was mailed to all producers of record. Copies are enclosed.

All prospective applicants or producers who wish to amend an application already approved have been instructed to call the Committee County Field Office to obtain instructions on submitting their Amendment.

The procedures are as follows:

When producers call the Committee County Field Office:

1. Ask if the producer is an Independent or Sunsweet producer.
2. If producer is a Sunsweet member, instruct the producer to call Sunsweet Growers Inc. at (530) 674-5010.
3. If the producer is an independent, instruct the producer to come to the Committee Field Office to obtain the appropriate forms. If the producer desires to have the forms mailed to him instruct him that you will be glad to do so but that the Committee takes no responsibility if, because of the mail service, the producer's application is not submitted in time to be approved.

When the producer comes to the Committee Field Office:

1. Ask the producer if he has previously submitted a Green Diversion Application.
 - (a) If so, handle his request for the Amendment as spelled out in Instructions for Amendment to Application to Prune Plum Diversion Independent Producer and Sunsweet Producer (under Sample Forms Section of MANUAL).
 - (b) If producer has not previously submitted a Green Diversion Application, the applicant should be given a copy of PMC 10.2A or 10.2B Amendment for Prune Plum Diversion. The following notation should be made across the top of the form above the title, "No Prior Application Approved." The applicant should also be given a copy of the "Applicant Instructions for Filling Out the Amendment to Application for Prune Plum Diversion."

The producer should submit this application as soon as possible since applications are accepted on a first-come, first-serve basis. Sunsweet producers should be reminded to check with Sunsweet Growers, Inc. if they have not previously done so (530) 674-5010. IN NO INSTANCE WILL A COMMITTEE COUNTY FIELD OFFICE SUBMIT AN AMENDMENT FOR A PRODUCER. Envelopes can be provided to producers.

2. The producer should be advised that his amendment is not approved until he receives a copy of the approved Amendment from the Committee /SAC. He should also be advised that, if his Amendment serves as his initial application, no appointment can be scheduled for him until the Committee County Field Office receives copies of the approved Amendment from the Committee /SAC.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0178. The time required to complete this information collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.