

Narrative of Changes

The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.

Collection Title: FEMA Preparedness Grants: Urban Areas Security Initiative (UASI) Nonprofit Security Grant Program (NSGP)

OMB Control No.: 1660-0110

Current Expiration Date: 10/31/2013

Collection Instruments: FEMA Form 089-24; FEMA Form 089-25

The following are the changes to the collection:

Supporting Statement:

Question 8a – Updated to reflect FRN publication information.

Question 10 – Updated to reflect current privacy information.

Question 12 – Updated to reflect the current wage rate. See table below.

Question 14 – Costs to the Federal Government updated.

Table A.12: Estimated Annualized Burden Hours and Costs

Type of Respondent	Form Name / Form Number	No. of Respondents	No. of Responses per Respondent	Total No. of Responses	Avg. Burden per Response (in hours)	Total Annual Burden (in hours)	Avg. Hourly Wage Rate*	Total Annual Respondent Cost
Not-for-profit Institutions	NSGP Investment Justification Template / FEMA Form 089-25	1,100	1	1,100	84 hrs.	92,400	\$37.09	\$3,427,116.00
State, Local or Tribal Government	NSGP Prioritization of the Investment Justifications / FEMA Form 089-24	33	1	33	75 hrs.	2,475	\$48.13	\$119,121.75
Total		1,133		1,133		94,875		\$3,546,237.70

* Note: The "Avg. Hourly Wage Rate" for each respondent includes a 1.4 multiplier to reflect a fully-loaded wage rate.

Question 15 – See explanation below.

Itemized Changes in Annual Burden Hours						
Data collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference
NSGP Investment Justification and Selection Criteria FEMA Form 089-25				92,400	92,400	0
NSGP State – UAWG Prioritization of Investment Justifications FEMA Form 089-24				2,475	2,475	0
Total(s)				94,875	94,875	0

Explain:

There are no changes to the annual hour burden previously reported and there has been no change to the information being collected.