



**If you are seeing this sheet, macros are not enabled, please follow the**

**If using Excel 2003:**

1. Set the macro security setting to **Medium** (Recommended) or Low. To  
Macro->Security.
2. If the macro security setting is set to **Medium**, select Enable Macros w

**If using Excel 2007 and 2010:**

1. Set the macro security setting to **Disable macros with notifications** (  
the macro security setting, click the Office Button and select Excel Opti  
Macro Settings.
2. If the macro security setting is set to **Disable macros with notificatio**  
content.

**Note:** This screen will flash momentarily when you save or finalize this workbook.

## Rates Template

**Following steps:**

1) To change the macro security setting, select Tools->

Macro Security-> When opening the workbook.

2) (Recommended) or Enable all macros. To change this option -> Trust Center -> Trust Center Settings ->

Macro Settings, click the Option button and select Enable this