

**Supporting Statements for the
Paperwork Reduction Act Submission**

B. STATISTICAL METHODS

1. The potential respondent universe is all participants, requesters, and consultants related to OVC TTAC training and technical assistance activities. This is an unknown universe, but the expected number of respondents based on previous years and expected activities for the coming year is 11,120. No sampling plans will be used. For eligible events, all participants will be asked to respond to the surveys. The estimated response rate for the previous fiscal year (using the previously approved set of forms and different modes of collection) was about 52%.
2. No sophisticated statistical techniques (e.g., sampling plans, imputation or other missing data adjustments, statistical estimation techniques) will be used. Procedures of administration are described above for each separate instrument.
3. Attempts to increase response rates include providing surveys in online formats, encouraging response at the time of the training, and using followup surveys as opposed to more time-consuming methods such as interviews.
4. We will be employing basic statistical methods in this information collection, including simple descriptive statistics (e.g., frequencies, mean) with the possibility of using some simple comparisons for the pre/post test scores or between event activities.
5. The organization responsible for collecting and analyzing the data is: ICF International, 9300 Lee Highway, Fairfax, VA, 22031.