

**Supporting Statement
U.S. Department of Commerce
Bureau of Economic Analysis
Annual Survey of Foreign Ocean Carriers'
Expenses in the United States
OMB Control No. 0608-0012**

A. JUSTIFICATION

1. Explain the circumstances that make the collection of information necessary.

The Bureau of Economic Analysis (BEA) produces the International Transactions Accounts (ITAs) of the United States. These accounts provide a comprehensive and detailed view of economic transactions between the United States and other countries. In addition, they provide input into other U.S. economic measures and accounts, contributing particularly to the National Income and Product Accounts (NIPAs). The ITAs are used extensively by both government and private organizations for national and international economic policy support and for analytical purposes. The information collected on this survey is included in the transportation account in the ITAs.

The BE-29, Foreign Ocean Carriers' Expenses in the United States, is a mandatory survey, conducted under the authority of the International Investment and Trade in Services Survey Act (P.L. 94-472, 22 U.S.C. 3101 through 3108), hereinafter "the Act." It is the subject of this supporting statement. The BE-29 survey requests that U.S. agents of foreign ocean carriers operating in the United States report the carriers' expenses in U.S. ports and shipping weight of cargo handled. BEA collects the information on an annual basis from U.S. agents that handle 40 or more port calls in the reporting period by foreign ocean vessels, or if covered expenses for all foreign ocean vessels handled by the U.S. agent are \$250,000 or more.

2. Indicate how, by whom, and for what purpose the information is to be used.

The information will be used by BEA in estimating the transportation account of the U.S. ITAs. For each country and region, BEA will estimate the expenditures of foreign-operated ocean carriers in U.S. ports based on the expenses reported by U.S. agents of foreign carriers covered by the survey.

Data from the survey are needed to (a) monitor U.S. exports and imports of transactions in transportation services; (b) analyze their impact on the U.S. and foreign economies; (c) compile and improve the U.S. international transactions, national income and product, and input-output accounts; (d) support U.S. international trade policy; (e) assess and promote U.S. competitiveness in international trade; and (f) improve the ability of U.S. businesses to identify and evaluate market opportunities.

The Section 515 Information Quality Guidelines apply to this information. The information is collected according to documented procedures in a manner that reflects

standard practices accepted by the relevant economic/statistical communities. BEA conducts a thorough review of the survey input data using sound statistical techniques to ensure data quality before the final estimates are released. The data are collected and reviewed according to documented procedures including the use of check lists, procedures manuals, and on-going review by the appropriate supervisor or team leader. The quality of the data are validated using computerized edit checks to detect potential errors and to otherwise ensure that the data are accurate, reliable, and relevant for the estimates being made. Data are routinely revised as more complete source data become available. The collection and use of this information complies with all applicable information quality guidelines, i.e., OMB, Department of Commerce, and those of the Bureau of Economic Analysis.

3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology.

BEA's electronic filing system, eFile, has been used successfully for many of BEA's surveys. The eFile system makes use of fillable Adobe PDF forms that can be downloaded, completed, saved, and submitted securely to BEA. The BE-29 survey will use eFile or a similar system for electronic data submission. Based on prior annual responses, BEA expects that approximately 40% those who respond will use eFile.

4. Describe efforts to identify duplication.

Data on foreign ocean carriers' expenses in the United States are only available from surveys conducted by BEA. The annual collection of data is required to provide timely indicators of annual movements in expenditures.

The Census Bureau conducts economic surveys of establishments in services industries and includes on those surveys broad questions pertaining to revenues derived from sales to foreign persons. These surveys do not identify the type of service or the country of the foreign customer, both of which are required by the ITAs.

5. If the collection of information involves small businesses or other small entities, describe the methods used to minimize burden.

The information collection excludes most small U.S. agents of foreign ocean carriers from mandatory reporting. A BE-29 annual survey will be required from U.S. agents that handle 40 or more port calls in the reporting period by foreign ocean vessels, or if the total annual covered expenses for all foreign ocean vessels handled by the U.S. agent are \$250,000 or more. Thus, the exemption level will exclude most small U.S. agents from mandatory reporting. To further reduce burden, respondents may provide estimates of their expenditures where precise data cannot be obtained without undue burden.

6. Describe the consequences to the Federal program or policy activities if the collection is not conducted or is conducted less frequently.

The data are needed on an annual basis in order to adequately monitor U.S. international trade in transportation services, especially in the current economic environment, when such trade is changing rapidly in size, variety, and complexity. Statistics on exports and imports of transportation services are published by BEA as part of the ITAs and NIPAs, which are compiled quarterly. In addition to these quarterly estimates, monthly estimates must be prepared from these data for inclusion in the joint BEA-Census Bureau monthly news release on trade in goods and services. The quality of all these estimates would be seriously impaired if the data were collected less frequently.

7. Explain any special circumstances that require the collection to be conducted in a manner inconsistent with OMB guidelines.

No aspects of the Annual Survey of Foreign Ocean Carriers' Expenses in the United States require a special justification.

8. Provide a copy of the PRA Federal Register notice that solicited public comments on the information collection prior to this submission. Summarize the public comments received in response to that notice and describe the actions taken by the agency in response to those comments. Describe the efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.

This submission follows a public request for comments in the *Federal Register* June 21, 2012 (Vol. 77, pages 37376-37377). No comments were received. BEA maintains a continuing dialogue with respondents and with data users, including its own internal users through the Bureau's Source Data Improvement and Evaluation Program, to ensure that, as far as possible, the required data serve their intended purposes and are available from existing records, that the instructions are clear, and that unreasonable burdens are not imposed.

9. Explain any decisions to provide payments or gifts to respondents, other than remuneration of contractors or grantees.

No payments or gifts to the respondents will be made.

10. Describe any assurance of confidentiality provided to respondents and the basis for assurance in statute, regulation, or agency policy.

Sec.5(c) of the Act (22 U.S.C. 3104) provides that the information collected may be used only for analytical and statistical purposes and access to the information shall be available only to officials and employees (including consultants and contractors and their employees) of agencies designated by the President to perform functions under the Act.

The President may authorize the exchange of the information between agencies or officials designated to perform functions under the Act, but only for analytical and statistical purposes. No official or employee (including consultants and contractors and their employees) shall publish or make available any information collected under the Act in such a manner that the person to whom the information relates can be specifically identified. Reports and copies of reports prepared pursuant to the Act are confidential, and their submission or disclosure shall not be compelled by any such person without the prior written permission of the person filing the report and the customer of such person, where the information supplied is identifiable as being derived from the records of such customer.

BEA provides respondents with assurance that it will keep the reported data confidential. The following statement is taken directly from the reporting instructions for the survey. “**Confidentiality** – The Act provides that your report is CONFIDENTIAL and may be used only for analytical or statistical purposes. Without your prior written permission, the information filed in your report CANNOT be presented in a manner that allows it to be individually identified. Your report CANNOT be used for purposes of taxation, investigation, or regulation. Copies retained in your files are immune from legal process.”

11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private.

No questions of a sensitive nature are asked.

12. Provide estimates of the hour burden of the collection of information.

The BE-29 survey as proposed is expected to result in the filing of approximately 85 responses annually. BEA expects 72 mandatory responses and 13 other (non-mandatory) responses. The average burden for completing the annual survey is estimated at 3 hours for companies filing mandatory reports and one hour for other responses, resulting in a total respondent burden of 229 hours (72 mandatory responses times 3 hours average burden plus 13 other responses times 1 hour). This estimate covers the amount of time for respondents to review the instructions, search existing data sources, gather and maintain the data needed, and complete and review the information collection. The burden estimates used in this submission reflect BEA’s experience with the BE-29 annual survey form since 2004.

The BE-29 annual survey will be required from U.S. agents of foreign carriers if the total number of port calls by foreign ocean vessels handled in the reporting period by the U.S. agent are 40 or more, or if total annual covered expenses for all foreign ocean vessels handled by the U.S. agent are \$250,000 or more.

All 85 reports BEA expects to receive will be completed by for-profit entities.

The actual burden will vary from reporter to reporter, depending upon the number and size of their expenditures and the ease of assembling the data.

The estimated annual cost to respondents is \$9,160 based on the estimated reporting burden of 229 hours and the estimated hourly cost of \$40.

13. Provide an estimate of the total annual cost burden to the respondents or record-keepers resulting from the collection (excluding the value of the burden hours in Question 12 above).

Other than respondent cost associated with the estimated burden of 229 hours (see A.12 above), the total additional annual cost burden to respondents is expected to be negligible. Total capital and start-up costs are insignificant because new technology or capital equipment would not be needed by respondents in order to prepare their responses to the survey. As a consequence, the total cost of operating and maintaining the technology and capital equipment will also be insignificant. Purchases of services to complete the information collection are also expected to be insignificant.

14. Provide estimates of annualized cost to the Federal government.

The annual project cost to the Federal Government for this survey is estimated at \$10,250, which consists of \$8,050 for salaries and related overhead and \$2,000 for equipment, supplies, form design, and computer processing.

15. Explain the reasons for any program changes or adjustments.

This request is for an extension of a currently approved collection. The change in the estimate of burden, from 596 hours to 229 hours, is a decrease of 367 hours. This change, which is shown as an adjustment, results from an updated mailing list and because prior burden estimates did not account for the smaller respondent burden for other (non-mandatory) responses. The average burden for completing the annual survey is estimated at 3 hours for companies filing mandatory responses and one hour for other responses, resulting in a total respondent burden of 229 hours (72 mandatory responses times 3 hours average burden plus 13 other responses times 1 hour). The average burden for mandatory responses is unchanged.

16. For collections whose results will be published, outline the plans for tabulation and publication.

The data from this survey will be used to estimate international transportation services expenditures by major world region and selected countries for the U.S. ITAs on a quarterly basis. These estimates will be published in BEA's monthly journal, the *Survey of Current Business*, and on BEA's web site (www.bea.gov). The data will also be used to provide the basis for the reflection of transportation expenditures in monthly estimates of international services transactions, which are included in a joint BEA-Census Bureau news release on U.S. trade in goods and services.

Quarterly statistics developed from the survey results are released four times a year as part of the U.S. international transactions accounts approximately 75 days after the close of each quarter. Annual summations of the quarterly statistics are released approximately six months after the end of the year. An analysis of the quarterly statistics appears in the *Survey of Current Business* approximately 105 days after the end of each quarter. Detailed annual estimates are included in an article on U.S. international services published each year, usually in the October issue of the *Survey of Current Business*. The *Survey of Current Business* is available on BEA's web site as well as in hard copy.

17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons why display would be inappropriate.

The OMB expiration date will be displayed on the forms.

18. Explain each exception to the certification statement.

The Annual Survey of Foreign Ocean Carriers' Expenses in the United States information collection is consistent with the certification in all respects.