

DEI EVALUATION INTERVIEW PROTOCOL

**Cover the following points in your introduction with each respondent during interviews:**

- **Your name**
- **Your employer (Part of the Social Dynamics Evaluation Team)**
- **The purpose of the site visits/telephone interviews**

*The purposes of the site visits/telephone interviews are to collect information from workforce development stakeholders so that we can develop detailed descriptions of how each grantee is implementing the Disability Employment Initiative.*

- **Privacy and Public Burden Statement**

Responses to this data collection are voluntary and will be used only for statistical purposes. Reports prepared for this study will summarize findings across the sample and will not associate responses with a specific firm/establishment/state/district or individual. We will not provide information that identifies you or your firm/establishment/state/district to anyone outside the study team, except as required by law.

The discussion should take about 30-60 minutes to complete. Interviews in this study have been approved under OMB Control Number XXXX-XXXX. The approval is valid until XX/XX/XXXX. We legally could not conduct the interviews without that OMB approval.

- **Respondent's knowledge of key areas**

*"If there are any questions that you feel you do not have enough information to answer, please say so, and we can move on to the next question."*

**Interviewer Name:** \_\_\_\_\_

**Respondent Name:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Program/Employer:** \_\_\_\_\_

**WIA:** \_\_\_\_\_

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_