

## **Justification for the modification of 0920-0017 “Participant Information Form (PIF)”**

**Justification:** Justification: CDC is requesting a non-substantive change to the currently approved information collection titled “**Participant Information Form (PIF)**” in order to minimize the paperwork burden for those individuals who currently attend our collaborative training events and have to fill-out more than one collection instrument.

CDC funds a group of regional centers that provides training in the diagnosis, treatment, and prevention of STDs and HIV for health care professionals and prevention specialists (e.g., clinicians, disease intervention specialists, counselors, health educators, etc.). They also partner with other federal training centers to provide collaborative training events; and during these collaborative training events, participants are required to complete more than one collection instrument. The proposed information collection will, 1) minimize the paperwork burden for individuals attending our collaborative training events that are hosted by more than one federal agency, 2) minimize the cost to CDC of collecting, maintaining, using, and disseminating data collected during collaborative training events, 3) minimize the amount of personal information required to complete the PIF, and 4) maximize the usefulness of information collected by CDC during collaborative training events. Also, the proposed collection instrument will collect information to determine whether the program is providing training to the intended health professionals and prevention specialists. This information is necessary for internal CDC planning.

CDC is requesting the proposed information collection’s changes/additions be accepted as a non-substantive change to our already OMB-approved PIF information collection (0920-0017).

### **Proposed Changes/additions to the PIF (0920-0017)**

- **UNIQUE IDENTIFIER change: Participants will be asked to provide the last four digits of their social security number; increasing the number of characters that make up the participant ID number from eight to 12.**
- Because we will be asking that the last four digits of the social security number be provided as part of the unique identifier, CDC is requesting the removal of the following fields to minimize the amount of personal information collected by this information collection: **First name, Middle Initial, Last name, Degree, Title/Position, Organization, Address, City, State, Zip, Daytime Phone, and Alt Phone.**

Number of respondents: 8,975

Time to complete the form: 5 minutes.

CDC notes that OMB approval for the already approved PIF (0920-0017) expires in 03/31/2013. CDC will include the proposed information collection when it submits its next request for approval.