

**SUBORDINATION TO THE GOVERNMENT**

**INSTRUCTIONS FOR PREPARATION**

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| <p><b>Purpose:</b><br/>                 This form is used to obtain a subordination of security from other lienholders. The agency completes it and the lienholders or their representative signs it, in order for the agency to obtain a security interest in the property the applicant is offering as security.</p> |   |
| <p><b>Handbook Reference:</b><br/>                 3-FLP</p>   | <p><b>Number of Copies:</b><br/>                 Original and one</p> |
| <p><b>Signatures Required:</b><br/>                 Original signed by Lienholders Representative</p>  |   |
| <p><b>Distribution of Copies:</b><br/>                 Original signed and retained in case file. Copy to lienholder.</p>  |   |
| <p><b>Automation-Related Transactions: (Instructions for writers: provide only the information required, i.e. ADPS TC 3K. If no automation actions are required, insert N/A) N/A</b></p>   |   |

*Items 1-12 completed by FSA*

| Fld Name / Item No.     | Instruction   |
|-------------------------|---|
| 1<br>Name of Lienholder | Enter the name of lending institution or the lienholder.  |
| 2<br>Executed by        | Enter the name of the borrower which has executed instruments held by the lienholder in Item 1. |
| 3<br>Name of County     | Enter the name of County where instrument being subordinated is recorded.                       |
| 4<br>Name of State      | Enter the name of State where instrument being subordinated is recorded.                        |
| 5<br>Instrument Title   | Enter the type of Instrument being subordinated.  |
| 6<br>Instrument Date    | Enter the date the instrument being subordinated was signed.                                    |
| 7<br>Date Filed         | Enter the date the instrument being subordinated was filed.                                     |
| 8<br>Office Filed       | Enter the name of the office where the lien or security instrument being subordinated is filed. |
| 9<br>Document File No.  | Enter the Document File Number for the document being subordinated.                             |

| Fld Name / Item No.  | Instruction  |
|----------------------|--|
| 10<br>Amount of Loan | Enter the dollar amount of the loan being made to the Borrower.  |
| 11<br>Loan Purpose   | Enter the purpose for the loan being made.   |
| 12<br>Lien           | Enter the description of the property, in which liens and security interests are being subordinated in favor of the government and the government will perfect a lien. |

***Items 13 through 16 completed by Lienholder's Representative***

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| 13<br>Date Agreement Executed                  | Enter the date the Subordination Agreement is signed.   |
| 14<br>Name of Lienholder's Representative      | Enter the name of the lienholder's Representative signing the document.   |
| 15<br>Title                                    | Enter the title of the person signing the document.   |
| 16<br>Signature of Lienholder's Representative | Enter the signature of the lienholder's representative.   |
| 17<br>Acknowledge-ment                         | <p><b>FILING/RECORDING OPTIONAL:</b> Some states require this form be notarized to be recorded or filed of public record. The Agency has no requirement that this document be either recorded or filed of public record; however, should the parties involved wish to file the document, a notary statement can be added in the Acknowledgement section of this document.</p> |