

**Draft – THANK YOU Letter to Physician Practices
PRINTED ON MATHEMATICA LETTERHEAD**

[PRACTICE MANAGER’S NAME]
[PRACTICE NAME]
[ADDRESS]
[CITY][STATE][ZIP]

[DATE]

Dear [NAME]:

Thank you very much for agreeing to participate in our upcoming study for the U.S. Department of Health and Human Services’ Office of the National Coordinator for Health Information Technology (ONC). We very much appreciate your allowing us to recruit study volunteers from among your patients and, as agreed, we will minimize any disruption to the operation of your practice. A Mathematica representative will call you directly to arrange a date to come to your office between [DATE] and [DATE].

Enclosed please find a check for \$200. If you have any questions, please contact me at 617-674-8355 or by email at kbogen@mathematica-mpr.com.

Again, we appreciate your participation in this important research project.

Sincerely,

Karen Bogen
Survey Director

Enclosure