

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families**

**Proposed Information Collection Activity:
Children’s Bureau Express Survey**

This is a request for approval by the Office of Management and Budget (OMB), under the Federal Paperwork Reduction Act of 1995, for a new data collection task to be added to the Administration for Children and Families’ already approved generic OMB clearance # 0980-0266. The proposed information collection activity includes delivering voluntary and anonymous online satisfaction surveys to recipients of *Children’s Bureau Express* (CBX). *Children’s Bureau Express* is an online publication sponsored by the Children’s Bureau that covers issues and trends of interest to approximately 18,000 professionals and policymakers in the interrelated fields of child abuse and neglect, child welfare, and adoption.

Data collected from the proposed survey will be used to better understand who subscribes to CBX and what their information needs are. This information, in turn, will be used by the Children’s Bureau to better meet the needs of professionals and policymakers in working in child abuse and neglect, child welfare, and adoption. Survey respondents will include State and local governments, the territories, service providers, Indian Tribes and tribal organizations, grantees, researchers, and significant other service providers serving target populations identified by and funded directly or indirectly by ACF. An estimate of the annual response burden is outline in the following table.

ANNUAL BURDEN ESTIMATES

Instrument	Affected Public	Number of Respondents	Number of Responses per Respondent	Average Burden hours per Response	Total Burden Hours
Children’s Bureau Express Survey	State governments	960	1	0.052	49.92
	Other grant applicants	960	1	0.052	49.92
	Indian Tribes and Tribal organizations	960	1	0.052	49.92
TOTAL Estimated Annual Burden Hours					149.76 hours

The above figures are based on an estimate of approximately 0.052 hour per response to respond and submit each online survey. The 2,880 respondent sample size is based on the estimate that the online survey will be administered to approximately 18,000 recipients of CBX and will yield a 16 percent response rate (the response rate estimate is based on our experiences conducting surveys of similar size and scope).