

SUBMISSION OF INFORMATION COLLECTION
UNDER GENERIC CLEARANCES

DATE OF REQUEST: __January 23, 2009__

SUB AGENCY (I/C): __NIH/NIAID/Division of AIDS__

TITLE: _ Self-Administered Customer Satisfaction Surveys of Meetings and Conference Sessions __

GENERIC CLEARANCE UNDER OMB# _0925-0585-03__ **EXP. DATE:** _02/28/2011__

ABSTRACT:

The National Institute of Allergy and Infectious Diseases (NIAID) supports basic and applied research to prevent, diagnose, and treat infectious and immune-mediated illnesses, including illness from human immunodeficiency virus/acquired immunodeficiency syndrome (HIV/AIDS). This research will focus on the NIAID HIV Vaccine Research Education Initiative (NHVREI) partners and stakeholders that attend NHVREI meetings and/or conference sessions. Partners and stakeholders are gatekeepers of information who help to shape public perceptions of HIV vaccine research. NIAID plans to gather customer satisfaction information for its meetings and conference session presentations through a series of customer satisfaction surveys (CSS) with partners and stakeholders. The series of surveys will include 805 survey respondents per year, for a total of 1610 respondents over two years. The purpose of this formative research is to determine the usefulness of NHVREI meetings and/or conference sessions and identify suggestions for refining content of future activities. These surveys will allow NIAID to better meet the needs of partners and stakeholders.

TOTAL ANNUAL BURDEN APPROVED: __3689.0 hours__

BURDEN USED TO DATE: __20 hours__

BURDEN THIS REQUEST: __322.0 hours__

IS RACE AND ETHNICITY DATA COLLECTED AS REQUIRED?

____ YES _X____ NO ____ N/A

OBLIGATION TO RESPOND:

__X__ VOLUNTARY

____ REQUIRED TO OBTAIN OR RETAIN BENEFITS

____ MANDATORY

HOW WILL THIS SURVEY BE OFFERED?

____ WEB SITE

____ TELEPHONE INTERVIEW

____ MAIL RESPONSE

____ IN PERSON INTERVIEW

__X__ OTHER: _SELF-ADMINISTERED SURVEY__

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