

March 2008

7 CFR 1901-E, CIVIL RIGHTS COMPLIANCE REQUIREMENTS									
Section of Regulation	Title	Form No. (if any)	Estimated No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Estimated No. of Manhours per response	Estimated Total Manhours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
REPORTING REQUIREMENTS -- FORMS									
1901.205(b)(2)(i)	Equal Opportunity Agreement	RD 400-1	7852 (see Appendix A, column E)	On occasion	7852	0.167	1311	22	\$28,842
1901.202(d)	Assurance Agreement	RD 400-4	5124 (see Appendix A, column E)	On occasion	5124	0.25	1281	17	\$21,777
1901.205(b)(2)(i)	Compliance Statement	RD 400-6	14,194 (see Appendix A, column E)	On occasion	14194	0.167	2370	22	\$52,140
1901.204(d)(3)(i)	Compliance Review for Recreational Loans to Associations	RD 400-7	13 (see Appendix A, column E)	On occasion	13	2.00	26	17	\$ 442
1901.204(c)(3) 1901.204(d)(3)(ii)	Compliance Review	RD 400-8	13157 (see	On occasion	13157	8.00	105,256	17	\$1,789,352

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			Appendix A, column E)						
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REPORTING REQUIREMENTS -- FORMS APPROVED UNDER OTHER NUMBERS

1901.203(c)(2)(ii)	Affirmative Fair Housing Marketing Plan	HUD Form 935.2 (2529-0013)	5969 (see Appendix A, column E)	On occasion	5969	3.00	17,907	17	\$ 304,419
1901.205(b)(2)(ii)	Monthly Employment Utilization Report	Form CC-257 (1215-0163)	0 (see Appendix A, column E)	0	0	0.50	0	20	\$0

REPORTING REQUIREMENTS -- NO FORMS

1901.203(d)	Discrimination Complaints		250	On occasion	250	2.00	500	12	\$ 6,000
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RECORDKEEPING REQUIREMENTS

1901.202(g)	Racial and Ethnic Data		27,000		27,000	16.00	432,000	17	\$7,344,000
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REPORTING TOTAL					46,309		128,651		\$2,202,972
RECORDKEEPING TOTAL					27,000		432,000		\$7,344,000
DOCKET TOTAL					73,309		560,651		\$9,546,972

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APPENDIX A * See Agency Names on last page

Title	Form No. (if any)	Program Name	Estimated Respondents (Itemized)	Estimated Respondents (Totals)
(A)	(B)	(C)	(D)	(E)
Assurance Agreement	RD 400-4 (0575-0018)	Intermediary Relending Program (RBS)	192	5124
			248	
		Rural Business Opportunity Grants (RBS)	411	
		Rural Business Enterprise Grants (RBS)	120	
		Rural Economic Development Loan & Grant (RBS)	1024	
			413	
		Section 9006 (RBS)	947	
		Communities Facilities – Direct (RHS)	73	
		Communities Facilities – Grant (RHS)	7	
		Section 523 Self-Help Technical Assistance Grant(RHS)	11	
			60	
		Section 523/524 Site Loans (RHS)	25	
		Section 523/525 Grants (RHS)	24	
		Section 509 (RHS)	167	
		Section 515 Multi-Family Housing (RHS)	83	
		Section 514/516Multifamily Housing(RHS)	835	
		Section 533 Multi Family Housing (RHS)	3	
Section 538 Multi Family Housing (RHS)				
Water & Waste (RUS)	100			
Section 306C WWD Loans and Grants (RUS)	50			
Emergency and Imminent Community Water Assistance Grants (RUS)	5			
	1			
Technical Assistance Programs (RUS)	125			

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		Household Water System Grant Program (RUS) Revolving Fund Program (RUS) Servicing of Water and Waste Programs(RUS) Risk Management Agency	200	
Compliance Review	RD 400-8 (0575-0018)	Intermediary Relending Program (RBS) Rural Business Opportunity Grants (RBS) Rural Business Enterprise Grants (RBS) Rural Economic Development Loan & Grant (RBS) Communities Facilities – Direct (RHS) Communities Facilities – Grant (RHS) Section 515 Multi-Family Housing (RHS) Section 523/524/Site Loans(RHS) Section 514/516(RHS) Section 523 Self Help (RHS) Section 538(RHS) Section 509 (RHS) Water & Waste (RUS) Section 9006 (RBS)	192 248 411 120 1894 1781 5201 7 131 35 53 60 2000 1024	13,157
Compliance Review for Recreational Loans to Associations	RD 400-7 (0575-0018)	CF Direct (RHS)	13	13
Monthly Employment Utilization Report	Form CC-257 (1215-0163)	Form not currently used by program areas.		
Equal Opportunity Agreement	RD 400-1 (0575-0018)	Intermediary Relending Program (RBS) Rural Business Enterprise Grants (RBS) Rural Economic Development Loan & Grant (RBS)	192 411 120 248	

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		Rural Business Opportunity Grant (RBS) 413 Communities Facilities- Direct(RHS) 947 Communities Facilities - Grant(RHS) 2466 Section 502 Loans(RHS) 671 Section 504 Loans/Grants(RHS) 72 Section 523 Self-Help Technical Assistance (RHS) 60 Section 509 (RHS) 7 Section 523/524 Site Loans(RHS) 11 Section 523/525 Grants(RHS) 25 Section 515 Multi-Family Housing (RHS) 24 Section 514/514 Multifamily Housing (RHS) 167 Section 533 Multi Family Housing(RHS) 835 Water & Waste (RUS) 3 Section 306C WWD Loan and Grants(RUS) 100 Emergency and Imminent Community Water Assistance Grants(RUS) 50 Technical Assistance Programs (RUS) 5 1 Household Water System Grant Program(RUS) 1024 Revolving Fund Program (RUS) Section 9006 (RBS)	7852
Compliance Statement	RD 400-6 (0575-0018)	Communities Facilities - Direct(RHS) 272 Communities Facilities - Grant(RHS) 340 Section 502 Loans(RHS) 2466 Section 504 Loans/Grants(RHS) 761 Section 523 Self-Help Technical Assistance(RHS) 72 Section 509(RHS) 60 Section 523/524 Site Loans(RHS) 7 Section 515 Multi-Family Housing (RHS) 25	14,194

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		Water & Waste (RUS)	10,000	
		Section 514/516 Multi Family Housing (RHS)	24	
		Section 533 Multi Family Housing (RHS)	167	
Affirmative Fair Housing Marketing Plan	HUD Form 935.2 (2529-0013)	Communities Facilities – Direct (RHS)	129	5969
		Communities Facilities – Grant (RHS)	27	
		Communities Facilities – Guaranteed (RHS)	11	
		Section 523 Self-Help Technical Assistance Grants (RHS)	72	
		Section 523/524 Site Loans (RHS)	7	
		Section 523/524 Site Loans (RHS)	5226	
		Section 515 Multi-Family Housing (RHS)	155	
		Section 514/516 Multi Family Housing (RHS)	200	
		Section 533 Multi Family Housing (RHS)	136	
		Section 538 Multi Family Housing (RHS)	6	
		Business & Industry – Direct (RHS)		

Appendix A

***Agency Names: Rural Business-Cooperative Service (RBS), Rural Housing Service (RHS), and Rural Utilities Service (RUS). Risk Management Agency is a part of the Federal Crop Insurance Corporation.**